

OTAGO REGIONAL COUNCIL

Minutes of a meeting of the Finance and Corporate Committee held in the Council Chamber, 70 Stafford Street, Dunedin on Wednesday 2 September 2015 commencing at 11.35am

Present:

- Cr Gary Kelliher (Deputy Chairperson)**
- Cr Graeme Bell**
- Cr Doug Brown**
- Cr Louise Croot MNZM**
- Cr Gerrard Eckhoff**
- Cr Trevor Kempton**
- Cr Sam Neill**
- Cr Gretchen Robertson**
- Cr Bryan Scott**
- Cr Stephen Woodhead**

Apologies:

Cr Michael Deaker.
The apology was accepted on the motion of Crs Kempton and Croot.

Leave of absence:

Cr David Shepherd (Chairperson)

In attendance:

- Peter Bodeker**
- Jeff Donaldson**
- Scott Maclean**
- Nick Donnelly**
- Fraser McRae**
- Gavin Palmer**
- Charlotte Stickings**
- Sharon Bodeker (item 3)**

CONFIRMATION OF AGENDA

MINUTES

The minutes of the meeting held on 22 July 2015, having been circulated, were adopted on the motion of Crs Croot and Bell.

Matters arising from minutes

There were no matters arising from the minutes.

PART A - RECOMMENDATIONS

Item 1

2015/1130 **WW1 Commemoration.** DCS, 28/8/15

The report presented costs for the proposed distribution to schools of books relating to WW1.

All were in agreement that the two books should be distributed to all Primary, Intermediate and Secondary schools in Otago.

Councillors were pleased to see Council marking the WW1 commemoration and agreed that the books chosen were suitable. It was noted that further long-term Council commemoration was not mentioned in the report. Mr Bodeker advised that he was to meet with Ms Sue Bidrose, CE Dunedin City Council, and would discuss other forms of commemoration.

It was agreed that a note would go in with the books stating that it was a gift from the Regional Council to the community.

Cr Kempton moved
Cr Bell seconded

That Council proceed with the purchase and distribution of the two books as detailed above.

Motion Carried

Item 2

2015/1114 **Inactive Subsidiaries – Change of Director and Annual Return 2015.**
DCS, 21/8/15

The report noted that for name protection purposes, three companies bearing the Regional Services name were registered in April 2006. The Companies Act required that an Annual Return be completed for each of the companies, which were inactive and did not have constitutions.

It was queried whether ORC need to retain these companies, and it was noted that it was only a \$45 annual fee and meant that ORC retain the company names. Mr Bodeker was to report back to Councillors to confirm reasons for retaining the name.

Cr Woodhead moved
Cr Croot seconded

1. *That it shall not be necessary for Regional Services Limited to hold an Annual General Meeting under section 120 of the Companies Act 1993.*

2. *That no auditors be appointed for Regional Services Limited under section 196 (2) of the Companies Act 1993.*
3. *That Nick Donnelly be appointed as Director of Regional Services Limited and Wayne Scott cease to be a Director of Regional Services Limited.*
4. *That it shall not be necessary for Regional Pest Services Limited to hold an Annual General Meeting under section 120 of the Companies Act 1993.*
5. *That no auditors be appointed for Regional Pest Services Limited under section 196 (2) of the Companies Act 1993.*
6. *That Nick Donnelly be appointed as sole Director of Regional Pest Services Limited and Wayne Scott cease to be a Director of Regional Pest Services Limited.*
7. *That it shall not be necessary for Regional Monitoring Services Limited to hold an Annual General Meeting under section 120 of the Companies Act 1993.*
8. *That no auditors be appointed for Regional Monitoring Services Limited under section 196 (2) of the Companies Act 1993.*
9. *That Nick Donnelly be appointed as sole Regional Monitoring Services Limited and Wayne Scott cease to be a Director of Regional Monitoring Services Limited.*

Motion Carried

PART B – ITEMS FOR NOTING

Item 3

2015/1111 **12 month review to 30 June 2015.** DCS, 20/8/15

The report summarised project progress for the 12 months to 30 June 2015. The full report was circulated separately with the agenda.

Mr Donnelly noted that this information fed into the Annual Report.

It was commented that there was a high level of deferment in the report and the view was put forward that more care was needed in the planning process to avoid deferment where possible. Mr Bodeker added that the level of detail being seen on planning for 1C/6A was being done for that reason.

It was noted that different work relating to water and air from that consulted on in the LTP had been carried out and these changes should be discussed by Councillors in a public forum to ensure community awareness.

Clarification was made that capital works money unspent stayed in the project and would be spent the following year.

It was noted that there had been an overspend on environmental incidents, and Mr Donaldson responded that it was not possible to fully budget for hours put into investigations.

It was suggested that a workshop be held to look at Council's position for this year's work and what was planned for next year, noting that a workshop could assist the strategic approach. Mrs Bodeker advised that the four month review process could be completed in time for a 25 November workshop. It would be useful to carry out a comparison with the previous 12 month review.

Mr Bodeker commented that the 6A overspend was expected, as Council had made a commitment to do this work. The main focus of work was additional to what was initially planned; field days, drop in sessions, and fact packs were all successful and this model could be used again. He also noted that reports on project changes and budget effects could be brought to Committee meetings for Councillors' attention in future.

Mr Donaldson confirmed that prohibited and permitted activities, dairy, and forestry audits had been carried out:

Cr Woodhead moved
Cr Eckhoff seconded

That the report be received.

Motion carried

Item 4
2015/1113 **Director's report.** DCS, 21/8/15

The report described significant activities carried out by the Finance and Corporate sections since the last meeting of the Committee.

It was noted that David Benham would be in Dunedin for the 9 September Audit and Risk Subcommittee meeting, and would also attend the Council meeting on 16 September.

It was suggested that ratepayers be reminded through the website and social media that they could pay their rates in installments and/or online.

Cr Croot moved
Cr Kempton seconded

(1) *That this report be received.*

(2) *That the payments and investments summarised in the table above and detailed in the tabled schedule, totalling \$8,432,090.80 be endorsed.*

Motion carried

PART C – PUBLIC EXCLUSION

Cr Neill moved
Cr Woodhead seconded

That the public be excluded from the following part of the proceedings of the meeting.

The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1)(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution are as follows:

	<i>General subjects to be considered</i>	<i>Reason under LGOIMA for passing this resolution</i>	<i>Grounds under S.48 for the passing of this resolution</i>
<i>Item 5</i>	<i>In Committee portion of the minutes of the Finance and Corporate Committee meeting held on 22 July 2015, for noting</i>	<i>To maintain the effective conduct of public affairs through the free and frank experssion of opinions by or between or to members or officers or employees of a local authority. (S72(f)(i))</i>	<i>S.48(1)(a)(i)</i>
<i>Item 6</i>	<i>The Charter of Understanding between Southern Territorial Authorities and Te Ao Marama Incorporated</i>	<i>To maintain the effective conduct of public affairs through the free and frank experssion of opinions by or between or to members or officers or employees of a local authority. (S72(f)(i))</i>	<i>S.48(1)(a)(i)</i>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

Motion carried

Following discussion of items 5 and 6,

Cr Kempton moved

Cr Croot seconded

That the meeting resume in open session.

Motion Carried

Councillors noted that this was Mr Donaldson's last meeting as Director Environmental and Monitoring Operations, and thanked him for his work in that role, and for his assistance particularly to Regulatory Committee meetings.

The meeting closed at 12.30pm



Chairperson