



Minutes of a meeting of the  
Implementation Committee held electronically  
Wednesday 8 September 2021, commencing at 10:00 AM

**Membership**

Cr Carmen Hope                    *(Co-Chair)*  
Cr Bryan Scott                    *(Co-Chair)*  
Cr Hilary Calvert  
Cr Michael Deaker  
Cr Alexa Forbes  
Hon Cr Marian Hobbs  
Cr Gary Kelliher  
Cr Michael Laws  
Cr Kevin Malcolm  
Cr Andrew Noone  
Cr Gretchen Robertson  
Cr Kate Wilson

**Welcome**

Co-Chair Carmen Hope welcomed Councillors and staff to the meeting at 10:04 am. Staff present included Sarah Gardner (Chief Executive), Nick Donnelly (GM Corporate Services), Gwyneth Elsum (GM Strategy, Policy and Science), Gavin Palmer (GM Operations), Richard Saunders (GM Regulatory and Communications), Liz Spector (Governance Support), Andrea Howard (Manager Environmental Implementation), and Murray Boardman (Performance and Delivery Specialist).

## **1. APOLOGIES**

No apologies were submitted.

## **2. PUBLIC FORUM**

No public forum was held.

## **3. CONFIRMATION OF AGENDA**

The agenda was confirmed as published.

## **4. CONFLICT OF INTEREST**

No conflicts of interest were advised.

## **5. PRESENTATIONS**

The Otago Catchment Community Inc annual report to the ORC was presented by Sam Dixon, Regional Coordinator and supported by Lloyd McCall.

## **6. CONFIRMATION OF MINUTES**

### **Resolution: Cr Wilson Moved, Cr Calvert Seconded**

*That the minutes of the meeting held on 9 June 2021 be received and confirmed as a true and accurate record, with or without changes.*

**MOTION CARRIED**

### **Resolution: Cr Calvert Moved, Cr Wilson Seconded**

*That the minutes of the meeting held on 7 July 2021 be received and confirmed as a true and accurate record, with or without changes.*

**MOTION CARRIED**

## **7. ACTIONS**

Outstanding actions from resolutions of the committee were reviewed with staff.

## **8. MATTERS FOR CONSIDERATION**

### **8.1. Biosecurity Operational Plan 2020/2021 Summary of Performance**

The report was provided to detail progress made towards implementation of the Regional Pest Management Plan 2019-2029 (RPMP) as operationalised by the Biosecurity Operational Plan for the period July 2020 to June 2021. Andrea Howard (Manager Environmental Implementation), Murray Boardman (Performance and Delivery Specialist), and Gavin Palmer (General Manager Operations) were available to respond to questions about the report.

Several questions were responded to regarding statistics on rabbit counts and methods used to measure their population, along with tools used by the ORC to encourage rabbit control on local government authority and Crown-owned land. Ms Howard noted the ORC is working proactively to encourage public agencies to meet their obligations, stating staff will be meeting with each of the Otago territorial authorities over the next few weeks to discuss the issue.

Following further discussion of the report, Cr Calvert moved:

### **Resolution IMP21-113: Cr Calvert Moved, Cr Wilson Seconded**

*That the Committee:*

- 1) **Notes** this report and the range of work undertaken to give effect to Otago's Regional Pest Management Plan and the Biosecurity Act (1993).
- 2) **Notes** the full achievement and/or exceedance of 20 key performance indicators (KPIs), the partial achievement of 25 KPIs with 6 KPIs not achieved.
- 3) **Notes** that learnings from the operationalisation of Council's first BOP 2020-21 are being applied to the delivery of the BOP 2021-22.

### **MOTION CARRIED**

#### **8.2. Environmental Implementation Update**

The report provided a quarterly summary of operational implementation activities undertaken in the areas of freshwater, biosecurity, and biodiversity as a complement to Annual Plan quarterly reporting, including details of projects underway, and improvements made to processes and systems that support delivery of the activities. Andrea Howard (Manager Environmental Implementation) and Gavin Palmer (General Manager Operations) were available to respond to questions about the report.

After a discussion of the report, Cr Wilson thanked staff for the report and moved:

### **Resolution IMP21-114: Cr Wilson Moved, Cr Scott Seconded**

*That the Committee:*

- 1) **Notes** this report.
- 2) **Notes** the establishment of a new Environmental Implementation Team in July 2021 to support increased 'on the ground' action towards achieving Otago Regional Council's environmental objectives.
- 3) **Notes** the range of standard business and transformational activities being undertaken to maintain and improve Otago Regional Council's delivery of environmental implementation activities.
- 4) **Notes** Otago Regional Council's role in managing Jobs for Nature funded initiatives, and the associated increase in 'on the ground' biosecurity and biodiversity work.
- 5) **Notes** progress made with seven communities to develop long-term, sustainable approaches to rabbit management.

### **MOTION CARRIED**

## **9. NOTICES OF MOTION**

### **9.1. Notice of Motion - Request for reports on gravel consents, river management work programmes, and asset management of riverbank plantings.**

In accordance with Standing Order 27.1, a Notice of Motion was received from Cr Kate Wilson for inclusion on the 8 September 2021 Implementation Committee agenda. Cr Wilson spoke to this notice of motion, stating each of the recommendations arose from public submissions received during consultation on the Long-Term Plan 2021-31.

Cr Calvert asked for staff comments regarding the timeframes for the reports requested in the motion. Gavin Palmer (General Manager Operations) indicated that the information requested

for gravel extraction consents and work programmes for river management could be included in the standard quarterly reporting to the Committee, and further stated he was unclear what the third request was looking for. Cr Wilson said she was happy if the first two requests could be incorporated into existing reporting to the Committee. She stated the third request comes from the Infrastructure Strategy where ORC river plantings are discussed. She said she wants to understand who is responsible for assets such as trees and the extent of such plantings.

Following debate on the motion, Committee members decided to put Cr Wilson's motion to the vote.

**Resolution IMP21-115: Cr Wilson Moved, Cr Laws Seconded**

*That the Committee:*

- 1) *Requests staff report in December and three monthly thereafter to Council on progress on gravel extraction consents.*
- 2) *Requests staff report three monthly on development of work programmes for the 2022/23 and subsequent annual plans for river management.*
- 3) *Requests staff provide Council with a report on timeframes and process to better develop asset management plans for plantings alongside riverbanks.*

A division was called:

**Vote**

For:	Cr Deaker, Cr Hope, Cr Kelliher, Cr Laws, Cr Malcolm, Cr Noone, Cr Scott and Cr Wilson
Against:	Cr Forbes and Cr Robertson
Abstained:	Cr Calvert and Cr Hobbs

**MOTION CARRIED, 8 for, 2 against and 2 abstentions.**

**10. RESOLUTION TO EXCLUDE THE PUBLIC**

**Resolution: Cr Noone Moved, Cr Forbes Seconded:**

That the Committee excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of LGOIMA 1987 48(1) Sec. 7(2)(h) and 7(2)(i), namely:

- Minutes of the 7 July 2021 Implementation Committee meeting.

**MOTION CARRIED**

**11. CLOSURE**

There was no further business and Co-Chair Hope declared the public portion of the meeting closed at 12:05pm.

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Chairperson

\_\_\_\_\_

Date