

## OTAGO REGIONAL COUNCIL

### Minutes of a meeting of the Finance and Corporate Committee held in the Council Chamber, 70 Stafford Street, Dunedin on Wednesday 23 November 2016, commencing at 1:03pm

**Membership:**

- Cr Doug Brown (Chairperson)
- Cr Andrew Noone (Deputy Chairperson)
- Cr Graeme Bell
- Cr Michael Deaker
- Cr Carmen Hope
- Cr Trevor Kempton
- Cr Michael Laws
- Cr Maggie Lawton
- Cr Sam Neill
- Cr Gretchen Robertson
- Cr Bryan Scott
- Cr Stephen Woodhead

A correction was noted for the Committee Chair and Deputy Chair from the membership as listed in the agenda.

**Apologies:** No apologies received.

**Leave of absence:** Nil.

**In attendance:**

- Peter Bodeker
- Nick Donnelly
- Gavin Palmer
- Fraser McRae
- Scott MacLean
- Caroline Rowe
- Gerard Collings
- Lauren McDonald (minute taker)

**CONFIRMATION OF AGENDA**  
The agenda as listed was confirmed.

**CONFLICT OF INTEREST**  
No Conflicts of Interest were advised.

**PUBLIC FORUM**  
No public forum was held.

## PART A - RECOMMENDATIONS

### Item 1

2016/1136 **Terms of Reference for the Finance and Corporate Committee and sub committees.** DCS, 8/11/16

The report provided the Terms of Reference (TOR) of the Finance and Corporate Committee and the Audit and Risk Subcommittee for consideration and recommendation to Council.

Discussion was held and suggested additions to the TOR for the Audit & Risk Subcommittee were noted as:

- 1.3(b) *Principal role* - inclusion of human risk to be identified and the potential impacts assessed.
- 2(a) *Membership and Quorum.* Appointment of an additional independent member to the subcommittee.
- 3(d) Encouragement for councillors to attend subcommittee meetings.
- Provision of meeting agendas and minutes to all council members.
- Addition of meeting dates to the Council meeting schedule.

#### Health and Safety

Mr Donnelly confirmed that a risk strategy has been developed and that risk reporting is being developed with draft risk report to be brought to the committee in early 2017.

Cr Brown confirmed that the Audit and Risk subcommittee met approximately three times per year and agreed the importance of having an independent subcommittee Chair. He supported the appointment of another additional independent member to the subcommittee.

It was agreed to remove the word “observer” from 2(a) - membership and quorum and all Councillors were encouraged to attend Audit and Risk subcommittee meetings.

Moved Cr Deaker  
Seconded Cr Noone

*That the Terms of Reference for the Finance and Corporate Committee, the Audit and Risk Subcommittee with amendments be presented to Council on 7 December 2016 for adoption.*

#### **Motion carried**

### Item 2

2016/1142 **Executive report.** DCS, 8/11/16

The report described the significant activities carried out by the Finance and Corporate section. The report included updates on: Annual Plan timetable; rates and account payments.

Mr Bodeker confirmed a Council workshop to discuss draft Annual Plan activities would be held in December.

Moved Cr Noone  
Seconded Cr Bell

1. *That the report be received*
2. *That the payments and investments summarised in the report and detailed in the payment schedule, totalling \$7,129,162.51, be endorsed.*

**Motion carried**

Item 3

2016/1151 **Passenger Transport Update – November 2016.** DCS 11/11/16

The report provided an update on a number of transport matters including: ticketing system replacement; Bus Hub/Interchange; Wakatipu Network; Ministry of Education – Wakatipu; Total Mobility, and Patronage Dunedin and Wakatipu Networks.

Mr Collings advised that a presentation to councillors on the Bus Hub design would be made at a workshop on Thursday 24 November. A joint briefing for DCC and ORC councillors, NZTA and stakeholders would be hosted by ORC on Monday 28 November. Mr Collings confirmed it would be the same presentation as provided to councillors at the 24 November workshop.

*Cr Laws left the room at 1:40pm.*

Councillors acknowledged the collaborative approach taken with DCC and NZTA.

A question was raised in regard to the decline in patronage in the Wakatipu Basin network. Mr Collings advised that there had been a significant drop within 12 months of the subsidy having been removed by council, with the contractor having to increase fares by 15%, which resulted in the drop in patronage. He commented that Council may need to take into consideration the subsidising of the service in the future.

Moved Cr Woodhead  
Seconded Cr Kempton

*That the Finance and Corporate Committee:*

1. *Receive the report*
2. *Endorse staff taking a collaborative approach with the Ministry of Education regarding School Services in the Wakatipu Basin.*

**Motion carried**

## PART B – FOR NOTING

Item 4

2016/1147 **Financial Report to 30 September 2016.** DCS, 15/11/16

The report provided information in respect of the overall Council finances for the period 1 July to 30 September 2016.

Mr Donnelly confirmed a 4 month financial report with a full four month review of activities would be reported to the Council meeting in December.

Moved Cr Noone  
Seconded Cr Scott


*That the report be received.*

**Motion carried**

*Cr Law returned to the room at 1:47pm*

The meeting was declared closed at 1:47pm.

Chairperson

  
8/2/2017