

Council Meeting Agenda - 24 November 2021



Meeting will be held in the Council Chamber at Level 2, Philip Laing House
144 Rattray Street, Dunedin - Councillors
ORC YouTube Livestream - Members of the Public

Members:

Cr Andrew Noone, Chairperson	Cr Gary Kelliher
Cr Michael Laws, Deputy Chairperson	Cr Kevin Malcolm
Cr Hilary Calvert	Cr Gretchen Robertson
Cr Michael Deaker	Cr Bryan Scott
Cr Alexa Forbes	Cr Kate Wilson
Cr Carmen Hope	

Senior Officer: Sarah Gardner, Chief Executive

Meeting Support: Dianne Railton, Governance Support Officer

24 November 2021 01:00 PM

Agenda Topic	Page
1. APOLOGIES No apologies were received prior to publication of the agenda.	
2. PUBLIC FORUM Requests to speak should be made to the Governance Support team on 0800 474 082 or to governance@orc.govt.nz at least 24 hours prior to the meeting; however, this requirement may be waived by the Chairperson at the time of the meeting. No requests were received prior to publication of the agenda.	
3. CONFIRMATION OF AGENDA Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.	
4. CONFLICT OF INTEREST Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
5. PRESENTATION Otago Rescue Helicopter Trust - Annual Presentation. Graeme Gale (HeliOtago), Stephen Woodhead (Trustee) and Vivienne Seaton (Secretary Manager) will be present to speak and respond to questions.	
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	That the Council excludes the public from the following part of the proceedings of this meeting (pursuant to the provisions of the Local Government Official Information and Meetings Act 1987), namely:	
	- Minutes of the 27 October 2021 public-excluded Council Meeting	
	- Chief Executive Key Performance Indicators 2021-22	
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Minutes of an ordinary meeting of
Council held in the
Otago Regional Council Chamber on
Wednesday 27 October 2021 at 1:00PM

Membership

Cr Andrew Noone *(Chairperson)*
Cr Michael Laws *(Deputy Chairperson)*
Cr Hilary Calvert
Cr Alexa Forbes
Cr Michael Deaker
Hon Cr Marian Hobbs
Cr Carmen Hope
Cr Gary Kelliher
Cr Kevin Malcolm
Cr Gretchen Robertson
Cr Bryan Scott
Cr Kate Wilson

Welcome

Chairperson Noone welcomed Councillors, members of the public and staff to the meeting at 1:01pm. Staff present included Sarah Gardner (Chief Executive), Nick Donnelly (GM Corporate Services), Gwyneth Elsum (GM Strategy, Policy and Science), Gavin Palmer (GM Operations), Richard Saunders (GM Regulatory and Communications), Amanda Vercoe (GM Governance, Culture and Customer), Dianne Railton (Governance Support), and Garry Maloney (Manager Transport), Sarah Munro (Manager Finance - Reporting), Jo Galer (Manager Communications and Marketing), Ryan Tippet (Media Communications Lead), Jean-Luc Payan (Manager Natural Hazards).

1. APOLOGIES

Resolution: Cr Noone Moved, Cr Kelliher Seconded:

That the apologies for Cr Deaker, Cr Forbes be accepted. Cr Hope attended the meeting via electronic link.

MOTION CARRIED

2. PUBLIC FORUM

No public forum was held.

3. CONFIRMATION OF AGENDA

The agenda was confirmed as published.

4. CONFLICT OF INTEREST

No conflicts of interest were advised.

5. CONFIRMATION OF MINUTES

Resolution: Cr Noone Moved, Cr Laws Seconded

That the minutes of the (public portion of the) Council meeting held on 29 September 2021 be received and confirmed as a true and accurate record.

MOTION CARRIED

6. ACTIONS (STATUS OF COUNCIL RESOLUTIONS)

Status report on the resolutions of the Council Meeting was reviewed.

7. MATTERS FOR CONSIDERATION

7.1. Annual Report 2020/21 - Adoption

The Annual Report for the period 1 July 2020 to 30 June 2021 was presented to Council for adoption. Nick Donnelly (GM Corporate Services) was present to speak to the report and respond to questions. Mr Donnelly advised that the auditors attended the 14 October 2021 Audit and Risk Subcommittee meeting where they went through the Annual Report in detail, before recommending that the Annual Report and Financial Statements be presented to Council for adoption. Chair Noone acknowledged Mr Donnelly and his team for the extraordinary amount of work involved with the Annual Report.

Resolution CM21-173: Cr Malcolm Moved, Cr Calvert Seconded

That the Council:

- 1) **Receives** this report.
- 2) **Approves and adopts** the Annual Report for the year ended 30 June 2021.
- 3) **Authorises** the Chairperson and Chief Executive to sign the Annual Report and Representation Letter on behalf of Council.

MOTION CARRIED

7.2. Mana to Mana - Update

The report provided an opportunity for Council to reaffirm its shared commitment to its partnership with local iwi and the Treaty of Waitangi, to share the updated Mana to Mana Terms of Reference with Council and seek agreement to ask Mana to Mana to consider expanding the membership to all Councillors. Chair Noone spoke to the paper and responded to questions. He advised at last Mana to Mana meeting there was discussion on the

Manuherekia decision process and the need to ensure in future that there is better process, and the relationship going forward.

Cr Laws left the meeting at 1:59pm and returned to the meeting at 2:01pm.

Resolution CM21-174: Cr Calvert Moved, Cr Laws Seconded

That the Council:

- 1) **Notes** this report.

MOTION CARRIED

There was lengthy discussion including defining the wording partnership and including the word relationship in place of partnership.

Cr Calvert Moved, Cr Laws Seconded

That the Council:

- 1) **Reaffirms** Councillors' commitment to ORC's relationship with iwi, and the Treaty of Waitangi.

A division was called:

Vote

For:	Cr Calvert, Cr Hope, Cr Laws and Cr Kelliher
Against:	Cr Hobbs, Cr Malcolm, Cr Noone, Cr Robertson, Cr Scott and Cr Wilson
Abstained:	Nil

MOTION LOST (4 votes for and 6 votes against)

Cr Hobbs then moved:

Resolution CM21-175: Cr Hobbs Moved, Cr Robertson Seconded

That the Council:

- 1) **Reaffirms** Councillors' commitment to ORC's partnership with iwi, and the Treaty of Waitangi.

A division was called:

Vote

For:	Cr Hobbs, Cr Hope, Cr Malcolm, Cr Noone, Cr Robertson, Cr Scott and Cr Wilson
Against:	Cr Calvert, Cr Laws and Cr Kelliher
Abstained:	Nil

MOTION CARRIED (7 votes for and 3 votes against)

Resolution CM21-176: Cr Calvert Moved, Cr Laws Seconded

That the Council:

- 1) **Notes** the updated Mana to Mana Terms of Reference.

MOTION CARRIED

Resolution CM21-177: Cr Calvert Moved, Cr Laws Seconded

That the Council:

- 1) **Requests** the Chair to request Mana to Mana to consider expanding the membership to all 12 Councillors.

MOTION CARRIED

Resolution CM21-178: Cr Calvert Moved, Cr Laws Seconded

That the Council:

- 1) **Notes** that Mana to Mana operates on the basis of consensus.

MOTION CARRIED

Resolution CM21-179: Cr Calvert Moved, Cr Noone Seconded

That the Council:

- 1) **Notes** Councillors' commitment to ongoing bicultural competency learning.

MOTION CARRIED

7.3. He Mahi Rau Rika - Significance, Engagement and Māori Participation Policy - Adoption

The report presented Otago Regional Council's (ORC) draft He Mahi Rau Rika – Significance, Engagement and Māori Participation Policy for adoption. ORC completed public consultation on the draft He Mahi Rau Rika, with two submissions received. The Hearings Panel met on 16 September 2021 and recommended that the draft He Mahi Rau Rika be approved for adoption. Richard Saunders (GM Regulatory and Communications) was present to speak to the report and respond to questions. Mr Saunders advised that when programmes are being developed, this document has to be considered. Following further discussion Cr Wilson moved:

Resolution CM21-180: Cr Wilson Moved, Cr Scott Seconded

That the Council:

- 1) **Notes** this report.
- 2) **Adopts** He Mahi Rau Rika – Significance, Engagement and Māori Participation Policy.
- 3) **Acknowledges** and thanks the submitters on the draft He Mahi Rau Rika – Significance, Engagement and Māori Participation Policy.
- 4) **Acknowledges** and thanks Councillors Deaker, Wilson and Scott for their work on the Hearings Panel.
- 5) **Notes** that the staff will include a discussion on engagement with Maata Waaka at a future Mana to Mana meeting.
- 6) **Notes** that staff will engage with submitters to discuss opportunities to improve engagement with Maata Waka.
- 7) **Notes** that performance against He Mahi Rau Rika – Significance, Engagement and Māori Participation Policy will be evaluated annually.

MOTION CARRIED

Cr Hope left the meeting at 2:33 pm.

7.4. Otago South River Care Group - Councillor Appointment

The report provided further information on the request to appoint a Councillor representative on the Otago South River Care project governance group. Chair Noone spoke to the report and advised he and Cr Wilson met with the group on 28 October 2021, where they provided an update on funding and the work being undertaken.

Resolution CM21-181: Cr Kelliher Moved, Cr Malcolm Seconded

That the Council:

- 1) **Notes** this report.
- 2) **Agrees** to nominate Cr Hope to join the Otago South River Care governance group.
- 3) **Agrees** to nominate Cr Wilson as an alternate on the Otago South River Care governance group.

MOTION CARRIED

The meeting stopped for a break at 2:50pm and reconvened at 3:03pm.

7.5. ORC Whare Rūnanga / ORC Dunedin Head Office: Update

The report provided an update on the ORC Whare Rūnanga / Dunedin Head Office Accommodation process. Nick Donnelly (GM Corporate Services) was present to speak to the report and respond to questions. There was discussion about having more than one Councillor on the RC Internal Steering Group. Sarah Gardner advised that Councillors will also be invited to attend a scoping session for the Council Chamber as users and said that reporting on progress will be either through the Finance Committee or full Council.

Resolution CM21-182: Cr Calvert Moved, Cr Hobbs Seconded

That the Council:

- 1) **Notes** this report.
- 2) **Appoints** Cr Malcolm and Cr Noone to the Steering Group.

MOTION CARRIED

7.6. Queenstown Public Transport Business Case

The report was provided for approval of the Queenstown Public Transport Business Case (QTBC) scope. Gavin Palmer (GM Operations) and Garry Maloney (Manager Transport) were present to speak to the report and respond to questions. Mr Maloney advised that in February 2021, Council endorsed in principle the QTBC. The business case is costed at \$1.5m, with ORC paying for half. Following discussion, Cr Noone moved:

Resolution CM21-183: Cr Noone Moved, Cr Hobbs Seconded

That the Council:

- 1) **Notes** this report.
- 2) **Approves** the scope of the Queenstown Public Transport Business Case as described in the appended Queenstown Public Transport Business Case Scoping Paper.

MOTION CARRIED

7.7. Update on South Dunedin/Harbourside Climate Change Adaptation

The report updated Council on the arrangements between Otago Regional Council (ORC) and Dunedin City Council (DCC) for delivery of the South Dunedin/Harbourside natural hazards adaptation programme of work. This complements the update presented in the Chairperson's report to the 29 September 2021 meeting of Council. Gavin Palmer (GM Operations) was present to speak to the report and respond to questions. Cr Malcolm asked how reporting will occur, and Dr Palmer responded that it will be reported back in the annual plan and through the Strategy and Planning Committee or Implementation Committee. He said that the programme manager's first task is to complete a current state assessment of the South Dunedin Future Programme, which will be brought to Council for noting.

Resolution CM21-184: Cr Malcolm Moved, Cr Noone Seconded

That the Council:

- 1) **Receives** this report.
- 2) **Notes** the appointment, with Dunedin City Council, of a programme manager to further develop and oversee the programme of work for South Dunedin/Harbourside natural hazards adaptation.

MOTION CARRIED

8. RECOMMENDATIONS ADOPTED AT COMMITTEE MEETINGS

8.1. Recommendations of the Strategy and Planning Committee

Resolution CM21-185: Cr Wilson Moved, Cr Robertson Seconded

That the Council adopts the resolutions of the 13 October 2021 Strategy and Planning Committee.

MOTION CARRIED

8.2. Recommendations of the Otago Southland Regional Transport Committee

Resolution CM21-186: Cr Wilson Moved, Cr Noone Seconded

That the Council adopts the resolutions of the 1 October 2021 Otago Southland Regional Transport Committee.

MOTION CARRIED

9. CHAIRPERSON'S AND CHIEF EXECUTIVE'S REPORTS

9.1. Chairperson's Report

Resolution: Cr Noone Moved, Cr Laws Seconded

That the Chairperson's report be received.

MOTION CARRIED

9.2. Chief Executive's Report

Resolution: Cr Noone Moved, Cr Laws Seconded

That the Chief Executive's report be received.

MOTION CARRIED

10. RESOLUTION TO EXCLUDE THE PUBLIC

Resolution: Cr Noone Moved, Cr Malcolm Seconded:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- *Minutes of the 29 September 2021 public-excluded Council Meeting*
- *Chief Executive Performance Review Report Back - Section 7(2)(a)*
and that Mr Doug Craig (RDC Group Ltd) be permitted to remain at this meeting because of his involvement in the CE Performance Review process.

MOTION CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.1 <i>Minutes of 29 September 2021 public excluded Council Meeting</i>	To protect the privacy of natural persons, including that of deceased natural persons – Section 7(2)(a); To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h); To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – Section 7(2)(i)	
3.1 <i>Chief Executive Performance Review Committee Report Back</i>	To protect the privacy of natural persons, including that of deceased natural persons – Section 7(2)(a)	Section 48(1)(a) - Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist,

This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official

Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are shown above after each item.

11. CLOSURE

There was no further business and Chairperson Noone declared the public meeting closed at 4:21pm.

Chairperson

Date

DRAFT MINUTES

Council Meeting Agenda - 24 November 2021 - ACTIONS (Status of Council Resolutions)

Action Register – Status of Council Resolutions as at 24 November 2021

Meeting Date	Item	Status	Action Required	Assignee/s	Action Taken	Due Date
29/09/2021	Chairperson's Report	Completed	Staff to bring back a paper back to Council on ORC's current arrangements for South Dunedin, and a potential MoU with DCC. Res CM21-168	General Manager Operations	1/11/2021 Dr Palmer presented a paper to the 27 October 2021 Council meeting. 18/11/2021 South Dunedin Future Programme Update Report will be presented at the 24.11.21 Council Meeting	27/10/2021
26/08/2020	GOV1937 Electoral System for 2022 and 2025 Local Body Elections	In Progress	Work with Electoral Officer to include a poll asking for voter preference for STV/FPP alongside voting papers for the 2022 local elections.	General Manager Governance, Culture and Customer, Governance Support Officer	1/09/2020 Contacted Electoral Officer Anthony Morton of Electionz for information. He will update our file, noting the request to conduct the poll with the 2022 election. He indicated additional cost of approx \$75,000, not including additional comms that will be necessary. 14/09/2020 Public Notice in ODT on 12/9/20 to meet legislative requirements and to advise ORC intends to conduct a poll on voting systems alongside the 2022 local body elections.	01/01/2022
23/06/2021	REG2108 Consent Fees Policy	Assigned	Staff review the Financial Support for Resource Consent Processing Fees policy at the end of the 2021/2022 year, and report back to Council on any recommended changes. Res CM21-126	General Manager Regulatory and Communications		09/12/2021
23/06/2021	GOV2116 Zero Carbon 2030 Alliance Memorandum of Understanding	Assigned	Staff will update Council on discussions and activities related to the Zero Carbon 2030 Alliance. Res CM21-127	General Manager Governance, Culture and Customer, Senior Advisor - Mayoral Forum	2/11/2021 No activity to report currently.	09/12/2021
25/08/2021	SPS2146 Manuherehia FMU Plan Provisions	Assigned	That the Technical Advisory Group (TAG) be requested to provide regular reports to the Strategy and Planning Committee on progress towards finalising the required science for the Manuherehia catchment. Res CM21-141	General Manager Strategy, Policy and Science	29/10/2021 General Manager Strategy, Policy and Science Report provided to 13 October 2021 Strategy & Planning Committee. Based on proposed work program, TAG expects to provide regular reports to Committee for the remainder of 2021 and the first quarter of 2022.	17/12/2021
29/09/2021	Chairperson's Report	Assigned	Staff organise a Bicultural Competency workshop. Res CM21-166	General Manager Governance, Culture and Customer	20/10/2021 General Manager Governance, Culture and Customer Staff are working with Aukaha to set up a learning opportunity for early 2022. Further information will be provided as the detail is developed.	30/04/2022
29/09/2021	Chairperson's Report	Assigned	Undertake a review of the Manuherehia Governance decision making process. Res CM21-167	Chairperson		09/12/2021

8.1. South Dunedin Future Programme Update Report

Prepared for: Council
Report No. HAZ2109
Activity: Safety & Hazards: Natural Hazards
Author: Jonathan Rowe, Programme Manager, South Dunedin Future
Endorsed by: Gavin Palmer, General Manager Operations
Date: 24 November 2021

PURPOSE

- [1] The purpose of this report is to update Council on the status of the South Dunedin Future (SDF) Programme, following the appointment of a dedicated Programme Manager in August 2021. It presents the findings of an initial assessment of climate change-related challenges facing South Dunedin and outlines the programme, structure, logic, activities, and next steps.

EXECUTIVE SUMMARY

- [2] South Dunedin, along with other low-lying areas of the city such as Harbourside, are exposed to a range of natural hazards. Climate change is expected to increase the intensity, frequency, impact and consequently the risk presented by some of these hazards. The flat area of South Dunedin likely to be most affected supports a large, diverse community with strong connections to place. Local identity, social and economic indicators, levels of resilience, are all highly varied. The complex and interconnected nature of these issues require an equally integrated response.
- [3] To date, the Dunedin City Council (DCC), Otago Regional Council (ORC), and many other stakeholders have undertaken a wide range of initiatives intended to tackle specific issues. Many of these have been associated with the South Dunedin Future (SDF) Programme to varying degrees. However, in practice, most initiatives have operated as loosely connected projects, rather than as a coherent programme of work with a clear strategic intent. With dedicated resourcing, and an evident commitment from all stakeholders, there is a real opportunity to realise a step-change in the SDF Programme and form a programme that is greater than the sum of its parts.
- [4] This will not be an easy or simple task. It will require an agreed strategy, effective collaboration within and across Council organisations, and meaningful partnerships with mana whenua, the South Dunedin community, and other stakeholders. However, it is certainly achievable, and there is a real opportunity to identify a shared vision of the future for South Dunedin, and to develop a range of potential pathways to achieve this vision. There are many current uncertainties, some of which will endure, so the SDF Programme will need to deal with this and make or support decisions on the best available information. However, one certainty is that our natural and built environments are changing, as are our communities. Planning for and responding to these changes will deliver better outcomes.

- [5] This paper outlines the findings of the current state assessment of the SDF Programme and notes next steps but does not present options at this time. A more fully-development SDF Programme Plan, with options, will be presented to Councils in mid-2022. Councils may also be asked to support development of options during partner and stakeholder engagement processes in early-2022.

RECOMMENDATION

That the Council:

- 1) **Notes** the findings of the current state assessment of the South Dunedin Future Programme, including the structure, strategic intent, change logic and associated activities.
- 2) **Notes** the next steps, and that Councillors, mana whenua, South Dunedin community and other stakeholders will have multiple opportunities to engage in the programme definition phase.
- 3) **Notes** the upcoming programme definition phase will adopt a Dynamic Adaptive Pathways Planning (DAPP) approach, supported by technical assistance from the National Institute of Water and Atmosphere (NIWA).
- 4) **Notes** that a report will be provided to Councils in mid-2022 on the results of the next phase, which will include a more detailed South Dunedin Future Programme Plan.

BACKGROUND

- [6] South Dunedin is a large, diverse community of approximately 12,000 residents. Historically, the location was an important manufacturing and service area for Dunedin. It remains important for light industry and has also evolved into a destination retail area. It is central, flat and conveniently located, and home to many businesses, schools and popular amenities such as the St Clair and St Kilda beaches. South Dunedin, and other low-lying areas such as Harbourside, host a range of essential infrastructure and DCC assets, which support services for wider Dunedin.

Operating context

- [7] South Dunedin is exposed to a range of natural hazards, due to its low-lying area built on a former coastal wetland. Potential hazards include coastal inundation from storm surge or tsunami; runoff flooding exacerbated by a high groundwater table; and seismic hazards such as liquefaction¹.
- [8] Climate change will likely increase most of these hazards over time through rising sea level, rising ground water, and increased frequency and severity of storm events. Land subsidence may also increase both the impact of these hazards and the rate of onset.
- [9] While much work has been undertaken to enhance environmental monitoring and better understand natural hazards², there remain gaps in our knowledge of the natural coastal and ground water processes. How these complex natural processes interact with the built environment in and around South Dunedin, and the impact of climate change on these and other processes, also remains uncertain.

¹ *The Natural Hazards of South Dunedin. ORC, 2016*

² *ORC Role in South Dunedin Harbourside Collaboration with DCC. Report No. P&S1885. Report to 1 December 2020 meeting of the Otago Regional Council Strategy and Planning Committee – Appendix: ORC climate change and natural hazards monitoring and modelling South Dunedin*

- [10] Local identity, social and economic indicators, and levels of resilience are highly varied across South Dunedin. Residents and non-residents have deep historical, cultural, and personal connections to the area. The flat geography hosts core DCC infrastructure, and enables access to housing, community services, and economic opportunities found largely in South Dunedin. Most census statistical areas in South Dunedin register 8-10 on socioeconomic deprivation index (10 being the most deprived), meaning pockets of the community are vulnerable and may not be well placed to adequately adapt to change. This complexity impacts potential adaptation options as the views, needs and interests of stakeholders are wide-ranging.
- [11] South Dunedin's exposure to natural hazards, legacy infrastructure that is ill-suited to servicing future needs, and the community's varied capacity to adapt, make it vulnerable to the negative effects of climate change. The complexity of the issues, and many unknowns, also creates unavoidable uncertainty. It is not possible, practical, or sensible to wait until all uncertainties are resolved before making decisions. Long lead-in times for many potential adaptation options require decisions to be made on evolving understandings of the potential impacts of climate change.

What has been done to date in response to these issues?

- [12] The potential impact of climate change on South Dunedin has been the subject of specific investigation by the Dunedin City Council (DCC) and Otago Regional Council (ORC) since the late 2000s³. In 2010, the DCC commissioned a report by University of Otago Emeritus Professor Blair Fitzharris to examine the Climate Change Impacts on Dunedin (the 'Fitzharris Report'). In 2009 ORC established the first permanent groundwater monitoring network and in 2012 initial groundwater rise modelling.
- [13] The major flood event in June 2015, which caused widespread flooding across South Dunedin, proved to be a catalyst for councils adopting a more integrated approach for responding to climate change-driven issues. In June 2016, incumbent [Mayor Dave Cull wrote to the residents of South Dunedin](#) outlining key challenges and describing a suite of responses from the DCC and ORC. This included research into natural processes, maintenance and optimisation of existing infrastructure, and consideration of medium-term options to reduce the risk of flooding due to rising groundwater and severe rainfall events. This collection of activities would subsequently become known as the 'South Dunedin Future' Programme.

South Dunedin Future (SDF) Programme

- [14] To date, the focus of the SDF Programme has included three core workstreams: (i) community engagement; (ii) environmental investigations and monitoring; and (iii) interventions to help mitigate short-term flood risk and identify risk posed by sudden onset hazards like earthquakes.
- [15] This work has involved extensive community engagement, including 60 plus meetings and hui over 2020-21 to build trust, relationships, and awareness of key issues. This work has been supported by a range of communications activities, including proactive media engagement, and the establishment of South Dunedin Future webpages,

³ *ORC Role in South Dunedin Harbourside Collaboration with DCC*. Report No. P&S1885. Report to 1 December 2020 meeting of the Otago Regional Council Strategy and Planning Committee – Appendix: *ORC climate change and natural hazards monitoring and modelling South Dunedin*

designed to increase access to information about local climate change adaptation issues in South Dunedin. The web pages include the history around post European settlement of 'The Flat' area now known as South Dunedin.

- [16] An enhanced programme of environmental research and monitoring, led by the ORC with support from external agencies such as GNS Science, Te Pū Ao, continues to build knowledge of rainfall, ground water, and coastal processes, including through rainfall monitoring, drilling of bores, and modelling storm surge and tsunami risk. This is complemented by geological hazard work looking at fault lines, vertical land movement, liquefaction and lateral spreading.
- [17] Physical infrastructure work has included installing a new, larger filter screen at the Portobello Road pumping station for faster cleaning and pumping; improved inspection, cleaning and maintenance of 1,500 mud tanks; and fitting new backflow prevention valves to help stop wastewater getting inside homes most at risk. The DCC's 10-Year Plan (2021-31) allocates \$35 million for flood prevention works in South Dunedin, with two projects currently underway to develop an integrated catchment model and a flood alleviation plan for the area.
- [18] The St Clair-St Kilda Coastal Plan Project, Whakahekerau – Rakiātea Rautaki Tai, is seeking to create a safe and sustainable future for this stretch of coast by establishing a basis for transitioning towards more appropriate and sustainable coastal management practices.

Other related work

- [19] In addition to climate adaptation-related activities, the DCC has committed \$12 million to the design and construction of a new South Dunedin Library and Community Complex, as a strategic investment and community asset for the area. A range of other relevant work is either planned or underway, which is currently not formally associated with the SDF Programme, but which will have an impact on the outcomes in South Dunedin. For example, open and green spaces will be a central factor in managing climate change impacts in the future. The DCC is currently developing an Open Spaces Plan for Dunedin and is undertaking a Sports Facility Needs Assessment. The DCC's Transport Asset Management Plan is also investigating road maintenance options that are better suited to the ground conditions in South Dunedin or that could help flood mitigation.
- [20] In 2018, ORC joined the NZ SeaRise⁴ research programme (Research Trust of Victoria University of Wellington and GNS Science). One key objective of the programme is to improve sea-level rise projections for New Zealand to better anticipate and manage impacts such as flooding, rising groundwater levels, and coastal erosion. South Dunedin has been selected as a regional case study as it is a low-lying urban area impacted by subsidence and sea level rise. The case study outcome will be used to develop planning and risk assessment toolkits for sea level rise adaptation.

What is the current state of the SDF Programme?

- [21] A critical success factor of any programme is alignment with corporate or organisational strategies. However, currently there does not appear to be any widely established SDF Programme goal or objective(s), nor clear alignment with DCC strategies and plans.

⁴ <https://www.searise.nz/>

Consultations with stakeholders have indicated many different understandings of both the scope and purpose of the SDF Programme. While these generally coalesce around themes such as community resilience, community wellbeing, and sustainable development, they vary widely in adopting a focus on natural, built, or social environments, or governance factors.

- [22] This is compounded by a lack of legislative clarity around roles and responsibilities for local government in respect of climate change adaptation. The release of the National Adaptation Plan, the Resource Management system reform – including a new Climate Adaptation Act - and the Future of Local Government review is expected to provide clarity for local government.
- [23] However, the current uncertainty around the agreed strategic intent of the SDF Programme has proven to be a constraint for agreeing an overall programme mandate, structure, and processes. Roles and responsibilities of key contributors, as well as lines of accountability have been unclear, given uncertainties about the SDF Programme mandate and objectives. In this environment, the SDF Programme has struggled to fully establish and sustain momentum.
- [24] While many connections between South Dunedin-focussed projects have been identified, and systems and processes set up to support cross-council governance and management, these efforts have had mixed results. Typically, such arrangements have not endured changes in key personnel or proved sustainable across multiple years.
- [25] While the many projects and initiatives described above have been nominally associated with a 'South Dunedin Future (SDF) Programme', in practice, they have operated more as a collection of related yet independent projects, rather than a coherent and coordinated programme of work. Many projects have enjoyed individual successes, the St Clair – St Kilda Coastal Plan Project and ORC's monitoring and natural hazards assessment work, are clear examples. However, efforts to coordinate between councils, and across multiple projects within councils, have focussed largely on information sharing only.
- [26] In this sense, the many benefits of having a genuine South Dunedin Future programme, (i.e. aligning to organisational strategies, establishing mechanisms to deliver the desired change, effectively integrating this into a business-as-usual environment, and realising a range of strategic and operational efficiencies), have not been realised to date.

So where to from here?

- [27] The two Councils have recognised these issues and have responded by establishing a jointly funded, dedicated Programme Manager role, which was filled in August 2021. This role is supported by a dedicated SDF Programme budget of \$500,000 per annum (from the DCC 10-Year Plan budget) and \$420,000 (excluding staff time) per annum in the first three years of ORC 2021-31 Long Term Plan and then \$300,000 per annum until 2031.
- [28] These actions provide a firmer foundation for effective management of the SDF Programme. Subsequent sections of this report outline additional work required to make best use of this investment and fully realise the benefits of managing a wide range of initiatives under the umbrella of the SDF Programme.

DISCUSSION

Current State assessment of the South Dunedin Future Programme

- [29] An assessment of the current state of the SDF Programme has sought to identify the key issues and challenges facing South Dunedin, the various activities being undertaken in response, and the links to the broader strategic objectives of both the DCC and ORC. In short, what are the problems, what is being done in response, and how will that contribute to Dunedin's larger, longer term objectives?

Issues and hazards affecting South Dunedin

- [30] The range of key hazards and issues affecting South Dunedin, and other low-lying areas of Dunedin such as Harbourside, are well known, and can be grouped into four domains:
- a. *Natural environment* - features and processes of the natural, physical environment, such as geological (earthquakes/liquefaction), hydrological (rainfall/flooding), and coastal events or hazards (storms/erosion).
 - b. *Built environment* - features and processes of cities and other built environments, such as three waters infrastructure, ground cover, transport networks and urban development.
 - c. *Social environment* - the views, values, and knowledge of key stakeholders, such as levels of understanding of the issues, risks and options, relationships, and levels of resilience.
 - d. *Governance* - the broader environment in which decisions are made and actioned, such as changing policy, legislation, and regulations, organisational roles, and mandates.
- [31] In many instances the programme will seek to grapple with interconnected challenges, straddling one or more of these domains. For example, how changing rainfall patterns (natural environment) might impact the operational performance of storm water systems (built environment), where stakeholders have different expectations about what the system should deliver (social environment), against a backdrop of uncertainty over who will own and operate the system in future (governance environment).
- [32] A fuller summary of these issues and hazards can be found in Attachment A (note this is a summary, not an exhaustive list).

Actions and responses

- [33] As noted earlier in this report, a range of actions and responses have been undertaken over recent years under the banner of the SDF Programme. The current state assessment has sought to identify these activities, group them into logical workstreams, and determine some of the key products ('outputs'). This work was based on extensive consultations with DCC and ORC staff and review of a range of operational documents. The four workstreams and their key outputs include:
- a. *Science & Technical* - Understanding how the changing physical environment affects natural hazards and risk, now and into the future.
 - i. *Key Outputs*: Hazard monitoring (sea-level, tides, ground water, erosion, subsidence, rainfall); and Hazard investigation and modelling (geological, hydrological & coastal hazards).

- b. *Planning & Infrastructure* - Managing hazards and risk through land use planning, engineered and nature-based solutions.
 - i. *Key outputs*: various projects including a Future Development Strategy, St Clair-St Kilda Coastal Plan, South Dunedin Flood Alleviation Plan, and Integrated Catchment Model Project.
- c. *Community Development & Engagement* - Partnering with the community to build resilience; identify preferred futures and determine viable adaptation pathways.
 - i. *Key outputs*: Communications and engagement strategy, plan and reviews; South Dunedin Library and Community Complex; Community Development and Resilience Plan and Projects.
- d. *Strategy & Policy* - Integrating research and best practice into decision-making, while navigating a changing policy, legislative and regulatory environment.
 - i. *Key outputs*: Council submissions to central government climate change processes; climate change mainstreaming; and research and best practice projects.

What is this work leading to?

- [34] The assessment has also sought to identify the changes ('outcomes') that are being sought from this work. Council strategies and plans have been reviewed to identify if and where these outcomes align to the councils' broader strategic objectives.
- [35] In almost all instances, clear connections can be identified between the SDF Programme activities that are underway and the strategic objectives of the DCC and ORC. However, the vertical nature of existing Council strategies and operations (e.g. Three Waters, Transport, Parks & Recreation, Natural Hazards), and horizontal nature of the SDF Programme (e.g. programme objectives cut across these vertical silos of activity, budgeting and accountability), mean these connections are not immediately evident.
- [36] The various outcomes of the SDF programme are found in many strategies and plans across both Councils, but not centralised in one place. This means activity and project work cannot always easily be linked to strategies or plans, and that it can be very difficult to identify strategic linkages across different workstreams.
- [37] Discussions with key staff, and review of existing Council strategy and policy documents, have identified the following set of short-term (1-3 years) SDF Programme outcomes:
 - a. *Science & Technical*
 - i. Improved knowledge of the changing physical environment and its effect on natural hazards.
 - ii. Decision making is informed by better understandings of natural hazards and risk.
 - b. *Planning & Infrastructure*
 - i. Urban development in South Dunedin aligns to current and future risk from natural hazards.
 - ii. Increased flood resilience in at-risk areas of South Dunedin.

c. *Community Development & Engagement*

- i. Community is empowered to shape futures and inform pathways for South Dunedin.
- ii. Community is empowered to build resilience.

d. *Strategy & Policy*

- i. Dunedin's interests are reflected in climate change-related policy, legislation, and regulations.
- ii. Research and best practice are integrated into Council strategies, plans and operations.

[38] The set of outcomes noted above are a product of existing information. It is anticipated that as more information becomes available, the goals, objectives, and outcomes sought will change to reflect growing certainty in particular areas. Programme activities will also need to adapt to these changes.

[39] Councils will be asked to formally confirm a set of SDF Programme outcomes during the next phase of the programme, to provide a clear strategic direction and mandate.

SDF Programme goal and vision

[40] Developing a goal or vision statement for the SDF Programme and confirming high level, longer term outcomes is a top-down process that should involve a wide range of partners and stakeholders. This would provide the best opportunity to develop a set of SDF Programme objectives that are robust, inclusive, widely owned, and sustainable over time. This process is planned to occur in early 2022 and is detailed in the 'Next Steps' section below.

[41] In the interim, it is possible to use existing information to formulate both an indicative goal and vision for the SDF Programme and to identify indicative higher level, longer term outcomes. The value in developing these placeholders, which like the workstreams, outputs and short-term outcomes are based on best available information, is that they act to illustrate the of logic of change that the SDF Programme could follow in years to come. This 'story' is often useful for enabling partners and stakeholders to get a sense of where things could go, and what the steps might look like along the way.

[42] Using information from existing workstreams, outputs, and short-term outcomes could reasonably lead the following set of indicative mixed-term outcomes:

- a. Reduced risk from natural hazards
- b. Reduced frequency and impact of flooding
- c. Reshaping urban form of South Dunedin
- d. Climate change adaptation impacts are equitable
- e. Increased community resilience

[43] Similarly, this set of mixed-term outcomes could reasonably lead to the following indicative SDF Programme goal or vision:

- a. Enhanced community resilience and wellbeing through sustainable urban regeneration of South Dunedin.

Partnership with mana whenua

- [44] A central component of defining and establishing the SDF Programme will be a partnership with mana whenua. This will be particularly important for the SDF Programme, where there will be many opportunities to transition to more sustainable, holistic interactions between people and place. This has strong alignment with Te Ao Māori. The intention is to identify viable pathways from current situation to futures where communities enjoy greater wellbeing, increased resilience, and have more sustainable interactions with their environment. It is envisaged that a partnership with mana whenua will be integral to this process, and could span governance, co-design, and delivery elements of the SDF Programme. An approach has been made to Aukaha Ltd and Te Rūnaka o Ōtākou proposing initial discussions.

Programme principles

- [45] The current state assessment process has also sought to identify some general principles under which the SDF Programme is currently operating and could operate in future. Principles are particularly useful in climate adaptation programmes, because they provide guidance in areas where there may be ongoing uncertainty, enabling more consistent and coherent decisions.
- [46] The assessment identified two overarching strategic principles and five programme principles. It would be worthwhile testing these with partners and stakeholders during the next phase of the SDF Programme, with a view to refining and formally agreeing in due course. Until then, there would be benefit viewing them as ‘working principles’ that provide interim guidance. The principles are summarised below, with a fuller description outlined in Attachment A.
- [47] The two strategic principles relate to Treaty partnerships with iwi Maori, and sustainability and intergenerational equity. Each of these strategic principles features prominently throughout DCC and ORC strategies and plans and both are common themes in the day-to-day work of both councils.
- [48] In addition, five programme principles were identified in the assessment as best reflecting the strategic intent and operational approach of the SDF Programme. These include adopting approaches that are (i) community-centred, (ii) evidence and risk-based, (iii) plan for change, (iv) are flexible and responsive, and (v) transparent and accountable.

OPTIONS

- [49] As this paper is for noting, there are no options provided.

CONSIDERATIONS

Strategic Framework and Policy Considerations

- [50] The approach to develop the South Dunedin Future Programme discussed in this paper reflects Council’s Strategic Directions where our vision states: communities that are resilient in the face of natural hazards, climate change and other risks.

Financial Considerations

- [51] Programme resourcing is described in para 26 in this report.

Significance and Engagement

[52] Not applicable.

Legislative and Risk Considerations

[53] The likely reforms of the Resource Management Act and strengthening of provisions to do with local authority leadership for climate change adaptation are noted.

Climate Change Considerations

[54] Climate change considerations will be a central component of the SDF Programme as it seeks to develop climate change adaptation options for South Dunedin.

Communications Considerations

[55] Refer to paragraphs 15 and 63

NEXT STEPS

Council collaboration and SDF Programme governance

[56] The cross-cutting nature of climate change adaptation means that an effective response is likely to require a similarly integrated and collaborative approach. Both the DCC and ORC have identified climate change adaptation as a priority focus area, and in the case of the SDF Programme, collaborative planning, and action to address climate change risk has been underway for some time. Staff in both councils have a good track record and established processes for sharing information and collaborating at operational levels. This will need to continue.

[57] As the SDF Programme progresses through the next phase of its work, the programme scope, structure, and objectives will become better defined. It is anticipated that roles and responsibilities of each council will also become clearer during this process, which should enable ongoing collaboration, while ensuring that ultimate decision-making rests with the responsible council.

[58] It is understood that representatives from both Councils have, and continue to discuss, options for SDF Programme governance. In the meantime, the Programme Manager is actively working with staff across DCC and ORC and is reporting to an interim Steering Group comprising executive staff from both councils. These interim arrangements are working well at an operational level.

[59] This report will be provided to both DCC and ORC Councils (on 23 and 24 November 2021, respectively).

Dynamic Adaptive Pathways Planning (DAPP) Approach

[60] The next phase of work will be guided by the Ministry for the Environment's best practice document, *Preparing for coastal change – A Summary of coastal hazards and climate change guidance for local Government (2017)*, and will seek to utilise the Dynamic Adaptive Pathways Planning (DAPP) approach. The DAPP approach identifies ways forward (pathways) despite uncertainty, while remaining responsive to change, should this be needed (dynamic). A diagram summarising the DAPP process is attached in Attachment B.

[61] In the approach, a range of responses to climate change are tested against possible future scenarios. Pathways are mapped that will best manage, reduce or avoid risk. A plan is developed, with short-term actions and long-term options, and includes pre-

defined points (triggers) where decisions can be revisited. This flexibility allows the agreed course of action to change if the need arises – such as when new climate change information becomes available.

- [62] By accommodating future change at the outset, this approach helps avoid locking in investments that could make future adjustments difficult and costly. As such, it assists both longer-term sustainability and community resilience.

What will the next phase involve?

- [63] The next phase of the SDF Programme will include a more detailed programme planning and design process during the 8-month period from November 2021 to 30 June 2022.

- [64] This 'programme definition' phase will involve more in-depth work with relevant teams across DCC and ORC, as well as targeted engagements with a wide range of external partners and stakeholders. The intention is to further develop hazard and sea-level rise assessments, identify community, partner and stakeholder values and objectives, and to undertake vulnerability and risk assessments.

- [65] The primary output from this next phase is expected to be a detailed SDF Programme Plan, which will be provided to Councils in June 2022, and seek decisions on preferred programme objectives, structure, governance, management, and implementation options.

- [66] Lower-level outputs from each of the workstreams are yet to be determined, but for example, are likely to include:

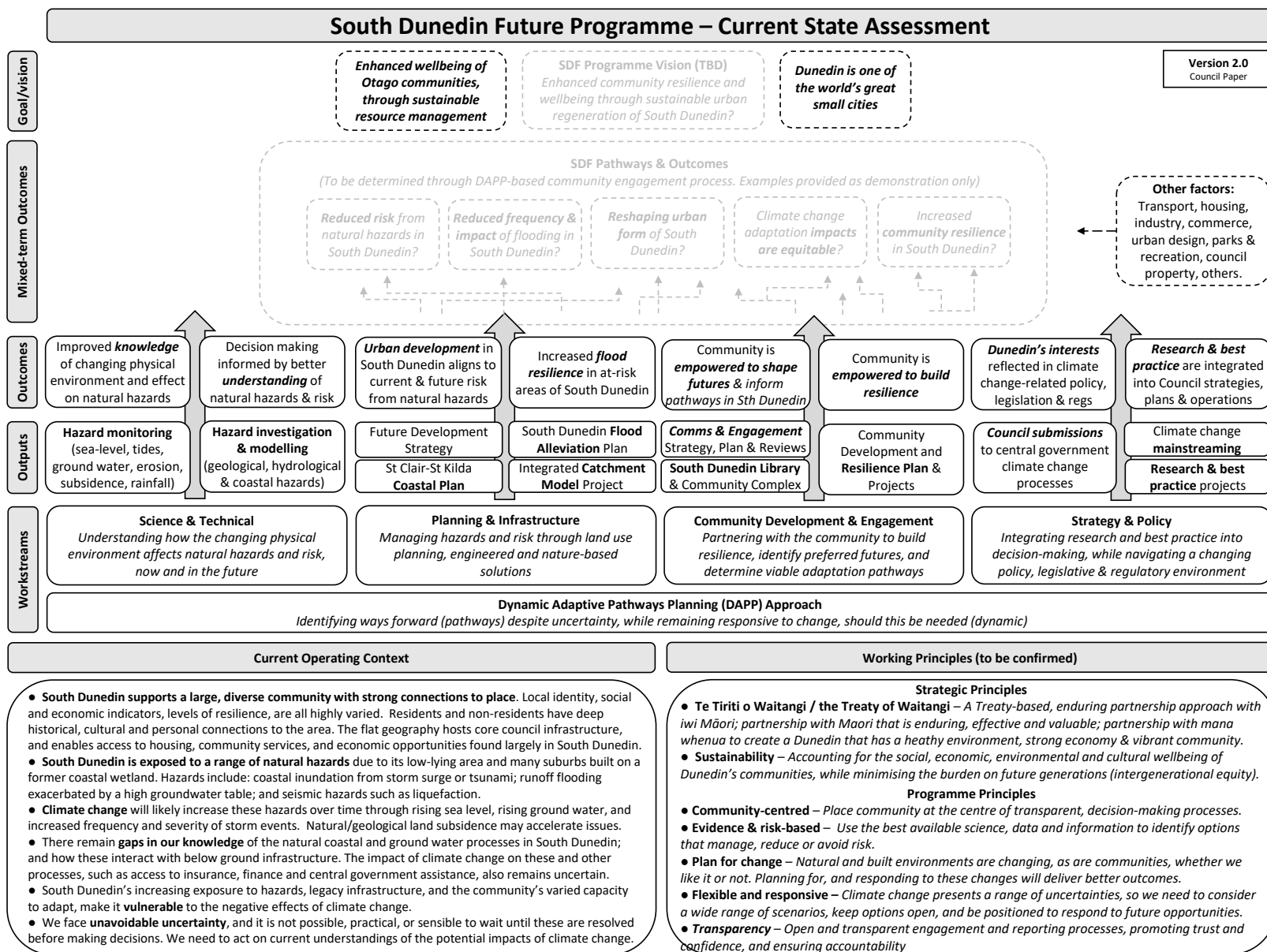
- a. engagement with mana whenua, including discussions on governance, co-design and implementation intended to incorporate Te Ao Māori into the programme strategy, structure, and operations
- b. community consultations and engagement on long term vision(s) for South Dunedin and broader objectives for the SDF Programme
- c. detailed mapping of key issues and decisions required to realise SDF Programme objectives (enabling identification of critical path actions)
- d. an updated report on natural hazards affecting South Dunedin
- e. commissioning of a South Dunedin climate change risk assessment
- f. SDF Programme communications and engagement strategy, including upgrade of the existing websites
- g. a range of new or ongoing activities, including projects and business-as-usual operations of both councils, with various degrees of association with the current SDF Programme.

- [67] Subsequent phases of the SDF Programme, commencing July 2022, would seek to identify adaptation options and pathways, evaluate these options, and develop adaptation strategies and implementation plans. The iterative nature of the DAPP process means that at each phase, previous work would be reviewed and refined, based on the most recent information, adding further depth and complexity to the SDF Programme Plan.

- [68] It is anticipated that all partners and stakeholders, including Councillors, mana whenua, community, and other groups will have multiple opportunities to engage with the SDF Programme during each phase.

ATTACHMENTS

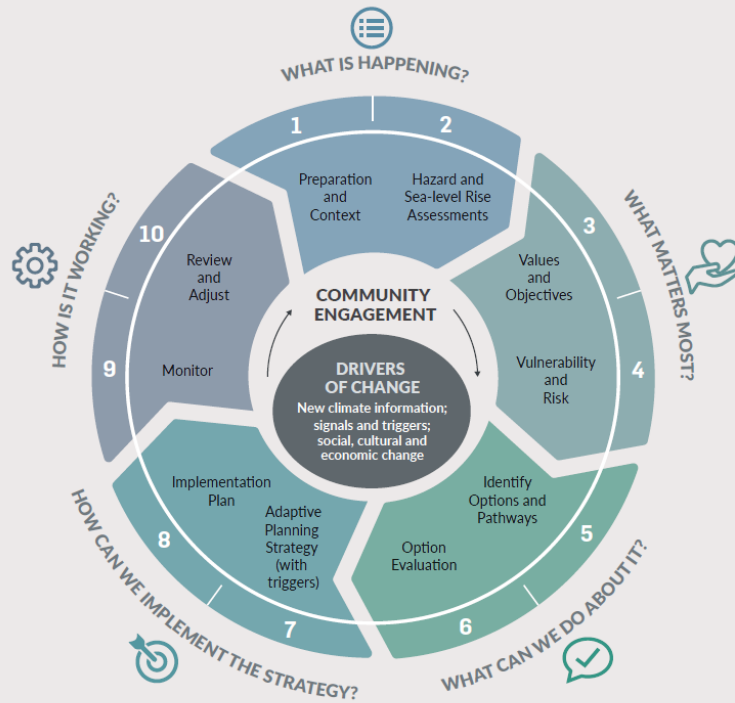
1. South Dunedin Future Programme - current state assessment [**8.1.1** - 2 pages]
2. DAPP Cycle [**8.1.2** - 1 page]



Council Meeting Agenda - 24 November 2021 - MATTERS FOR COUNCIL CONSIDERATION

Issues / Hazards <i>(Future issues/hazards have > symbol and italics)</i>	Current actions and future/planned responses <i>(future/planned actions have > symbol and italics)</i>			
	Science & Technical	Planning & Infrastructure	Community & Engagement	Strategy & Policy
Natural Environmental <ul style="list-style-type: none"> Hillside run-off from surrounding catchments; flat geography encourages surface water ponding High groundwater level/shallow water table, low storage volume Expectation of increasing frequency/severity of storms Coastal erosion (beach/dunes/defences) Limited flood hazard data (interactions between groundwater, runoff, sea level, stormwater, wastewater) Limited coastal hazard data (tsunami, storm surges, shoreline changes and local sea level rise) Limited geological hazard data (liquefaction and lateral spreading, fault line location, vertical land movement) <i>Changes to wave climate/coastal dynamics</i> <i>Sea level rise; 0.19-0.27m by 2040</i> <i>Potential reduction in beach sediment supply</i> 	<ul style="list-style-type: none"> Enhanced groundwater monitoring programme Local sea level monitoring & projections (with NZ SeaRise) Storm surge and tsunami assessment and mapping Ground conditions assessment (liquefaction & lateral spreading) Hydrogeological drilling programme; update of geological 3D model Active fault identification study Vertical land movement study <i>Sports Facility Needs Assessment</i> 	<ul style="list-style-type: none"> St Clair – St Kilda Coastal Plan Coastal process studies, contamination assessment (Kettle Park), remediation works (St Clair Seawall) Improved rainfall catchment monitoring <i>Coastal dynamics modelling and options assessment</i> <i>Ocean Beach Reserve Mgt Plan</i> <i>St Kilda Dune Mgt Plan</i> <i>Kettle Park landfill remediation</i> <i>Dunedin Open Spaces Plan</i> 	<ul style="list-style-type: none"> ORC Natural Hazards portal, ORC WaterInfo, dedicated webpage on ORC website and NZ Geotechnical database Communication, education and engagement sessions, groundwater display with Otago Museum, information videos, natural hazards reports and brochures. Presentations to community hui and groups (>60 over 18 months) <i>new programme website with integrated GIS web portal</i> 	<ul style="list-style-type: none"> ORC Proposed Otago Regional Policy Statement 2021 ORC Otago Regional Climate Change Risk Assessment
Built Environmental <ul style="list-style-type: none"> No natural drainage outlet in South Dunedin. Stormwater is gravity driven and relies on purging by pumps. Storm and wastewater networks are old and leaky Impervious ground cover in South Dunedin catchment (60-100%) Stormwater network does not meet level of service (LoS) Potential exposure of historic landfill at Kettle Park Pressure for additional or intensified urban development High proportion of old, poor quality housing Varying community views about central problem (infras. vs climate) Forbury Park Raceway site (development risk/opportunity) <i>Increasing costs of maintaining transport infrastructure</i> <i>Increasing ground water ingress to storm & wastewater networks; more frequent wastewater overflows</i> <i>Risk of asset failure within storm and wastewater networks</i> 	<ul style="list-style-type: none"> Detailed topographical data captured (LiDAR) Ongoing geotechnical assessments and transfer of information to NZ Geotechnical database Infrastructure monitoring programme 	<ul style="list-style-type: none"> Upgraded screens at Portobello stormwater station Improved stormwater network maintenance (e.g. mud tanks) Updating hydraulic models Integrated Catchment Model & SD Flood Alleviation Plan Transport Asset Mgmt Plan DCC Infrastructure Strategy DCC 3 Waters Strategic Direction Statement (2010-60) Shaping Future Dunedin Transport Programme <i>3W System Planning Project</i> <i>Updating hydraulic models</i> <i>District Plan changes (possible)</i> <i>St Clair sea wall risk assessment</i> <i>Climate adaptation through sustainable asset management</i> <i>Future Development Strategy</i> 	<ul style="list-style-type: none"> Community engagement activities to increase public awareness of flood risk; flood hazard maps. Community engagement on the St Clair- St Kilda Coastal Plan (award winning) 	<ul style="list-style-type: none"> <i>Housing Action Plan</i>
Social & Economic Environment <ul style="list-style-type: none"> Limited public knowledge of changing environment, natural hazards, and associated risks Community uncertainties about the socioeconomic impacts of climate change and possible adaptation options Lack of trust / engagement fatigue in segments of community Limited engagement with mana whenua; Pasifika, multi-ethnic and disability groups; education and business sectors Concern about loss of access/amenity to important spaces (e.g. St Kilda/St Clair beaches) Majority of census statistical areas in South Dunedin register 8-10 on socioeconomic deprivation index (10 is most deprived). <i>Risk of future withdrawal by insurance and finance industries</i> <i>Economic cost of change (potential loss of jobs, economic activity, business continuity) vs cost of avoiding/delaying change (uncertain)</i> 	<ul style="list-style-type: none"> Communication, education and engagement activities across multiple hazards 	<ul style="list-style-type: none"> Community consultation and stakeholder engagement on network maintenance and flood alleviation plan 	<ul style="list-style-type: none"> SDF web page on DCC website Coastal Plan webpage SDF identification phase comms and community engagement process (>60 meetings/hui over 18 months) Community grants schemes (events, support, environment) Community development and resilience projects Community preparedness and emergency response 	<ul style="list-style-type: none"> Early stage analysis to inform strategic approaches to community resilience
Governance Environment <ul style="list-style-type: none"> Government reforms creating short term policy, legislative, and regulatory uncertainty. Future of local government process is creating additional organisational / functional uncertainty. Shortage of national guidance on climate change adaptation (e.g. managed retreat, under pending Climate Adaptation Act) Absence of interim guidance means misalignment between current land use planning rules/practice and climate adaptation pathways Limited strategic coherence on climate adaptation (between Councils; and within/across Council functions and operations). 	<ul style="list-style-type: none"> Nil 	<ul style="list-style-type: none"> Nil 	<ul style="list-style-type: none"> <i>Community and stakeholder involvement in SDF programme governance</i> 	<ul style="list-style-type: none"> RMA Act Reform Process (Natural & Built Environments Act, Strategic Planning Act, Climate Change Adaptation Act) Future of Local Government Process 3 Waters reform (service delivery and regulatory) Global Covenant of Mayors for Climate & Energy (GCoM) adaptation compliance activities Academic Reference Forums <i>DCC Strategic Framework Refresh Project</i> <i>National Adaptation Plan (NAP) consultations</i> <i>National-to-local climate Change risk assessments</i>

Figure 3: The 10-step decision cycle, grouped around five questions



Source: Adapted from Max Oulton (University of Waikato), and UN-Habitat (2014)

Source: *Preparing for coastal change: A summary of coastal hazards and climate change guidance for local government*, Ministry for the Environment Manatū Mō Te Taiao, December 2017.

8.2. Extraordinary Vacancy at Otago Regional Council - Resignation of Hon Marian Hobbs

Prepared for: Council
Report No. GOV2154
Activity: Governance Report
Author: Amanda Vercoe, General Manager Governance, Culture, Customer
Endorsed by: Cr Andrew Noone, Chairperson
Date: 24 November 2021

PURPOSE

- [1] To decide how to manage the vacancy created by the resignation of Hon Marian Hobbs from the Otago Regional Council on 1 November 2021, in accordance with the Local Government Act and the Local Electoral Act.

EXECUTIVE SUMMARY

- [2] Hon Marian Hobbs resigned from the Otago Regional Council on 1 November 2021 (see attached press release). Under the Local Government Act, and Local Electoral Act, Council now needs to decide how to manage the extraordinary vacancy that the resignation has created.
- [3] Due to the resignation taking place within 12 months of the next local body election (due on 8 October 2022), options available to Council to manage the vacancy include appointing a named person to fill the vacancy or leaving the vacancy unfilled. The Chair and Deputy Chair recommend leaving the vacancy unfilled.
- [4] If Council chooses to leave the vacancy unfilled, subsequent decisions on alternative nominations for the roles Hon Marian Hobbs filled on the Council, and how to distribute the remaining remuneration allocation also need to be made.

RECOMMENDATION

That the Council:

- 1) **Notes** this report.
- 2) **Decides** to leave the vacancy created by Hon Marian Hobbs' resignation unfilled, under Section 117(3)(b) of the Local Electoral Act as per the recommendation of the Chair and Deputy Chair.
- 3) **Appoints** (named councillor) to the role of Co-Chair Data and Information Committee.
- 4) **Appoints** (named councillor) to the Port Liaison Working Group.
- 5) **Appoints** (named councillor) to the Chief Executive Performance Review Committee.
- 6) **Notes** that the vacancy created on the Freshwater Management Unit Liaison for the Clutha Main Stem will be dealt with in a separate paper to Council in December 2021.
- 7) **Agrees** that the remuneration allocated to the vacancy be redistributed equally amongst the 10 remaining councillors (excluding the Chair), as per the attached table.

- 8) **Agrees** that the attached table be forwarded to the Remuneration Authority, to be included in the Authority's next Remuneration Determination.

BACKGROUND

- [5] On Monday 1 November, Hon Marian Hobbs tendered her resignation to the Otago Regional Council. Under the Local Government Act (Schedule 7, Section 4(2)), the member's resignation takes effect the day it is tendered to the Chief Executive.
- [6] Due to the resignation falling within 12 months of the next local body elections (due 8 October 2022), under the Local Electoral Act, Council has two options available to consider for managing the vacancy.
- [7] Under Section 117(3)(a) Council could determine by resolution that the vacancy will be filled by the appointment of a person named in the resolution who is qualified to be elected as a member. Or, Under Section 117(3)(b) Council could determine that the vacancy is not to be filled.
- [8] The joint recommendation of the Chair and Deputy Chair is Section 117(3)(b) that the vacancy is not to be filled, and that the remaining remuneration allocation be pro rata allocated to the ten councillors to reflect any increased workload consequent.

DISCUSSION

Remuneration

- [9] The Remuneration Authority advises that if the Council decides not to fill a vacancy (Section 117(3)(b) of the Act) the amount not being paid as a result of the vacancy must be reallocated among the remaining councillors.
- [10] A proposed spreadsheet detailing the proposed redistribution of remuneration is attached, as per the Chair and Deputy Chair's recommendation.
- [11] In all cases where there is a change, councils need to wait till an amendment determination is gazetted by the Authority before they can make the changes to their elected members' remuneration. However, all amendments (including adjustments to annual remuneration) are generally effective on and from the day after the day on which the Council confirmed the position(s) of responsibility and the associated remuneration. Amendments are backdated in the amending determination to the effective date.
- [12] The next amending determination is scheduled to be issued in late April 2022. Proposals for changes from councils to be included in this amending determination need to be submitted before 31 March 2022.

Other appointments:

- [13] Hon Marian Hobbs held the following additional responsibilities while on the Council. Replacements for these roles should also be considered.
- Co-Chair Data and Information Committee
 - Chief Executive Performance Review Committee member
 - Port Liaison Working Group member
 - Clutha Main Stem FMU Liaison (this will be included as part of wider update on FMU liaisons at the December Council Meeting).

OPTIONS

[14] As outlined above.

CONSIDERATIONS

Strategic Framework and Policy Considerations

[15] Nil.

Financial Considerations

[16] Nil.

Significance and Engagement Considerations

[17] Nil.

Legislative and Risk Considerations

[18] The process of managing the resignation of an elected member is guided by the Local Government Act and the Local Electoral Act.

Climate Change Considerations

[19] Nil.

Communications Considerations

[20] A press release was issued on the day Hon Marian Hobbs resignation was received.

NEXT STEPS

[21] To submit the approved table to the Remuneration Authority, and once gazetted action the changes with payroll.

ATTACHMENTS

1. Media Statement Hon Hobbs Resignation 1 November 2021 [8.2.1 - 1 page]
2. Proposed Remuneration for Councillors - ORC November 2021 [8.2.2 - 1 page]



MEDIA STATEMENT

1 November 2021

Statement on Marian Hobbs' resignation from the Otago Regional Council

Otago Regional Council Chair Andrew Noone has accepted the resignation of Marian Hobbs from the Otago Regional Council today.

Cr Noone thanked Cr Hobbs for her contributions to the Council.

"Marian joined the Council in 2019 at the last election, and she has been a passionate, committed, and spirited voice around the table. I want to thank Marian for contributing her knowledge and experience to the Otago Regional Council over the last couple of years.

"We are grateful to Marian for her valuable work on various committees and in the Otago community, where she has had a particular focus on our Mana Whenua partnership, our public transport services and our work in policy and planning.

"Because of our proximity to next year's local body elections, Marian's resignation does not trigger a byelection. The process from here is for Council to consider a paper at its next Council meeting, which will present our options for the vacated seat. Council can choose to appoint a replacement, or to leave the seat vacant until the election next year."

ENDS

Proposed Remuneration for Councillors Using Dollar Amounts

Resulting from changes to a council's governance structure and position(s) of responsibility during a triennium



Use this worksheet to calculate the proposed remuneration for positions with additional responsibilities using DOLLAR amounts and/or adjusting the base remuneration for a councillor without additional responsibilities.

Before completing this worksheet, read the instructions sheet in the tab below for detailed guidance.

- 1) Enter legal name of local authority, as listed in schedule 2 of the Local Government Act 2002: **Otago Regional Council**
- 2) Enter number of elected members (excluding the mayor or regional council chair) on the council: **10**
- 3) Enter local authority's governance remuneration pool as shown in the current local government members determination (\$): **703,598**
- 4) Enter councillor minimum allowable remuneration as shown in the current determination (\$): **48,670**
- 5) Enter proposed remuneration for a councillor with no additional responsibility or if no change enter the remuneration as shown in the current determination (\$): **68,200**
- 6) Enter date of local authority's resolution proposing the amendment to the position(s) of responsibility and/or councillors' remuneration: **24 November 2021**

7)	8)	9)	Effective Date*	25 November 2021	
Enter title of proposed position <u>with additional</u> responsibilities (ie: the title that will be displayed in the amending determination)	Enter number of members per position	Councillor with no additional responsibilities (\$)	Enter proposed additional remuneration (\$)	Proposed annual total remuneration per member (\$)	Total (\$)
Deputy Chairperson	1	68,200	21,598	89,798	89,798
Councillor with no additional responsibilities	9	68,200	n/a	68,200	613,800

Grand total (\$): **703,598**

* = the effective date is the day after the date of the local authority's resolution.

Balance of pool (\$): **0**

A brief description must be provided for each position of responsibility ie: specify the additional responsibilities over and above the base councillor role - covering duties, delegations, deputising and reporting obligations and the extra time involved in carrying out the additional responsibilities.

Return this completed worksheet together with a brief description of each position of responsibility to: info@remauthority.govt.nz

2020/21

8.3. Documents Signed Under Council Seal

Prepared for: Council
Report No. GOV2147
Activity: Governance Report
Author: Dianne Railton, Governance Support Officer
Endorsed by: Amanda Vercoe, General Manager Governance, Culture and Customer
Date: 24 November 2021

PURPOSE

- [1] To inform the Council of delegations which have been exercised during the period 26 August 2021 through 16 November 2021.

Date of application of seal	Description
09/09/2021	Licence for a Water Race 2585C granted in substitution of WR359, Alexander Rowley Morris of Ponty's Place, RD2, Wanaka (S1470045)
09/09/2021	Licence for a Water Race WR1578R, Roxburgh Registry of the Warden's Court; H Harliwich Carrying Co Limited, Stonehaven Limited, Richard Naish Tamblyn & Caroline Mary Tamblyn and William Neville Gunn of C/- Mike Kelly, WSP, 69 Tarbert Street, Alexandra (S4170051)
09/09/2021	Licence for a Water Race WR1326R, Roxburgh Registry of the Warden's Court; Richard Naish Tamblyn, Cherri Holdings Limited, Michael and Gaynor Crabbe and B & E Davis Limited Of C/- Mike Kelly, WSP, 69 Tarbert Street, Alexandra (S4170053)
09/09/2021	Special Land Use Consent 2214 which was granted in substitution of Water Race licence 9404, Cromwell Registry of the Warden's Court: HGW Trustee's Limited, Diana Thomson and Geoffrey Lewis Thomson Of 1225 Glenorchy-Paradise Road, RD 1, Glenorchy (S4170055)
09/09/2021	Licence for use and maintain permit 2296C which was granted in substitution of WR4204, Naseby District Registry of the Warden's Court; Christopher James Duncan, Paulette Jan Duncan and Tarbert Trustees (2013) Limited being Trustees of the C and P Duncan Family Trust of 437 St Bathans Loop Road, RD 2, Omakau And Hawkdon Pastoral Limited of C/- CEG Limited, 123 Vogel Street, Dunedin (S4170074)
09/09/2021	Use and Maintain Licence 3291D which was granted in substitution of WR10623, Cromwell Registry of the Warden's Court; Catherine Anne Walker, Ian Ferguson Farrant, Louise Elizabeth Farrant and Rachel Louise Farrant. Of Yarrow South Farm, Rapid 372, State Highway 6, Wanaka; Martin Ross Dippie, Frances Mary Dippie and HGW Trustees Limited as Trustees of the Mt Barker Trust Of 70 Grendon Street, Dunedin; Christopher John Royds as Trustee of MP Family Trust Of 57 Holmes Road RD 2 Christchurch 7672; Hawkesbury Estates Limited of 69 Maxwell Road, PO Box 522, Wanaka, 9382; Duncan Fraser of 84 Morris Road, RD 2, Wanaka; Cardona Valley Farms Limited Of 7d Cardrona Valley Road, RD 2, Wanaka
09/09/2021	Licence for Water Race 1684, granted in substitution of WR82, Pembroke Registry of the Warden's Court and Branch Race BR4322, Cromwell Registry of the Warden's Court; McCarthy Brothers Limited Of Mighty Efficient 2018 Limited, 3 Frederick Street, Wanaka

09/09/2021	Licence for a Water Race 3461B which was granted in substitution of WR1665, Cromwell Registry of the Warden's Court; Donald Alan Young Of C/- Checketts McKay Law Limited, 2D The Mall, Cromwell
09/09/2021	Use and Maintain Licence 3575 which was granted in substitution of WR1944, Naseby Registry of the Warden's Court; John Robert Keith Elliot and John Kenneth Scott Elliot and HGW Trustees Limited as Trustees of the JRK Elliot Family Trust Of Garthmyl, RD 3, Middlemarch.
09/09/2021	Licence for a Water Race 1684, which was granted in substitution of WR82, Pembroke Registry of the Warden's Court; Jean Margaret Speight of C/- Joc Kinney, 8801 Hyde Middlemarch Road, RD 3, Ranfurly.
09/09/2021	Use and Maintain Licence 3608B which was granted in substitution of WR5744, Naseby Registry of the Warden's Court; Tiroiti Farm Limited Of Hyde, RD 3, Ranfurly
09/09/2021	Use and Maintain 2662B which was granted in substitution of WR784 Clyde Registry of the Warden's Court; John Kinaston McArthur Of Strath Clyde, Clyde
09/09/2021	Use and Maintain Licence 2801B for a which was granted in substitution of WR5943, Naseby Registry of the Warden's Court; Brian Kitchener Thurlow, Lynne Mary Thurlow and Cook Allan Gibson Trustee Company Limited Of 658 Blackstone Hill Runs Road, Becks.
09/09/2021	Use and Maitain Licence 3300B which was granted in substitution of WR1998, Cromwell Registry of the Warden's Court; Rockburn Wines Limited Of Findex, 21 Brownston Street, Wanaka
09/09/2021	Licence for a Water Race 1744, Naseby Registry of the Warden's Court; Hamilton Runs Limited Of ICL Limited, Level 1, 69 Tarbert Street Alexandra.
09/09/2021	Use and Maintain Licence 2585C which was granted in substitution of WR359, Cromwell Registry of the Warden's Court; Jeffrey Adrian Feint and Margaret Cameron Feint of 185 Mt Barker Road, Wanaka.
15/09/2021	Use and Maintain Licence 3300B which was granted in substitution of WR1998, Cromwell Registry of the Warden's Court; Rockburn Wines Limited of Findex, 21 Brownston Street, Wanaka
15/09/2021	Use and Maintain Licence 3318 which was granted in substitution of WR375, Blacks Registry of the Warden's Court; Robert James Stewart Rutherford and Cheryl Elizabeth Rutherford of 88 Ida Valley Back Road, RD2, Otarehua
15/09/2021	Use and Maintain Licence 3069 which was granted in substitution of WR1097, Cromwell Registry of the Warden's Court; Rowan James Lusher, David James McLean, Mitten Charlotte Brix McLean, Anne Elisabeth Brix Nielson of 185 Swann Road, RD2, Cromwell
15/09/2021	Use and Maintain Licence 2125C which was granted in substitution of WR5858, Naseby Registry of the Warden's Court; David John Andrew (1/3 share), Judy Claire Andrew (1/3 share, and Roger Normal Macassey (1/3 share); of C/- Tiroiti, Hyde, RD3, Ranfurly
15/09/2021	Use and Maintain Licences 2950B and 2958B which were granted in substitution of WR3137, Cromwell Registry of the Warden's Court; Timburn Limited of Harvie Green Wyatt, 229 Moray Place, Dunedin; Longacre Station Limited of 222 Timburn Road, Tarras
15/09/2021	Licence for a Branch Race of BR2328 and BR3946, Cromwell Registry of the Warden's Court; Alfred Nicholas Kagan of Swann Road, Lowburn, RD2, Cromwell; Sugarloaf Cherries Limited of Goldsmith Law, 6 th Floor Forsyth Barr House, The Octagon, Dunedin; and Louries Gas Company Limited of Herron Accounting, First Floor, 8 Church Street, Queenstown
15/09/2021	Use and Maintain Licence 3713B which was granted in substitution of WR11506, Cromwell Registry of the Warden's Court; Haweksburn Station Ltd of 69 Tarbert Street, Alexandra

15/09/2021	Licence for a Water Race WR1863, Cromwell Registry of the Warden's Court; Alfred Nicholas Kagan and Judith Anne Kagan of Swann Road, Lowburn, RD2, Cromwell; Sugarloaf Cherries Limited of Goldsmith Law, 6 th Floor Forsyth Barr House, The Octagon, Dunedin; Louies Gas Company Limited of Herron Accounting, First Floor, 8 Church Street, Queenstown
15/09/2021	Use and Maintain Licence 2581C for a Water Race No 3000 and 4931 Cromwell Registry of the Warden's Court; Maurice Desmond Turner, Shirley Allison Turner, Peter Stewart Preston and Jane Margaret Preston of C/- Checketts McKay, 2D The Mall, Cromwell
22/09/2021	Special Site No. 8289 Cromwell, 8288 Cromwell Registry of the Warden's Court; Paul Joseph O'Malley Of 2006 Paerau Road, RD 4, Ranfurly
22/09/2021	Use and Maintain Licence 2138B which was granted in substitution of WR927, Arrowtown Registry of the Warden's Court; Glenroy Station Limited Of Hunter McLeod Limited, The Forge, Level 2, 20 Athol Street, Queenstown
22/09/2021	Use and Maintain Licence 2138B which was granted in substitution of WR927, Arrowtown Registry of the Warden's Court; Glenroy Station Limited of Hunter McLeod Limited, The Forge, Level 2, 20 Athol Street, Queenstown
23/09/2021	Debenture Trust Deed – to establish a Debenture Trust Deed with Covenant Trustee Services Limited to facilitate the granting of security as required to join the LGFA
23/09/2021	Security Replacement Deed – to replace BNZ's existing security with the Debenture Trust Deed
23/09/2021	Accession Deed to Multi-issuer Deed – to record Council's accession to the LGFA Multi-issuer Deed
23/09/2021	Accession Deed to Note Subscription Agreement – to record Council's accession to the LGFA Note Subscription Agreement
23/09/2021	Accession Deed to Equity Commitment Deed – to record Council's accession to the LGFA Equity Commitment Deed
23/09/2021	Accession Deed to the Guarantee and Indemnity – to record Council's accession to the LGFA Guarantee and Indemnity
29/09/2021	Licence for a Water Race 2761D, which was granted in substitution of WR16, Pembroke Registry of the Warden's Court, Quentin Bruce Ross, Katie Jane Ross and Selwyn James Cooper as Trustees of the Quentin and Katie Ross Family Trust Of 1081 Cardrona Valley Road, Cardrona, Wanaka
14/10/2021	Warrant for Byron Pretorius required to enable ORC officer to undertake dam inspections and investigations under the Building Act 2004. The officer received training from Geosolve consultant Colin MacDiarmid and has been approved by Tami Sargeant (Manager Compliance) to hold the warrant.
14/10/2021	Warrant for Margaret Dodd required to enable ORC officer to undertake dam inspections and investigations under the Building Act 2004. The officer received training from Geosolve consultant Colin MacDiarmid and has been approved by Tami Sargeant (Manager Compliance) to hold the warrant.
14/10/2021	Warrant for Peter-Don Bonthuys required to enable ORC officer to undertake dam inspections and investigations under the Building Act 6702004. The officer received training from Geosolve consultant Colin MacDiarmid and has been approved by Tami Sargeant (Manager Compliance) to hold the warrant.
14/10/2021	Warrant for Mark Payne required to enable ORC officer to undertake dam inspections and investigations under the Building Act 2004. The officer received training from Geosolve consultant Colin MacDiarmid and has been approved by Tami Sargeant (Manager Compliance) to hold the warrant.
14/10/2021	Warrant for Joseph Fraser required to enable ORC officer to undertake dam inspections and investigations under the Building Act 2004. The officer received training from Geosolve consultant Colin MacDiarmid and has been approved by Tami Sargeant (Manager Compliance) to hold the warrant.

14/10/2021	Warrant for Andrew Gibson required to enable ORC officer to undertake dam inspections and investigations under the Building Act 2004. The officer received training from Geosolve consultant Colin MacDiarmid and has been approved by Tami Sargeant (Manager Compliance) to hold the warrant.
16/11/2021	A deed of private development between Dunedin City Council, Otago Regional Council and Phil Cunningham concerning the land at 457 Highcliff Road, Dunedin. The deed has been entered into as part of the settlement of an appeal concerning the zoning of the land under the Second Generation Dunedin City District Plan. The deed requires that stormwater infrastructure be constructed if the land is subdivided, and that this obligation be secured by an encumbrance instrument registered against the land.

RECOMMENDATION

That the Council:

- 1) **Notes** this report.

9.1. Recommendations of the Governance, Communications and Engagement Committee**Resolution**

That the Council adopt the resolutions of the 10 November 2021 Governance, Communications, and Engagement Committee.

Report	Resolution	Resolution #	Mover/ Seconder
7.1 Schedule of Council, Committee and Workshop/ Briefing Days for 2022	1) Notes this report. 2) Adopts the schedule for council, committee and workshop/briefing days for 2022, with the amendment that two of the meetings on the schedule be outside Dunedin and combined with appropriate community site visits in 2022.	GCE21-108	Cr Wilson / Cr Scott
7.2 Quarterly Actions Register Update – November 2021	1) Notes this report. 2) Notes the Council Action Register. 3) Refers this report to the Audit and Risk Subcommittee for further consideration.	GCE21-109	Cr Robertson / Cr Scott
7.3 Consideration of Job Descriptions for Chair and Deputy Chair	1) Notes this report. 2) Requests that this item be moved to a working party of the Chair, Deputy Chair, Cr Robertson, and Cr Scott and Cr Calvert, to further refine the job description for the Chair and Deputy Chair of the ORC for reference to a future meeting of the Council.	GCE21-110	Cr Laws / Cr Scott
7.3 Consideration of Job Descriptions for Chair and Deputy Chair	1) Requests <i>that the working party meet as soon as possible, and a report come back for Council's consideration at the Council meeting on 9 December 2021.</i>	GCE21-111	Cr Noone / Cr Calvert

9.2. Recommendations of the Strategy and Planning Committee**Resolution**

That the Council adopts the resolutions of the 10 November 2021 Strategy and Planning Committee.

Report	Resolution	Resolution #	Mover/Seconder
7.3 Housing Bottom Lines	1) Notes the report. 2) Notes amendments to the Partially Operative RPS 2019 (modification to Schedule 6: Housing Capacity) by the insertion of the Housing Bottom Lines for Dunedin and Queenstown urban environments that can occur immediately. 3) Notes that the relevant District Plan's will also be amended subsequently without a Schedule 1 Process.	SP21-120	Cr Calvert / Cr Malcolm
7.4 RPS Summary of Decisions Requested	1) Notes this report.	SP21-121	Cr Wilson / Cr Hope
7.1 Otago Lakes Strategic Plan - Scope	1) Approves the proposed brief and scope of the project associated to the Council's resolution made on 26 May 2021, requesting a scoping study for an Otago Lakes Strategic Plan.	SP21-122	Cr Malcom / Cr Hope
7.2 Air Quality Knowledge Gaps	1) Notes this report.	SP21-123	Cr Noone / Cr Malcolm
7.3 TAG Report	1) Notes this report.	SP21-124	Cr Calvert / Cr Noone

10.1. Chairperson's Report

Prepared for: Council
Activity: Governance Report
Author: Chair Andrew Noone
Date: 24 November 2021

KEY TOPICS

- **Cr Hon Marian Hobbs**
Marian resigned from the Council effective from 5 November 2021.
- **Three Waters**
Following the Government's decision on the way forward for the Three Waters Reform a National Transition Unit is being established. The NTU will ensure the transition to four new Water Services Entities by 1 July 2024 is run in an efficient, effective manner that minimises disruption to communities and consumers.

Mayor Tim Cadogan has been appointed to a Working Group which will focus on recommending a stronger approach to representation, governance and accountability of the new water entities.

- **He Mahi Rau Rika - Significance Engagement and Maori Participation Policy**
This recent policy sets out how engagement and communication occurs with our partners, Mana Whenua and all stakeholders.

It is worth noting that Mana Whenua are Māori who are of this place whose whakapapa, traditions and histories are provenance to the Otago Region. The policy sets out how the Council works with Kāi Tahu, as Mana Whenua and representatives of the Treaty partner in the region. To develop a trusted and enduring relationship.

Māori in general, have a similar interest to others in the community such as Pacifica, also Māori or Tangata Whenua are not Kaitiaki (guardians) as Mana Whenua are, incorporating Tangata Whenua views is part of the wider engagement process.

KEY MEETINGS ATTENDED

- Along with a number of stakeholders, Cr Kate Wilson and I attended a Strategic Planning session with the Otago South River Care Group at Telford.
- Cr Alexa Forbes, Cr Kate Wilson, Cr Bryan Scott, and I attended Councillor engagement with GHD Woodhead (Designers) Whare Runanga.

- At the recent Mana to Mana meeting, it was agreed to change the Terms of Reference to include membership for all ORC Councillors.
- Cr Kevin Malcolm, Cr Carmen Hope and I attended the ORC Moeraki Community meeting on rabbit management.
- Cr Gary Kelliher and I met with Jeff Wilson (in Roxburgh) and visited a hydro dam on Beaumont Station that his company had built. Jeff is looking at other hydro dam opportunities within the Otago region.

CORRESPONDENCE

- Update to Minister Parker on progress towards Council's commitment to delivering a robust freshwater plan within the agreed 2023 timeframe, and that the plan will include a comprehensive minimum flow for the Manuherekia.
- Dunedin Tracks Network Trust supporting letter for funding.
- Port Otago re 2020-21 Financial Year.

RECOMMENDATION

That the Council:

- 1) **Notes** this report.
- 2) **Records** its sincere thanks and appreciation to Marian Hobbs for her loyal and conscientious service to the region during the period 2019 to 2021, and wish her every good wish for the future.

ATTACHMENTS

1. David Parker - delivery of robust freshwater plan 29-10-2021 [**10.1.1** - 2 pages]
2. Letter of Support - Dunedin Tracks Network Trust application to Lottery Fund [**10.1.2** - 2 pages]
3. POL Chair - thanks for presentation of Annual Report [**10.1.3** - 2 pages]



Our Ref: A1554238

29 October 2021

Hon David Parker
Minister for the Environment
Private Bag 18041
Parliament Buildings
Wellington 6160
Email: d.parker@ministers.govt.nz

Dear Minister Parker,

Thank you for your letter dated 20 September 2021, requesting a response from Council regarding our commitment to delivering a robust Freshwater Plan.

"I request written confirmation that the Council is committed to delivering a robust freshwater plan within the agreed 2023 timeframe and that the plan will include a comprehensive minimum flow for the Manuherehia."

On the 13th of October 2021 the Strategy and Planning Committee noted a report from the Manuherehia Technical Advisory Group. The report highlighted the work currently required to be completed, and the expected timeframe for a final report to come back to Council by March 2022.

We will receive the next Manuherehia TAG report on progress to complete the science on the 10th of November.

On behalf of Council I am confirming that we, the Otago Regional Council, are committed and focused on delivering a robust freshwater plan within the agreed 2023 timeframe, and that the plan will include a comprehensive minimum flow for the Manuherehia.

Kind regards

A handwritten signature in black ink that reads "Andrew Noone".

Cr Andrew Noone
Chairperson

For our future

70 Stafford St, Private Bag 1954, Dunedin 9054 | ph (03) 474 0827 or 0800 474 082 | www.orc.govt.nz



Our Ref: A1506147

16 November 2021

TO WHOM IT MAY CONCERN

Dear Sir/Madam

**Letter of Support – Dunedin Tracks Network Trust –
Waihola to Wingatui Cycleway/Shared Path**

The Otago Regional Council would like to provide this letter of support for the Dunedin Tracks Network Trust for the Waihola to Wingatui Cycleway/Shared Path.

The Otago Regional Council recognises the importance of an integrated regional cycle network; it is important for local economies, community wellbeing, and connectivity between communities.

We support the Dunedin Tracks Network Trust's application for funding and ask that you please consider their application favourably.

Kind regards

A handwritten signature in black ink that reads "Andrew Noone".

Cr Andrew Noone
Chairperson

For our future

70 Stafford St, Private Bag 1954, Dunedin 9054 | ph (03) 474 0827 or 0800 474 082 | www.orc.govt.nz



Our Ref: A1554048

29 October 2021

Paul Rae
Chairman
Port Otago Limited
PO Box 8
Port Chalmers 9050

Dear Paul

Presentation to Council of Annual Report 2021

Thank you for Port Otago's presentation of the Annual Report 2021 to the Otago Regional Council by you, and your team, on the 13th of October.

The Annual Report showed an excellent result considering the impacts of Covid.

As owners of Port Otago, we are particularly proud of the way you have been able to embrace the challenges that the modern age, and the COVID world, bring to an organisation such as Port Otago.

We are impressed with the concept of your "*Strategy for a better business*", your focus on a zero-harm target in terms of staff health and safety, your efforts to reduce the Port's carbon footprint, and strengthening the overall sustainability of the operation.

The financial outcome was once again a very solid result, and in relation to the underlying profit and the payment of a \$10 million dividend to ORC which was gratefully appreciated.

Finally, on behalf of us all at the Otago Regional Council, congratulations on a successful 20/21 year. Please pass on to your fellow Directors, CEO Kevin and staff, our thanks for a job well done.

Kind regards

A handwritten signature in black ink that reads "Andrew Noone".

Andrew Noone
Chairperson

Copy to: Kevin Winders, Chief Executive, Port Otago Limited

For our future

70 Stafford St, Private Bag 1954, Dunedin 9054 | ph (03) 474 0827 or 0800 474 082 | www.orc.govt.nz

10.2. Chief Executive's Report

Prepared for: Council
Activity: Governance Report
Author: Sarah Gardner, Chief Executive
Date: 15 November 2021

KEY MEETINGS ATTENDED

- 28 October – Council workshop
 - 28 October – Three Waters update – Mayors, Chairs & CE's (Zoom)
 - 29 October – Three Waters Steering Committee (Zoom)
 - 29 October – ride on the E-bus (last day of trial)
 - 29 October – met with Dave Gawn (CE of NEMA), Garry Knowles (NEMA executive) and liaison officers
 - 1 November – Risk Workshop
 - 1 November – weekly catch-up meeting with Chair and Deputy Chair (Zoom)
 - 1 November – Three Waters Steering Committee – LG CE's meeting (Zoom)
 - 2 November – Regional & Unitary CEO Group meeting (Zoom)
 - 2 November – met with Chair Noone, Cr Wilson and staff re Duke's Road flooding
 - 4 November – met with Phil Marsh, Fire & Emergency New Zealand, new Otago Manager
 - 4 November – ORC New Office Steering Committee meeting
 - 5 November – Risk Workshop (all day)
 - 5 November – November/December Council agenda meeting with Chair Noone and Amanda Vercoe
 - 8 November – weekly meeting with Chair and Deputy Chair
 - 9 November – Mana to Mana
 - 10 November – Governance, Communications & Engagement Committee meeting; Strategy & Planning Committee
 - 11 November – Integrated Catchment Planning meeting (internal)
 - 11 November – LWRP Regionwide Provisions #4 workshop
 - 11 November – Audit & Risk Subcommittee
 - 15 November – all day Three Waters Steering Group meeting (Zoom)
 - 17 November – met with Chair and Cr Calvert to discuss the governance and operations functions
 - 17 November – Policy Review meeting
-

- 18 November – attended, in Queenstown, a Queenstown Airport Corporation briefing by the CEO
- 19 November – RCEO Group fortnightly catch-up (Zoom); meet and greet with new employees
- 22 November – South Island Regional CEO's meeting (Zoom)

RECOMMENDATION

That the Council:

- 1) **Notes** this report.

DISCUSSION

National Emergency Management Agency

- [1] I met with the new Chief Executive of NEMA and one of his executives in Dunedin. The meeting was an introduction and a discussion on the emergency management function across the region and the key challenges we have in relation to emergency management and natural hazards.
- [2] We discussed the various approaches to emergency management across NZ, our particular hazard challenges in Otago, and our participation on the national emergency management assistance team, as we have one trained staff member able to assist and have been asked whether we could train additional staff for this.

Fire and Emergency New Zealand

- [3] This was an introduction to the organisation now that it has stood up its tranche two restructure, that has resulted in Mr Marsh being recruited to his position. We particularly discussed opportunities for collaboration, how we support each other in emergency management events and incidents, and how we might work with the other Council's in the region on high-risk bushfire sites.

Recruitment and Retention

- [4] Staff with the skills available inside of our organisation are becoming sought after on the open market. We have reports of staff at all levels being approached regularly with the offer of employment in new positions across both the public and private sector.
- [5] Councillors may be aware of the new phenomena called the Great Resignation. This began in the Northern Hemisphere where staff in large numbers are resigning their roles. In some cases more than 40% of the staff resigning do not have jobs to go to, but others are being attracted to a range of offerings, including but not limited to salary.
- [6] At present we appear to be holding our own, having made some fantastic recent appointments of excellent talent from within Otago and beyond. Our focus on wellbeing and our flexible working policy are also reported as attractive offerings to those in the market, and our staff engagement is high going by preliminary survey results (this month we ran our engagement survey). However, Central Government is recruiting strongly and in some circumstances with salary offerings less impeded with the restraint we saw during 2020 and in early 2021.

- [7] While we do not currently have an issue with recruitment, we are starting to see the market tighten further with limited supply. Perhaps the greater risk however is the attractiveness of our staff to others currently seeking talent, and so we are mindful of ensuring we retain our staff and continue to offer an attractive proposition. This does mean that at times we may have to think beyond usual measures and compete with the open market.

ATTACHMENTS

Nil

That the Council excludes the public from the following part of the proceedings of this meeting (pursuant to the provisions of the Local Government Official Information and Meetings Act 1987) namely:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.1 Minutes of the 27 October 2021 public excluded Council Meeting	To protect the privacy of natural persons, including that of deceased natural persons – Section 7(2)(a)	
3.1 Chief Executive Key Performance Indicators 2021-22	To protect the privacy of natural persons, including that of deceased natural persons – Section 7(2)(a)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist,

This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are shown above after each item.