

Otago Regional Council meeting 5 April 2017

Attached is the agenda for the next Council meeting of the Otago Regional Council, which is to be held on Wednesday 5 April 2017, commencing at 1:00pm.

The venue is the Moeraki Conference Room, Brydone Hotel, 115 Thames Street, Oamaru.

Members of the public are welcome to attend. Copies of attachments are available from the Committee Secretary (see contact details below) or online at

<http://www.orc.govt.nz/Meetings-Consultations-and-Events/Council-meetings-and-Agendas/>.



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OTAGO REGIONAL COUNCIL

**Agenda for an ordinary meeting of Council to be held
in the Moeraki Conference Room, Brydone Hotel,
115 Thames Street, Oamaru on
Wednesday 5 April 2017, commencing at 1:00pm**

Membership:

- Cr Stephen Woodhead (Chairperson)**
- Cr Gretchen Robertson (Deputy Chairperson)**
- Cr Graeme Bell**
- Cr Doug Brown**
- Cr Michael Deaker**
- Cr Carmen Hope**
- Cr Trevor Kempton**
- Cr Michael Laws**
- Cr Maggie Lawton**
- Cr Sam Neill**
- Cr Andrew Noone**
- Cr Bryan Scott**

Apologies: Cr Sam Neill

Leave of Absence:

In attendance:

**Please note that there is an embargo on agenda items until 8:30am on
Monday 3 April 2017.**

CONFIRMATION OF AGENDA

CONFLICT OF INTEREST

PUBLIC FORUM

MINUTES

The minutes of the public portion of the meeting of Council held on 22 February 2017, having been circulated, for adoption.

5 - 11

The minutes of the In Committee meeting of Council held on 22 February 2017, having been circulated for adoption.

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Status report on the resolutions of Council	
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2017/0730 Chairperson’s report. Chair, 28/03/17 Providing an overview of the Chairperson’s activities for the period to March 2017.	
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2017/0716 Chief Executive’s Report, CE, 15/03/17 Providing an overview of the Chief Executive’s activities for the period to March 2017.	
 PART C – ITEMS FOR NOTING	
Item 3	26
2017/0735 8 Month Review to 28 February 2017, DSC, 30/3/17 Formal review of progress on all projects are undertaken at four, eight and twelve months and reported to Council. This report summaries the project progress for the eight months to 28 February 2017. The full report entitled “8 Month Review to 28 February 2017” is circulated separately with the agenda.	
Item 4	27- 29
2017/0732 Clean Water 2017, DPPRM, 28/3/17 The report outlines the background on the submission preparation for the proposed Clean Water 2017package.	
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2017/0694 Financial Report to 28 February, DCS, 27/3/17 The report provided information in respect of the overall Council finances for the eight months ended 28 February 2017.	

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2017/0737	Documents signed under Council Seal, September 2016 to March 2017, DSC, 30/3/17	

To inform the Council of delegations which have been exercised during the period 30 September 2016 to 30 March 2017.

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PART C – MINUTES OF MEETINGS

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OTAGO REGIONAL COUNCIL

**Minutes of an ordinary meeting of Council to be held
in the Council Chamber, 70 Stafford Street, Dunedin on
Wednesday 22 February 2017, commencing at 9:00 am**

Membership: Cr Stephen Woodhead (Chairperson)
Cr Gretchen Robertson (Deputy Chairperson)
Cr Graeme Bell
Cr Doug Brown
Cr Michael Deaker
Cr Carmen Hope
Cr Trevor Kempton
Cr Michael Laws
Cr Maggie Lawton
Cr Sam Neill
Cr Andrew Noone
Cr Bryan Scott

Apologies: Cr Lawton
Apology accepted on the motion of Crs Woodhead and
Kempton

In attendance: Peter Bodeker (CEO)
Nick Donnelly (Director CS)
Gavin Palmer (Director EHS)
Scott MacLean (Director EMO)
Caroline Rowe (Director SHE)
Chris Hawker (Item 2)
Ian McCabe (Item 4)
Gerard Collings (Item 13)
Rose Dovey (Item 13)
Lauren McDonald (Committee Secretary)

CONFIRMATION OF AGENDA

The agenda was confirmed as circulated.

CONFLICT OF INTEREST

No conflicts of interest advised.

PUBLIC FORUM

No public forum was held.

MINUTES

The minutes of the public portion of the meeting of Council held on 7 December 2016, having been circulated, were adopted on the motion of Crs Robertson and Hope.

PART A – CHAIRPERSON’S AND CHIEF EXECUTIVE’S REPORTS

Item 1

2017/0652 Chairperson’s report. Chair, 16/2/17

The report provided an overview of the Chairperson’s activities for the period to February 2017.

Mayoral Forum – A request was made for the minutes of the Mayoral Forum to be provided to councillors as this was seen to support better inform of territorial authorities activities within the Triennial Agreement.

Moved Cr Laws
Seconded Cr Scott

That the minutes of the Mayoral Forums be circulated to all regional councillors.

Motion carried

Cr Woodhead confirmed he would raise the matter at the next Mayoral Forum meeting, when the minutes would be confirmed, as to their circulation.

Item 2

2017/0649 Chief Executive’s Report, CE, 16/2/17

The report provided an overview of the Chief Executive’s activities for the period to February 2017, including an update from Otago CDEM.

Additional comments included:

H&S reporting –Mr Bodeker advised of a major near miss incident where a trailer disconnected from one of the oil spill response vehicle The incident details to included in the CE report to the 5 April Council meeting.

Building Update –information gathered from the workplace occupancy survey has shown a high level of occupancy in the head office building.

The Chairperson has a signed Heads of Agreement from the CE of DCC which would allow a formal evaluation of the Dowling Street site.

Moved Cr Woodhead
Seconded Cr Robertson

That the Chair’s and Chief Executive’s report be received.

Motion Carried

PART B – RECOMMENDATIONS

Item 3

2017/0651 **Code of Conduct**, DCS, 16/2/17

A draft Code of Conduct was presented to Council at its meeting on 7 December 2016. This draft was based on the LGNZ's model Code of Conduct. Council agreed at that meeting that the draft should be amended to include "That where there is a Code of Conduct complaint, the complainant and defendant parties may agree to mediation to resolve any outstanding issues related to the Code of Conduct".

Mr Donnelly advised that there had been one slight change made to clause 12.2 and in Appendix B, to include an extra step in regard to mediation, with the Chairperson as a first step.

Moved Cr Laws
Seconded Cr Noone

To remove the words "if the parties agree" in Clause 12.2 and replace with the words "attempt to"

Clarification was sought on the confidentiality of Council workshop discussions. Mr Donnelly was requested to review this under Standing Orders and report back to Council.

Moved Cr Laws
Seconded Cr Noone

That the attached Otago Regional Council Code of Conduct be adopted as amended and the Common Seal affixed.

Vote by division called.
For: 8, Against 3 (a 72% of vote result)

Discussion was adjourned on the adoption of the Code of Conduct to check the statutory vote percentage required for adoption, as it was believed to be 75%. Advice to be provided before the conclusion of the meeting.

The motion was left to lie on the table.

Item 4

2017/0652 **Triennial Agreement** CE, 16/2/17

The Committee Structure was agreed at the 2 November Council meeting, and the Terms of Reference was presented for Council approval, together with the proposed Terms of Reference for other Committees and Subcommittees in the structure.

Adoption of the Triennial Agreement was sought by Council and for the Chairperson to sign on behalf of the Otago Regional Council.

Discussion included: a suggestion for inclusion of an executive summary with the Triennial Agreement to provide clarity; inclusion of milestones against Schedule A activities; the benefit of councillors receiving minutes from the Mayoral Forum meetings as a form of report back.

Cr Laws left the room at 10:38am

Moved Cr Woodhead
Seconded Cr Scott

That the attached "Local Authorities of the Otago Regional Triennial Agreement 2016-2019" be adopted.

Motion carried.

Item 5 Reports from Councillors

Councillors provided an update to the meeting on activities and events they have been involved with since the last Council meeting.

Cr Laws returned to the meeting at 10:4am.

PART D – MINUTES OF MEETINGS

Item 6 Recommendations of the Communications Committee meeting held on 8 February 2017, for adoption

Moved Cr Deaker
Seconded Cr Hope

Motion carried

Item 7 Recommendations of the Regulatory Committee meeting held on 8 February 2017, for adoption

Moved Cr Scott
Seconded Cr Bell

Motion carried

Item 8 Recommendations of the Technical Committee meeting held on 8 February 2017, for adoption

Moved Cr Woodhead
Seconded Cr Hope

Motion carried

Item 9 **Recommendations of the Policy Committee meeting** held on 8 February 2017, for adoption

Moved Cr Robertson
Seconded Cr Bell

Motion carried

Item 10 **Recommendations of the Finance and Corporate Committee meeting** held 8 February 2017, for adoption

Moved Cr Brown
Seconded Cr Noone

Motion carried

Item 11 Recommendations of the meeting of the Combined Regional Transport Committees of the Southland and Otago Regional Councils held on 1 December 2016, for adoption.

Moved Cr Kempton
Seconded Cr Bell

Motion Carried

The meeting adjourned meeting at 11:11am and reconvened at 11:25am

Item 3
2017/0651 **Code of Conduct**, DCS, 16/2/17

The motion was uplifted from the table and the original motion moved.

Moved Cr Scott
Seconded Cr Neill

That the attached Otago Regional Council Code of Conduct be adopted and the Common Seal affixed.

Motion carried

PART E - RESOLUTION TO EXCLUDE THE PUBLIC

Moved Cr Woodhead
Seconded Cr Robertson

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 12

The minutes of the In Committee meeting of Council held on 7 December 2016, having been circulated for adoption

Item 13

2017/0653 Regional Public Transport Plan Variations: Wakatipu Basin Public Transport Network and Unit 5 Southern Routes

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 12 Confirmation of the In Committee Minutes of the Ordinary Council meeting - 7 December 2016 – Public Excluded	The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage. Section 7 (2)(j)	Section 48(1)(a)
Item 13 Regional Public Transport Plan variations: Wakatipu Basin Public Transport Network and Unit 5 Southern Routes.	enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). Section 7 (2)(i)	Section 48(1)(a)

This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Item 12

The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.
Section 7 (2)(j)

Item 13 enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). Section (2)(i)

Motion carried

At the conclusion discussion of Item 13 it was resolved to resume the meeting in open session on the motion for Crs Woodhead and Scott.

The meeting was declared closed at 12:10pm

Chairperson

Report No.	Report Title	Presented to	Date of meeting	Resolution	Status
2016/1113	Committee Structure and Purpose	Council	2/11/16	<i>That the committee structure, purpose and membership as set out in this report be adopted and a review of the structure and Committee names be held in June 2017.</i>	28 June Council meeting
2017/0652	Chairperson's report	Council	22/2/17	<i>That the minutes of the Mayoral Forums be circulated to all regional councillors</i>	Cr Woodhead will address the Mayoral Forum on 11 May 2017 meeting re circulation of approved minutes
2017/0651	Code of Conduct	Council	22/2/17	<i>That the attached Otago Regional Council Code of Conduct be adopted and the Common Seal affixed</i>	Completed

REPORT

Document Id: A990515

Report Number: 2017/0730

Prepared For: Council

Prepared By: Cr Woodhead - Chairperson

Date: 28 March 2017

Subject: **Chairperson's Report - March 2017**

1. Horticulture NZ Central Otago Field Trip

Crs Robertson, Bell, Deaker, Hope, Neill, Noone and I were hosted by Horticulture NZ, Summer Fruit NZ and Pip Fruit NZ for a two-day visit around a number of sites in Central Otago.

First stop was the van der Vort apple pack house in Ettrick. This facility packs most of Central Otago's apples and works 12 hour days, six days a week during the season due to the lack of cooler space. As a result of increasing production, a significant upgrade of the packing shed is planned for the coming season.

We then moved on to Earnsclough to see some of the new high density plantings in Central Otago. At this site 27,000 new apple trees have been planted recently by Con van der Voort. This is the first stage of a 100 hectare expansion with another 30,000 trees to plant next year, and more after that.

We then visited the Plant and Food Research facility. Their staff and growers made it clear it is vital to have research done locally where the climate and soil conditions are unique; this ensures research is relevant to the local industry. There has certainly been innovation in growing systems to increase stocking rate and capture the maximum amount of sunlight. This combined with new varieties has seen in some cases a doubling in production. We also heard about and got to taste new apricot varieties.

We then visited a subdivision where a 100 hectare site had been divided off a larger extensive property for a proposed new cherry development at Waikerikeri Valley Road. This dry land site on top of a ridge currently has a low cover of native vegetation and is not capable of supporting more than a dozen Merinos. It is staggering to think of the opportunity that is being developed on this site, the key being reliable water which will be supplied from Lake Dunstan a 100 metres below.

Our next stop was a young cherry orchard owned by 45 South on the Wanaka/Cromwell Road. Again, a site up on a terrace with advantages of less frost risk. We were shown trees growing on wires that were producing as much fruit in year three as conventional systems would in year nine.

On Friday morning we visited Leaning Rock Cherries where Mayor Cadogan joined us. This orchard has subdivisions and lifestyle blocks starting to surround it. As a result, there are reverse sensitivity issues, particularly with respect to noise as a result of bird control measures.

Our next stop was Seasonal Solutions, a local business coordinating the supply of staff through the Recognised Seasonal Employer (RSE) scheme. It is a successful programme that will continue to increase. There is also a focus on schools to show that more career pathways into horticulture could be encouraged through the secondary and tertiary school systems. The

presentation made it clear the supply and accommodation of staff is an issue that the industry has reacted positively to, but as growth in area of crop and production occurs, will continue to be a challenge.

We then moved to Mount Pisa Road to view three hectare subdivisions that have been planted in cherries. With current returns, these are economic units and a successful example of subdivision.

Our last visit was to Webb & Sons Orchard on the outskirts of Cromwell. This family business sells its production in a fruit stall and by mail order. They are also expanding their area of production and are comfortable working with neighbours as suburbia gets closer. Rabbit control was an issue, particularly for young trees which are susceptible to ring barking.

These two days were very useful in developing relationships with industry leaders and helping Council understand the innovation, growth and opportunities within horticulture. The main issues affecting orchardists continued to be access to land and water, biosecurity and labour. The horticulture industry adds a significant element of diversity to the Otago economy. In 2015 there were around 1,500 hectares planted in Central Otago with up to 30% growth predicted between 2015 and 2019. This season, apple exports from Central Otago were expected to be up to \$40 million, which would be multiplied by three to five times for total contribution to the Central Otago economy. Otago produces 95% of the country's export cherry crop. Horticulture employs over three thousand staff at peak season with viticulture another six hundred.

I have extended our thanks to the three host organisations for an extremely well organised and constructive two days.



2. Other Meetings

- (a) Cr Robertson attended and signed on our behalf the Predator Free Dunedin MOU at Orokonui Ecosanctuary on the 16th of March.

- (b) I spoke at the Mokihi Trust inaugural AGM in Cromwell. This Trust has grown from a local interest in the preservation and restoration of native flora. Their project is the restoration of Richards Beach on the shore of the Kawarua arm of Lake Dunstan on the outskirts of Cromwell. I gave a general overview of ORC activities, the Annual Plan, and the Environmental Enhancement Fund. Questions about pest plants (hawthorn, barberry, cotoneaster) invading high country gullies, our involvement in biocontrol programmes and LiDAR data in the Kawarua and Cromwell Gorges were followed up.

- (c) Following a meeting with MP Jacqui Dean, I have written to ask for assistance in discussing with the Minister of Land Information NZ with regard to Lagarosiphon control in Lake Dunstan. I will verbally update Council on this.

Cr Stephen Woodhead

Chairperson

REPORT

Document Id: A987444

Report Number: 2017/0716

Prepared For: Council

Prepared By: Chief Executive

Date: 15 March 2017

Subject: **Chief Executive's Report – March 2017**

1. ORC Consents for Bottling Water

There has been recent publicity over water being bottled and exported and what consents ORC has for bottled water production.

There are currently three consents issued for bottling water in Otago, 96753 (JM Love), 98037(Green Ocean Group) and 2007.462 (Koha Water Ltd).

The JM Love consent issued in 1996, gives consent to the holder to take 2 litres per second, 6 hours per day, 4 days per week, 6 months of the year (4,493 cubic metres per year).

Green Ocean Group issued in 1998, gives consent to take up to 10,000 litres per hour (87,600 cubic metres per year) and replaces an earlier consent lodged in 1987. ORC assessed the water take as being from a high yielding gravel with minimum or no drawdown effects.

Koha Water Ltd (which has been the subject of recent media reports) issued in 2007, gives consent to the holder to take up to 236,160 cubic metres of water per year. ORC assessed the water take as being from river gravels close to the Dart River. The likely stream depletion was calculated as around one litre per second. The median flow of the Dart River (ORC data) is 51,490 litres per second. The percentage reduction in river flow if the consent was fully used would be less than 0.002%. Given this minute change it is unlikely that any effect could be detected. To date this consent has not been used and will expire in 2019 unless it is used or an extension to the lapse period is sought.

Public consultation and notification

The ORC administers the Resource Management Act (RMA) which sets out the legal requirements of public participation in the resource consent process. The Act says that an application may be publicly notified if the adverse effects of the proposed activity are likely to be more than minor.

All consent applications received by ORC are assessed for effects on the environment as required by the RMA. The applications are also assessed against the provisions of the Regional Plan Water (RPW). In the case of the bottled water consents - all of which are groundwater takes, the applications were assessed using Schedule 5B of the RPW. Schedule 5B is the method used for identifying parties likely to be affected by bore interference (reduction in water level/drawdown) when a new application to take groundwater is received. The significance of any interference may result in limits being placed through conditions of consent depending on the distance the take may be from another bore. Significant interference is defined as when the water level in an affected bore is greater than 1 metre for confined aquifers and 20 centimetres for unconfined aquifers.

In assessing the Koha Water application the nearest bore to the consent holder's activity was over one kilometre away. The assessment using Schedule 5B of the RPW showed that at one kilometre from the proposed take the drawdown effect would be less than one centimetre and therefore the overall effect would be no more than minor. Consequently the application **had** to be processed as a non-notified application.

Compliance monitoring of consents

J M Love – This consent does not need metering as the take of 2 litres per second does not trigger metering regulations. It was last inspected in 2007 where use at the time was for domestic purposes and irrigation of one hectare.

Green Ocean Group - This consent does not need metering as the take of 2 litres per second does not trigger metering regulations. It was last inspected in 2007 where use at the time was for small-scale bottling and domestic purposes.

Koha Water – ORC staff contacted the consent holder in 2016 to establish whether the consent had been exercised, and were advised that it had not been.

Comparison of water use

The Koha Water take is a small water take and is equivalent to the water used by a small irrigated farm. Typical farms in Otago using irrigation would use 6,000,000 litres per hectare (Aqualinc) per season plus water for stock use. On this basis the amount of water taken by Koha would be equivalent to a farm of less than 40 hectares.

The Ministry for the Environment (<http://www.mfe.govt.nz/publications/rma-fresh-water/update-water-allocation-data-and-estimate-actual-water-use-consented-3>) has published water allocation data and an estimate of actual water use for **consented** takes in New Zealand for 2009-2010. This data comprise information for all types of take including, farming, mining and energy generation. In Otago's case the estimated number of consents granted was 1976 with an overall allocation of 8.74 billion cubic metres per year. Analysis of data by ORC for 2017 has indicated that this level of allocation is correct.

The three consents ORC has issued for bottling water represent 0.15 percent of all takes and 0.05 percent of all consents. If these three consents were all exercised a total of 328,253 cubic metres would be used each year. Using 2010 MfE numbers this equates to 0.0037 percent of Otago's water allocation per year. Since 2010 there has been an increase in the allocation and use of water in Otago. This being the case, the allocation of water for bottling will be less than 0.0037 percent.

Water is used to produce much of New Zealand's electric power generation, as well as most of our food and other commodities. In the case of the Manapouri Power Station, up to 500,000 litres per second of freshwater can be discharged directly into the sea to generate electricity to be used in the production of aluminium at the Tiwai Point smelter near Bluff.

There is considerable information available from various sources that estimate how much water is used to produce different products. In each case water is used as a raw material which is used to produce another product. The following table shows typical quantities of water used to produce everyday produce (multiple sources of information).

Product	Quantity	Water used – Litres
Paper	1 sheet A4	10
Beer	250 ml	75
Wine	250 ml	120
Orange Juice	1 lt	1200
Tea	250 ml	27
Bread	1 loaf	570
Potatoes	1 kg	500
Chicken meat	1 kg	3500
Chocolate	1 kg	17200
Beef	1 kg	15400
Sheep meat	1 kg	10400
Pork	1 kg	6000
Cheese	1 kg	3200
Apple	1 kg	820
Egg	1 kg	200
Cabbage	1 kg	240
Pasta	1 kg	1850
Milk	1 lt	1000

Impact of Bottling Water in Otago

The environmental impact of current water bottling consents in Otago is insignificant and at a level where it would be difficult to measure any adverse effect. It is highly unlikely that any further proposals to bottling water in Otago would have any effect that was more than minor - any such effect could be controlled using the resource consent process. A strong argument can be made to demonstrate that the bottling of water is a prudent use of a valuable resource. In comparing the production of bottled water with the use of water to make other products there are significant advantages. Most of the water taken in a bottling plant is used, while much of the water used in produce is for irrigation and processing. Furthermore the use of water for irrigation etc. often results in a contaminated discharge that has to be treated. Bottled water is sold at a similar price to milk (\$2 per litre). However to produce one litre of milk approximately 1000 litres of water is required. The value of the raw water is in the order of \$2 per litre for bottled water and \$0.002 per litre for milk.

2. Health & Safety

Below is a summary of health and safety activities and incident statistics for the period since September 2016.

Health & Safety Reporting

The Council asked the Chief Executive to provide more comprehensive health and safety reporting in his reports to the full Council and this is now in place. Some key points from the Chief Executive's most recent reports are:

- CE engagement on health and safety with staff teams and individuals.
- Role of the Health and Safety Advisor.
- Development work on SOP's (Standard Operating Procedures) and a hazards/risk register.
- Staff induction focus on health and safety.
- Staff participation in health and safety – role of the Staff Committee.

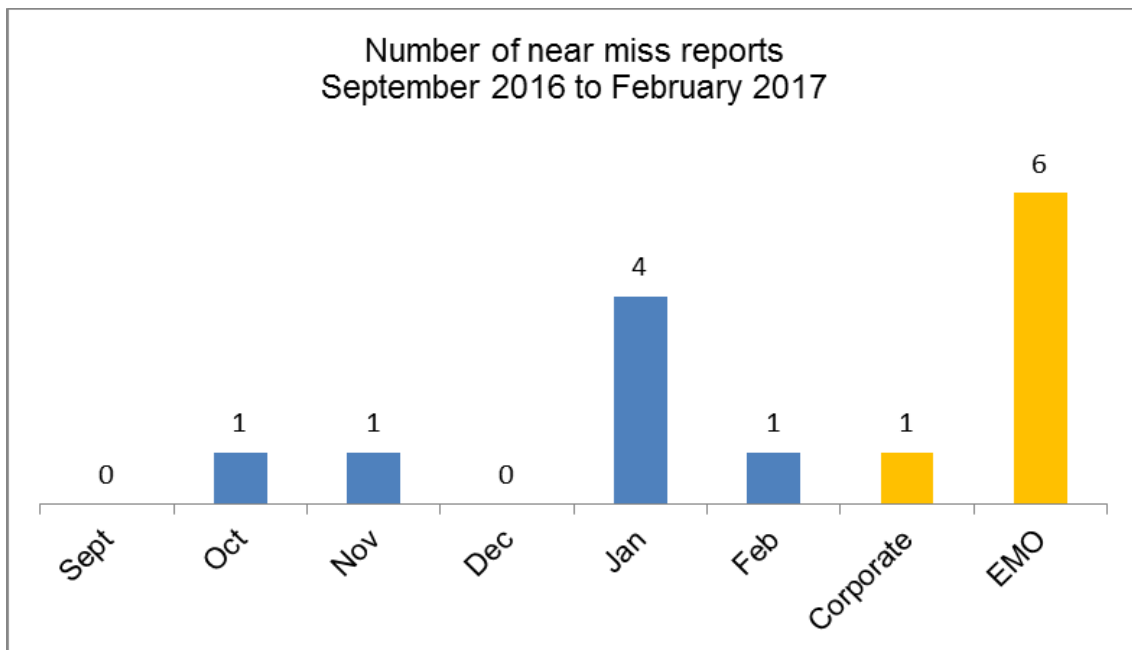
Accident & Incident Reporting

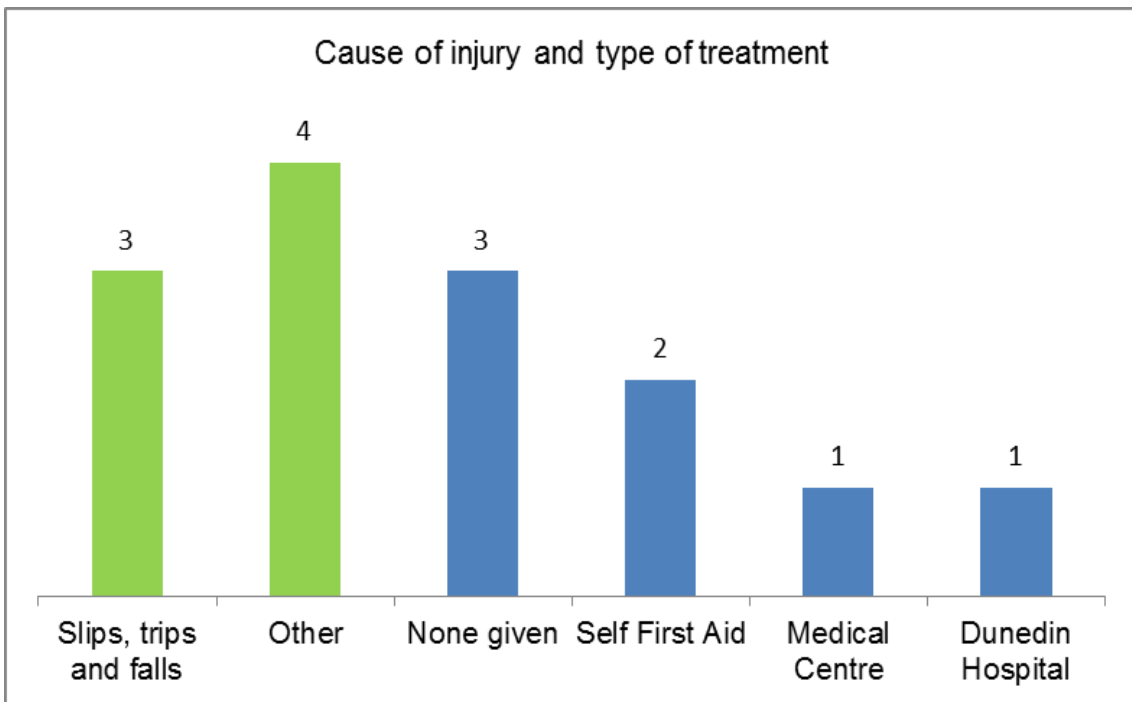
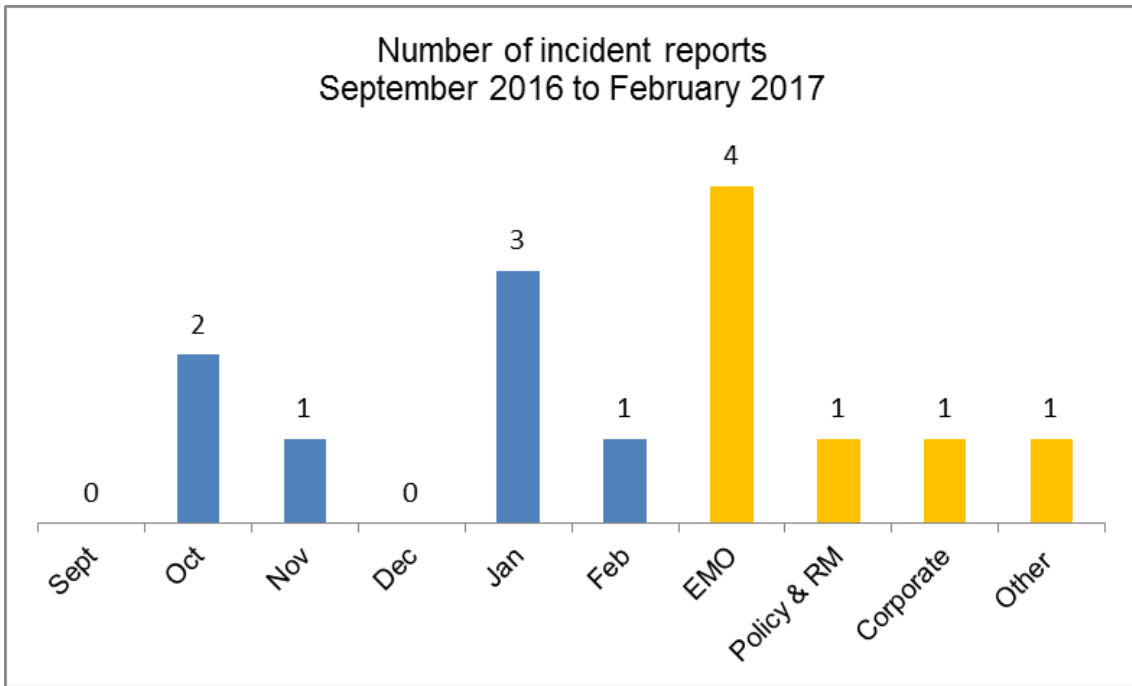
The following graphs show accident and incident data from September 2016 to February 2017, the period since the last report to subcommittee.

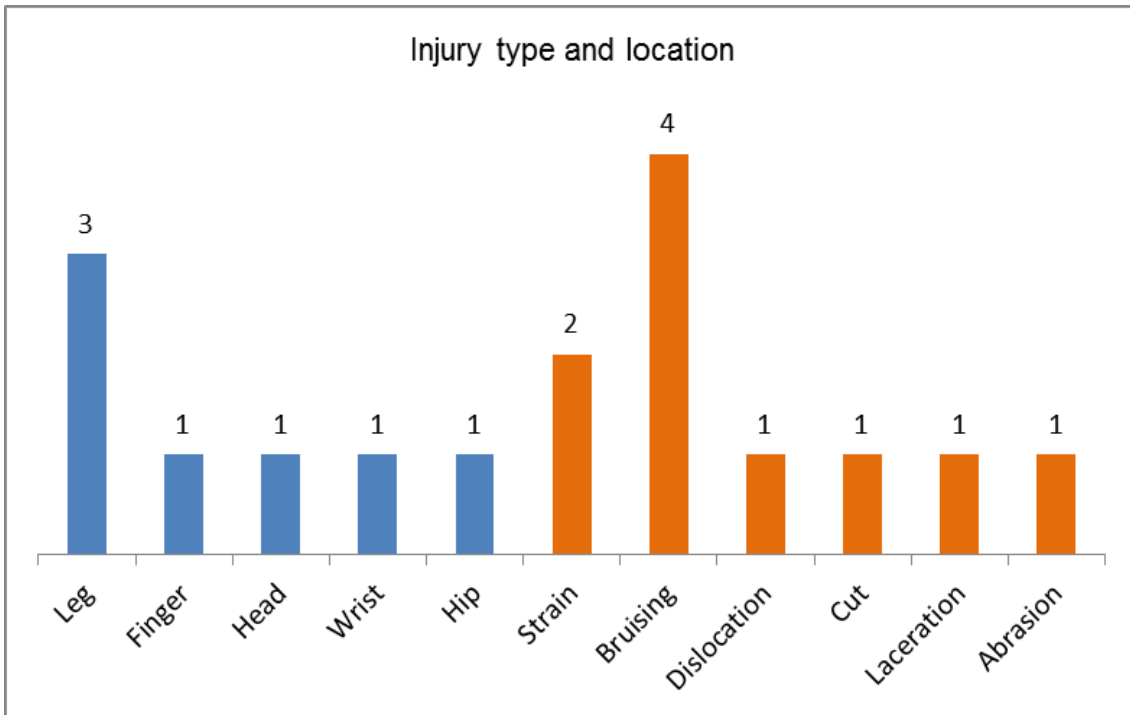
The first two graphs show the number of reports received over the period.

The second two graphs show the injury cause, treatment and type of injury sustained.

Of the near-miss incidents reported over the period, six required minor remedial action. One required more detailed follow-up regarding the incorrect installation of a tow-bar. Of the incidents reported, five required only minor follow-up. One resulted in further training in conflict and situational awareness for some field staff, a slip on the Dunedin Office driveway resulted in additional cleaning of the driveway surface and discussions are continuing with a training facilitator over a recent incident where a staff member was injured during water safety training.







Health & Safety Work

Having an experienced Health and Safety Advisor on staff is proving a real benefit to improving the procedures, systems and focus that goes into health and safety across Council activities, and contributes to sound health and safety thinking and culture. A lot of ‘on the ground’ work is being carried out, including in our workplaces around the region.

The format of the hazard register has been reviewed and includes summarised control factors. A documented risk model is required to meet the legislative requirements. All operational activities have been identified and SOP’s are being developed for each activity, which includes risks and controls. This information leads to documented protocols for in the field, provides training material for staff and is used as a basis for auditing. This project should be completed by the end of July and will enable the Executive Management Team to ‘flag’ our highest risk areas and define lead principles to reduce these risks further.

3. Environmental Enhancement Fund

The Otago Regional Council established the Environmental Enhancement Fund (EEF) in 2015 as a method of promoting good environmental outcomes in Otago. The fund provides support to the cost of activities which either retain the existing characteristics of valued natural resources or improves environments which have degraded because of problems in the past. Through annual contributions to the EEF, ORC is committing to actively supporting the community in maintaining or enhancing areas of our natural environment that are important to them. The fund may be fully committed in any one year but any unallocated part of the fund will be rolled into the following year.

The ORC fund will be available to:

- Promote public involvement in good environmental management.
- Enhance regional relationships and set environmental precedents.
- Reduce stress on ecological systems.
- Construct and implement environmental solutions.
- Address public resources in preference to private property.
- Support single rather than multi-stage projects.
- Support a project in-whole or as part contribution to support alternative funding.
- Preference to support a few larger rather than many small allocations.

Under delegation, the following grants have been made this year:

- *Kakaho Creek wetland*: \$5,000 towards the fencing of Kakaho Creek wetland north of Hampden. This site has been surveyed by Wildland Consultants and was determined as being a significant natural area according to the Otago Regional Policy Statement criteria.
- *Wakatipu Conifer Control Group (WWCCG)*: \$3,624 to purchase tools for volunteers to borrow and use to clear conifer wildings and to maintain their adopted plots.
- *Lindis Pass Conservation Group Incorporated*: \$4,321.52 to purchase tools so a group of up to 20 people may each work with adequate resources to contain and reduce an infestation of brier, *Rosa rubiginosa*, close to SH8 within the Otago side of Lindis Pass Scenic Reserve.
- *Otago Fish & Game Council*: \$13,500 to purchase 2,000 native shrubs, and tree guards and stakes to protect them.

The above grants have been made with the condition that they provide a progress report after 12 months.

4. Water Management Reserve (Bulk Rural Water Fund)

On 1 July 2008 Council established the Bulk Rural Water Fund. The objective of the fund was to identify issues and options for meeting future community water demand in Otago. In September 2014 Council reconsidered the purpose of the fund and renamed it the Water Management Reserve with the following principles:

- That the assistance be for feasibility and preliminary design ideas.
- That funding not be provided for funding the buy back or compensation for the surrender of water rights or mining privileges.
- Co-operation with the provision of data and information held by the Council for community water management purposes aligned with the Council's objectives.
- That funding not be provided for the funding of infrastructure.
- That the funding be at the discretion of the Chief Executive.

Under delegation, the following grant has been made with the condition that they provide us with a progress report after 12 months:

- *Chisholm Links Golf Club Incorporated*: \$12,000 + GST to undertake a pre-feasibility study to explore the option of using treated effluent on the golf course instead of using the Dunedin potable supply.
- *Strath Taieri Irrigation Group*: To undertake pre-feasibility study to provide irrigation water to Strath Taieri farms (funding yet to be determined).
- *Manuherikia Water Strategy Group*: \$49,000 paid on 20 March 2017.

5. Tsunami Evacuation Zone Mapping

Over the last few months, Emergency Management Otago has been actively developing detailed tsunami evacuation zone maps for the entire Otago coast. The basis for this work has been the GNS Review of Tsunami Hazard in NZ along with other relevant information, including the Ministry of Civil Defence guidelines on the development of consistent Tsunami Evacuation Zones.

Three zones have been identified; RED for beach and marine threat (including harbours and coastal boating activity), ORANGE for stage 1 evacuations for threats greater than beach and marine, and YELLOW for the areas likely to be impacted by the largest credible event. The mapping has been developed for two key reasons. Firstly, to better inform our coastal communities who are potentially at risk, and secondly, to act as a planning tool for both CDEM and Emergency Services personnel who are charged with responding to a potential or actual tsunami event.

The maps are currently being checked and finalised in conjunction with key people in each of the coastal TLA's, and once finalised, they will be made available to the public simultaneously by each Council. Following the release of the maps, follow-up meetings will be provided with any coastal community wishing to learn more about the risks and response process. This work also ties in with the national "*if it is long and strong, get gone*" campaign initiated by the Ministry of Civil Defence and Emergency Management which has been on air for the past month.

Further work to better address tsunami risk in Otago is either underway or planned, and this will include more effective alerting processes (both national and local), and appropriate signage for at risk areas.

6. Proposed ORC Head Office Redevelopment

You will recall that in June 2016, Council resolved:

- 1) to confirm its preference to own its head office premises and land;
- 2) to confirm its preferred Dowling Street site be investigated for the development of concept designs and construction estimates;
- 3) that design criteria for the next stage be brought back for Council endorsement prior to engaging design and engineering services; and,
- 4) that the Chief Executive confirm as soon as practicable the commercial terms and conditions of any land acquisition for its preferred Dowling Street site prior to commencing any detailed and further design.

Staff subsequently put out a request for tender for professional architectural services. Following a comprehensive tender evaluation, the preferred tenderer was identified: a collaboration principally between WcCoy Wixon Architects of Dunedin, and Warren and Mahoney, a national firm with offices in Christchurch, Wellington, Auckland, Sydney and Melbourne.

The design team has been engaged to carry out the observation, survey and data collection phases for the building project, and to develop a design philosophy and preliminary concept design for Council endorsement.

The design team has made extensive progress on this first tranche of design work. This has involved workplace occupancy studies and observations, survey and data collection and associated analysis (including a series of focus group workshops designed to unpack the meaning of the survey results and derive some insight into what this means for the future workplace).

The design team has taken this work and begun developing a workplace philosophy and preliminary concept design to establish the scope for an initial cost estimate. Matters considered so far in this process include:

- Urban Planning:
 - Site and context;
 - History – site was originally the harbour foreshore; site of the original First Church; Royal Exchange Hotel; Sargood Building; and Standard Insurance Building;
 - Planning context – District Plan provisions, Dunedin Central City Plan, Integrated Transport Strategy etc;
 - Urban analysis – topography; existing landscape/public realm; existing movements (include public transport and pedestrian movements); townscape character of both Dowling Street and High Street; public realm character; climatic conditions and urban design opportunities.
- Car parking – which currently include potential options ranging from only providing for the Council’s car parking needs, to providing for both the Council’s needs and public parking facilities.
- Shading.
- Potential Future Development on-site – i.e. options for potential further development of the site in the future.
- Space Utilisation.
- Workplace vision (based on outcomes of the staff survey and focus group workshops):
 - “Modern” – spacious, light, sustainable;
 - “Connected” – seamless, technology enabled, accessible;
 - “Vibrant” – open, on brand, diverse.
- Spatial Requirements/Accommodation Schedule.
- Bulking and Massing.
- Interior Floorplates – taking the spatial requirements/accommodation schedule and establishing whether they can be accommodated in the potential available floor space.

The Building Reference Group was briefed on the outcomes of this work last week. Councillors will be briefed at a workshop session following the Council meeting. It is important to note that although the conceptual work is advancing, it is in many respects still in its infancy. It has not yet been fully costed and is not yet detailed enough to go out for further public consultation.

Cost estimates and recommendations on programme and associated milestones for potentially progressing the project will be presented to Council in May 2017.

Discussions on the potential purchase of the Council's preferred site at 15 Dowling Street are also in their infancy. I will be requesting the City accelerate discussions on this over the next month so that we can start to form a view as to the likely commercial terms and conditions for the acquisition of the land. Progress on this will also be reported back to Council in May 2017.

I am very happy with the work done by our design team (McCoy Wixon Architects of Dunedin and Warren and Mahoney) so far. Their collaborative process has been professional, engaging and responsive, and their reporting has been of a very high standard. I have been very pleased with the progress and outcomes of the process so far.

Peter Bodeker
Chief Executive

REPORT

Document Id: A991306

Report Number: 2017/0735

Prepared For: Council

Prepared By: Manager Projects

Date: 30 March 2017

Subject: **8 Month Review to 28 February 2017**

1. Précis

Formal reviews of progress on all projects are undertaken at four, eight and 12 months, and reported to Council. These reports form part of each year's Annual Report. The attached report "8 Month Review to 28 February 2017" summarises the project progress for the eight months to 28 February 2017.

2. Background

Council's 2016/17 Annual Plan includes levels of service to be met for the significant activities undertaken by Council, and specific areas of work for projects within each significant activity. Progress in achieving the levels of service and specific areas of work are reported against in each year's Annual Report.

A report showing financial and non-financial results compared with the Annual Plan levels of service, specific areas of work and budgets for the eight months to 28 February 2017 is circulated with the agenda.

The report provides some commentary on variations between actual and estimated expenditure and revenue, along with a forecast of expenditure to 30 June 2017.

3. Recommendations

1. That this report and the "8 Month Review to 28 February 2017" report be received.

Nick Donnelly
Director Corporate Services

REPORT

Document Id: A990746

Report Number: 2017/0732

Prepared For: Council

Prepared By: Manager Policy

Date: 28 March 2017

Subject: **Clean Water 2017**

1. Précis

A Clean Water package of government initiatives to help improve water quality has just been released for feedback, with submissions closing on Friday 28 April 2017. At the time of writing, a roadshow visit to Dunedin is being considered, but the date is not confirmed. A submission will be prepared on the proposal.

2. Proposal

The package is co-led by the Ministry for the Environment (MfE) and the Ministry for Primary Industries, and builds on the National Policy Statement for Freshwater Management (NPSFM) and various water management funding programmes.

There are five components to the package:

- A target of 90% of rivers and lakes being swimmable by 2040, with an interim target of 80% by 2030;
- New maps and information on water quality for swimming, available online;
- Amendments to the NPSFM 2014;
- Inviting applications to the Freshwater Improvement Fund, worth \$100 million over the next 10 years;
- Details of policy proposals for excluding stock from waterways (excluding cattle, pigs and deer from waterways by 2030; dairy cattle and pigs from most lakes, rivers and streams from 1 July 2017, and continue on a staged basis through to 2030).

Proposed amendments to the NPSFM 2014 cover:

- Swimming and recreational values;
- Monitoring macroinvertebrates;
- Maintaining or improving overall water quality;
- Managing nitrogen and phosphorus;
- Economic wellbeing;
- National bottom lines on infrastructure;
- Coastal lakes and lagoons;
- Te Mana o Te Wai.

More information is available on the MfE website:

<http://www.mfe.govt.nz/publications/fresh-water/clean-water-90-of-rivers-and-lakes-swimmable-2040>.

3. Implications for Council

From a preliminary assessment of the proposal, we anticipate submitting on the following matters.

Swimmable water

The Regional Plan: Water for Otago (Water Plan) already addresses this requirement. Schedule 15: Good Quality Water describes in words and measures the limits for freshwater, with many rivers and lakes meeting this standard now. Where this is not the case, 2025 is the target date to achieve swimmable water.

The proposed measures are intended to achieve the same outcome but are different, and the detail is in an attachment to the proposed NPSFM. While the Water Plan would need to be changed, the main implication is around the reporting of swimmable water and actions that the regional council must take when a trigger level is exceeded. The Resource Science staff are looking at how the proposal relates to current monitoring and reporting practices.

Maintaining or improving overall water quality

The proposal clarifies the meaning of maintaining water quality. It is at least maintained if the NPSFM attribute measure remains within the same band as currently); or for other attributes, if the attribute is maintained at the current level.

The changes proposed to the NPSFM do not specifically enable a regional council to set more stringent water quality levels.

This is a particular concern for Otago's alpine lakes and their tributaries, where water is generally of a much higher quality than the A-band bottomline. Further, it changes the common English understanding of 'maintain', being to maintain at the current level.

Stock exclusion

The proposal continues to focus on excluding stock from rivers, with variable standards and timeframes for types of stock and topography. Regional councils are able to set more stringent requirements for fencing.

Council has consistently taken the position that activities with similar environmental effects should be regulated in the same way. A 'one-size-fits' approach to fencing is likely to be unworkable, due to the wide variety of topographic conditions and complex, dynamic systems, especially within Otago. Cumulative adverse effects result from stock on all rivers, not just those that are more than 1 metre in width. Smaller streams degrade more quickly as less water is available to dilute contaminants.

Monitoring requirements

The proposal amends some attributes within the National Objectives Framework, effectively pre-empting the outcome of the review of national water quality guidelines which is being undertaken by the scientific community. While Council is reviewing its State of the Environment practices, these new provisions potentially add more cost and complexity to monitoring activities.

Economic wellbeing

When setting freshwater objectives, new considerations are introduced relating to providing for productive economic opportunities, within the context of environmental limits.

Freshwater Improvement Fund

This fund, for \$100 million over the next 10 years, is constrained to projects that will ensure a water body does not degrade to a tipping point. Potentially, the fund could assist with remediation of Tomahawk Lagoon and Lake Hayes. However, it is intended to be used in MfE's priority catchments. Their priorities include the whole of the Clutha Mata Au catchment, but not Dunedin urban catchments, such as Tomahawk.

4. Recommendation

That the report is received.

Fraser McRae

Director Policy, Planning and Resource Management

REPORT

Document Id: A985420
 Report Number: 2017/0694
 Prepared For: Council
 Prepared By: Finance Manager
 Date: 27 March 2017

Subject: **Financial Report to 28 February 2017**

The following information is provided in respect of the overall Council finances for the eight months ended 28 February 2017.

1. Statement of Comprehensive Revenue and Expense and Statement of Financial Position.

Otago Regional Council Statement of Comprehensive Revenue and Expense For the eight months to 28 February 2017

	Note Ref.	\$000s			
		Annual Budget	Year to date to 28 February 2017		
			Budget	Actual	Variance Note *
Revenue:					
Rate revenue		15,940	10,629	10,639	10
Government subsidies	Note 1	9,575	5,228	4,439	(789)
Other revenue	Note 2	3,892	2,673	3,457	784
Dividend income from Port Otago Ltd	Note 3	7,400	4,933	4,933	-
Interest and investment income	Note 4	2,150	1,433	1,428	(5)
Rental income	Note 5	1,111	741	679	(62)
Gain in value of investment Property	Note 6	313	-	-	-
Total Revenue		40,381	25,637	25,575	(62)
Less Expenses:					
Operating expenses		27,734	16,373	15,744	629
Employee benefits expense		12,133	7,933	8,024	(91)
Depreciation/Amortization charge	Note 7	1,761	1,174	1,251	(77)
Total Expenses		41,628	25,480	25,019	461
Surplus/(deficit)		(1,247)	157	556	399
Income tax benefit		115	65	65	-
Surplus/(deficit) after tax		(1,132)	222	621	399
Revaluation gain – shares in subsidiary	Note 8	10,000	-	-	-
Net comprehensive revenue		8,868	222	621	399

Note *

In the above statement, bracketed variances indicate revenue less than the budgeted level, and expenditure in excess of the budgeted level.

Note 1 – Government Subsidies

The Council receives subsidies from Government agencies on eligible expenditure. The level of subsidy income is therefore directly related to the level of eligible expenditure.

Subsidy income from the Public Passenger Transport project is down \$660,000 on the budget of \$4,973,000.

The major individual variances where the subsidy income is less than budgeted, are the Dunedin Bus Contracts activity with a variance of \$335,000, the Electronic Ticketing System Replacement project with a variance of \$396,000, and the Real-time Information Dunedin project with a variance of \$140,000.

The net variance on the remaining projects within the Public Passenger Transport activity amounts to \$211,000 in excess of the budgeted subsidy level.

Subsidy income related to the Stock Truck Effluent Disposal Site capital expenditure in Central Otago is budgeted at \$168,000. The project is currently in the initial planning phase with the consequential effect that the budgeted subsidy income is not yet claimable.

Note 2 – Other Revenue

The amount of other revenue earned of \$3,457,000 exceeds the budgeted amount of \$2,673,000 by \$784,000.

The major reason for revenue exceeding budget is the receipt of unbudgeted gross contract bus fare revenue of \$898,000. Bus contracts were fully budgeted on a net contract basis where the Council makes payments to operators net of fare revenue. Some contractual arrangements are now on a gross basis, where Council pays the gross amount to operators and receives fare revenue from the operators. This change in arrangement results in higher than budgeted expenditure and revenue, in respect of the gross contracts.

Note 3 – Dividend Income from Port Otago Limited

Dividend income is accrued during the year based on the budgeted dividend level set in the Annual Plan.

An interim dividend of \$3,500,000 was received on 16th February 2017, with a further interim dividend expected to be received in June 2017, and the final dividend expected to be declared and paid in September 2017.

Note 4 – Interest and Investment Income

This revenue line comprises interest earned on term deposits and bank accounts of \$894,000 and an increase in fair value of the managed fund portfolio of \$534,000.

Interest earned on the term deposit portfolio for the eight months to 28 February 2017, amounts to a weighted average interest rate of 3.50%.

The increase in fair value of the managed fund incorporates income received and changes in the market value of investments due to price changes, and foreign exchange rates where applicable. The overall change in fair value is subject to monthly fluctuations due to movements in the market valuation factors.

Note 5 – Rental Income

The prime reason for rental income being less than budget is that the budget provided for income on property that has been disposed of subsequent to formulation of the budget. This includes properties formerly held for the Leith Flood Protection Scheme and sub-lease income on the Queenstown office, formerly leased by Council.

Note 6 – Gain in Value of Investment Property

Investment Property is revalued annually, with the next revaluation date being 30 June 2017. Accordingly the year to date budget and actual amounts reflect nil values.

Note 7 – Depreciation and Amortization

The total of the depreciation and amortization charge of \$1,251,000 exceeds the budgeted amount by \$77,000.

A significant factor in this variance is additional depreciation on flood protection and drainage scheme assets – with the Leith scheme accounting for \$39,000 of the overall variance, and the Lower Clutha Scheme \$14,000. Additional depreciation charges on computer hardware, and amortization charges on consents and compliance and general software systems, accounts for a further \$18,000 of the variance.

Depreciation and amortization charges are a non-cash charge, and may vary from budget due to several factors including cost and timing of acquisition.

Note 8 – Revaluation Gain – Shares in Subsidiary

The annual budget makes provision for an increase in the valuation of the Council's 100% shareholding in Port Otago Limited. The shares are valued annually, with the next revaluation date being 30 June 2017. Accordingly, the year to date budget and actual amounts reflect nil values.

Otago Regional Council
Statement of Financial Position as at 28 February 2017

		28 February 2017 \$000's	30 June 2016 \$000's
Current Assets			
Cash and cash equivalents	Note 1	2,559	2,540
Other financial assets	Note 1	60,281	56,198
Trade and other receivables	Note 2	4,118	3,298
Other current assets		283	207
Property held for sale and inventory		1,284	1,284
Dividends Receivable	Note 3	633	-
		69,158	63,527
Non-Current Assets			
Property plant and equipment		84,889	84,138
Intangible assets (computer software)		1,795	1,800
Investment Property	Note 4	10,785	10,785
Deferred tax asset		163	98
Shares in subsidiary Port Otago Ltd	Note 5	418,239	418,239
		515,871	515,060
Total Assets		585,029	578,587
Current Liabilities			
Trade and other payables		3,686	4,134
Employee entitlements		1,119	1,483
Revenue in advance	Note 2	6,633	-
		11,438	5,617
Non-current Liabilities			
		-	-
Total Liabilities		11,438	5,617
Net Assets		573,591	572,970
Total Equity and Reserves			
Public equity		134,846	137,205
Reserves			
Available-for-sale revaluation reserve	Note 5	398,239	398,239
Asset revaluation reserve	Note 4	8,724	8,724
Building reserve	Note 6	13,815	10,997
Asset replacement reserve		6,043	5,987
Emergency response reserve		3,984	3,891
Water management reserve		1,467	1,433
Kuriwao endowment reserve		6,330	6,271
Environmental Enhancement Reserve	Note 7	143	223
		438,745	435,765
Total Equity and Reserves		573,591	572,970

Note 1 – Cash and Cash Equivalents and Other Financial Assets

Funds surplus to the Council's immediate and short term requirements are managed on Council's behalf by the BNZ. An Investment Portfolio and term deposits with durations of 4-12 months are included in the classification Other Financial Assets. Current bank balances and term deposits with durations of less than 4 months are included in Cash and Cash Equivalents.

Note 2 – Trade and other Receivables and Revenue in Advance

The Trade and Other Receivables amount of \$4,118,000 includes rates outstanding of \$829,000. This is the remaining balance outstanding following issue of the Council's rate assessments of \$18,385,000 in September and subsequent payments.

The Revenue in Advance amount of \$6,633,000 includes rate revenue of \$5,329,000, being the portion of rate revenue that will be earned and released to the Statement of Revenue and Expenses in the months of March to June 2017.

The Revenue in Advance amount also includes Ministry of Primary Industries (MPI) funding of \$1,171,000 (excl GST) related to Wilding Conifer Control work in the Otago region.

The MPI funding held in advance will be transferred to revenue when work is performed and the parties participating in the arrangement become eligible to receive the funding. At that time, Council will include both the funding received and the payments for control work performed in the Statement of Revenue and Expenditure.

Note 3 – Dividends Receivable

The dividend receivable amount reflects the accrual of expected dividends from Port Otago Limited for the period of this report, less the final dividend for the June 2016 year of \$800,000 received in September 2016, and an interim dividend of \$3,500,000 received in February 2017.

Note 4 – Investment Property and Asset Revaluation Reserve

Investment property is revalued annually and is included at the 30 June 2016 valuation. The asset revaluation reserve reflects the revaluation amount of the investment property at 30 June 2016.

Note 5 – Shares in Port Otago Ltd and Available-for-Sale Revaluation Reserve

The shares in Port Otago Ltd are included at the 30 June 2016 valuation, and the Available-for-Sale Revaluation Reserve reflects the revaluation amount of the shares. The shares will next be revalued as at 30 June 2017.

Note 6 – Building Reserve

The 2016/17 Annual Plan provides for the transfer to the reserve of \$2,500,000 from public equity. The transfer is fully reflected in the reserve balance to 28 February 2017, along with interest earned to date.

Note 7 – Environmental Enhancement Reserve

Note is made that three grants amounting to \$159,000 were made to organisations in November and December 2016 in support of community projects contributing to the enhancement of the local environment, the purpose for which the reserve was established.

The reserve has been increased by the appropriation of monies received from an enforcement matter in the sum of \$75,000.

2. Activity Expenditure

Activity expenditure is reported upon in detail in a separate Council report accompanying the Eight Month Review of Activities to 28 February 2017. Accordingly, activity expenditure is not reported upon in this report.

3. Recommendation

That this report be received.

Nick Donnelly
Director Corporate Services

REPORT

Document Id: A991416

Report Number: 2017/0737

Prepared For: Council

Prepared By: Director Corporate Services

Date: 30 March 2017

Subject: **Documents signed under Council's Seal, September 2016 – March 20217**

Précis

To inform the Council of delegations which have been exercised.

Documents signed under the Council's Seal

- Deed of assignment of Passenger Transport Services contract between Otago Regional Council; Southern Taxis Limited and A G Ware Ltd
- Certificate under S147 of the Resource Management Act 1991 – A W Gordon-Glassford and K L Gordon-Glassford for Water Race No. 378B, 380B and 382B, Registry of Black Warden's Court
- Certificate under S147(2) of the Resource Management Act 1991 - Southern Lakes Holdings Limited for Deemed Permit 98498, Water Race Licence No. 8697, Cromwell Registry

Recommendation

That the report be noted.

Nick Donnelly

Director Corporate Services

Report back from Councillors

OTAGO REGIONAL COUNCIL

Minutes of a meeting of the Regulatory Committee Held in the Council Chamber, 70 Stafford Street, Dunedin on Wednesday 22 March 2017, commencing at 9:00am

Membership: Cr Bryan Scott (Chairperson)
Cr Sam Neill (Deputy Chairperson)
Cr Graeme Bell
Cr Doug Brown
Cr Michael Deaker
Cr Carmen Hope
Cr Trevor Kempton
Cr Michael Laws
Cr Andrew Noone
Cr Gretchen Robertson
Cr Stephen Woodhead

A minute silence was observed in respect of the passing of Cr Maggie Lawton.

Apologies: Cr Brown (for lateness)

In attendance: Peter Bodeker
Nick Donnelly
Gavin Palmer
Caroline Rowe
Scott MacLean
Lauren McDonald (Committee Secretary)
Karin Little (minute taker)
Marian Weaver (for the Director PPRM)

CONFIRMATION OF AGENDA

The agenda was confirmed.

CONFLICT OF INTEREST

No conflicts of interest were noted.

PUBLIC FORUM

No public forum was held.

MINUTES

The minutes of the meeting held on 8 February 2017, having been circulated, were adopted on the motion of Crs Scott and Deaker.

Discussion was held on the status of resolutions from previous meeting and a request was made for these to be reported back at each meeting.

Cr Brown entered the room at 9:08am.

Moved Cr Laws
Seconded Cr Bell

That future committee agenda include action against motions passed at previous meetings.

Motion carried

PART A - ITEMS FOR NOTING

Item 1
2017/0709 **Biosecurity and RMA Monitoring Report.** DEMO, 10/03/17

The report described the regulatory activity for the reporting period of 21 January to 3 March 2017

Discussion was held on the progress of the statutory approval process for the importation of the K5 virus, and the national communication strategy in place to assist in preparing for release of the virus in 2018.

Staff responded to questions from Councillors.

Moved Cr Woodhead
Seconded Cr Deaker

That the report is received.

Motion carried

Item 2
2017/0670 **RMA, Biosecurity Act and Building Act Enforcement Activities.** -
DPPRM, 03/03/17

This report detailed the Resource Management Act 1991, Biosecurity Act 1993 and Building Act 2004 enforcement activities undertaken by the Otago Regional Council during the period 21 January to 3 March 2017.

Moved Cr Neill
Seconded Cr Hope

That the report be noted.

Motion carried

Item 3
2017/0685 **Consent processing, consent administration and Building Control Authority update.** DPPRM, 06/03/17

The report detailed the consent processing, consent administration and building control authority activity for the period 23 January to 3 March 2017.

Moved Cr Robertson
Seconded Cr Bell

That the report be noted.

Motion carried

Item 4
2017/0688 **Progress Report 1C - Deemed Permit Replacements and Water Groups,** DPPRM, 06/03/17

The report noted progress on Project 1C implementation of the Regional Plan: Water policies for the period 23 January to 3 March 2017.

Discussion was held on the tracking of the number deemed permits replacements which have been surrendered, cancelled or replaced by consent. A request was made for this information to be reported back to committee.

Moved Cr Noone
Seconded Cr Bell

That the report be noted.

Motion carried

The meeting was declared closed at 9:56am.

Chairperson

OTAGO REGIONAL COUNCIL

Minutes of a meeting of the Technical Committee held in the Council Chamber, 70 Stafford Street, Dunedin on Wednesday, 22 March 2017, commencing at 10:14am

Membership: Cr Stephen Woodhead (Deputy Chairperson)
Cr Graeme Bell
Cr Doug Brown
Cr Michael Deaker
Cr Carmen Hope
Cr Trevor Kempton
Cr Michael Laws
Cr Sam Neill
Cr Andrew Noone
Cr Bryan Scott
Cr Gretchen Robertson

Apologies: Nil

Leave of Absence: Nil

In attendance: Peter Bodeker
Nick Donnelly
Gavin Palmer
Scott MacLean
Caroline Rowe
Marian Weaver (for Director PPRM)
Lauren McDonald (Committee Secretary)
Adam Uytendaal
Dean Olsen
Jean Luc Payan
Sharon Hornblow

CONFIRMATION OF AGENDA

The agenda was confirmed.

CONFLICT OF INTEREST

No conflicts of interest were advised.

PUBLIC FORUM

No public forum held.

MINUTES

Minutes of the meeting held on 8 February 2017, having been circulated were adopted on the motion of Crs Bell and Hope.

PART A ITEMS FOR RECOMMENDATION

Item 1

2017/0705 **Lake snow technical workshop proceedings and research priorities – recommendations and programme cost estimates, DEHS, 15/03/17** -

The report summarised the outcomes of the expert workshop convened by the ORC 2016 in December and sought Council endorsement for inclusion of a research work programme in the Draft Annual Plan 2017/18.

The full report entitled “*Lake Snow Technical Workshop, 20 December 2016, report on workshop discussions and outcomes, March 2017*” was circulated separately with the agenda.

Staff commented on the report and responded to questions from Councillors.

Moved Cr Woodhead
Seconded Cr Kempton

That Council:

- 1) *That the outcomes of the expert workshop convened by ORC in December 2016 are noted.*
- 2) *That inclusion of the programme of further research described in this report in the Draft 2017/18 Annual Plan is endorsed.*

Motion carried

PART B ITEMS FOR NOTING

Item 2

2017/0678 **Morphology of the Clutha River/Mata-Au between Roxburgh Dam and the Pacific Ocean. DEHS, 02/03/17**

The report covered the recent changes in channel morphology, how those changes sat within longer-term trends, and compared the changes in bed level that occurred between the last two surveys (2005 – 2014).

The full report entitled ‘*Morphology of the Clutha River/Mata-Au between Roxburgh Dam and the Pacific Ocean*’ prepared by ORC to summarise the results of the latest survey as per the 2016/17 Annual Plan target M1 – 10. The full report was circulated separately with the agenda.

Discussion was held in regard to scheme management of gravel build up, extraction and erosion in the river. Staff responded to questions from Councillors.

Moved Cr Woodhead
Seconded Cr Brown

That this report be received and noted.

Motion carried

Item 3

2017/0660 **Director's report on progress, DEHS, 15/03/17** -

The report provided information about the technical work underway with the DCC on South Dunedin Future programme; Dunedin City District Plan Natural Hazards; River morphology and riparian management strategies for the Waianakarua and Cardrona catchments.

Discussion included hazard investigations, sea level rise and additional methods to control groundwater in South Dunedin. Staff advised the international review information hoped to be available by the end of June, which will be shared with the community.

Staff responded to questions from Councillors.

Moved Cr Noone

Seconded Cr Woodhead

That this report be noted.

Motion carried

The meeting was declared closed at 11:00am.

Chairperson

OTAGO REGIONAL COUNCIL

Minutes of a meeting of the Policy Committee held in the Council Chamber, 70 Stafford Street, Dunedin on Wednesday 22 March 2017, commencing at 11:01am

Membership: Cr Gretchen Robertson (Chairperson)
Cr Michael Laws (Deputy Chairperson)
Cr Graeme Bell
Cr Doug Brown
Cr Michael Deaker
Cr Carmen Hope
Cr Trevor Kempton
Cr Sam Neill
Cr Andrew Noone
Cr Bryan Scott
Cr Stephen Woodhead

Apologies: Nil

In attendance: Peter Bodeker
Scott MacLean
Gavin Palmer
Caroline Rowe
Nick Donnelly
Marian Weaver (for the Director PPRM)

CONFIRMATION OF AGENDA

The agenda was confirmed as listed.

CONFLICT OF INTEREST

There were no conflicts of interest advised.

PUBLIC FORUM

No public forum was held.

MINUTES

The minutes of the meeting held on 8 February 2017, having been circulated were adopted on the motion of Crs Noone and Hope.

PART A – RECOMMENDATIONS

Item 2

2017/0679 **Director's Report on policy progress to March 2017.** DPPRM,
22/03/17

The report provided an overview of significant activities undertaken by the Policy section for the period 21 January to 10 March 2017.

The following appendices were circulated separately with the agenda.

Appendix 1: *Waterways Research: Qualitative and Quantitative Findings*, a report prepared by Versus Research for the Otago Regional Council, December 2016

Appendix 2: *Literature review of the risks and adverse effects from discharges of stormwater, wastewater, industrial and trade waste, and other hazardous substances in Otago*

Appendix 3:

- *Coastal Environment of Otago Natural Character and Outstanding Natural Features and Landscapes Assessments*
- *Natural Features and Natural Landscapes Assessments*
- *Natural Character Assessment Sheets for:*
 - *Clutha District*
 - *Dunedin City*
 - *Waitaki District*

Clean Water 2017

A request was made for staff to table a paper to the 5 April Council meeting. The submission deadline was confirmed as 28 April 2017.

Review of RPS

During the course of discussion staff provided explanations of the principles of court assisted mediation, the role of delegated staff, confidentiality of mediation outcomes and the report back process.

A request was made for the Chief Executive to seek a legal opinion on the definition/interpretation of the word “parties” in the Environment Court mediation process. The legal opinion to include how this affects the role of councillors, where a delegation has been made to staff. This information to be circulated to councillors.

Cr Kempton left the room at 11:14am and returned at 11:18am

Water Quality, Biodiversity and Coastal Strategies

Discussion was held on the reports attached to the Director's report for waterways research and coastal values assessment to be received by Council. Staff confirmed once the reports were endorsed by Council they would be circulated to all parties and be available on the ORC website.

A request was made for an executive summary be included with these reports at release, providing a brief on the purpose of the report.

Moved Cr Scott
Seconded Cr Laws

Request legal clarification of appropriate mediation reporting to councillors.

(This motion was taken as the third recommendation of the report).

- a) *That the reports on the waterways research and coastal values assessments are received.*
- b) *That this report is noted.*
- c) *Request legal clarification of appropriate mediation reporting to councillors*

Motion carried

PART B - FOR NOTING

Item 1
2017/0719 **Plan Change 1D: Flow Requirements for Water Takes.** DPPRM,
22/03/17

The report sought Council approval to proceed with preparation of Plan Change 1D: Flow Requirements for Water Takes, under the First Schedule of the Resource Management Act.

A flow diagram was tabled with the paper on the minimum flow process, to indicate the process for the residual flow process.

Discussion was held on the issues including: when a residual flow is appropriate; how a residual flow is set; understanding of natural character and instream values; where residual flows should be monitored.

Staff commented on the report and responded to questions from Councillors.

Moved Cr Deaker
Seconded Cr Laws

That the recommendation “That Council proceed with preparation of Plan Change 1D: Flow Requirements for Water Takes, under the First Schedule of the Resource Management Act.” be left to lie on the table until activated again.

A division was called. Vote: For 10, Against 1

Motion carried

A request was made for staff to prepare a workshop to discuss the issues raised at the meeting.

The meeting was declared closed at 12:25pm

Chairperson

OTAGO REGIONAL COUNCIL

Minutes of a meeting of the Finance and Corporate Committee held in the Council Chamber, 70 Stafford Street, Dunedin on Wednesday 22 March 2017, commencing at 1:00pm

Membership: Cr Doug Brown (Chairperson)
Cr Andrew Noone (Deputy Chairperson)
Cr Graeme Bell
Cr Michael Deaker
Cr Carmen Hope
Cr Trevor Kempton
Cr Michael Laws
Cr Sam Neill
Cr Gretchen Robertson
Cr Bryan Scott
Cr Stephen Woodhead

Apologies: Nil

In attendance: Peter Bodeker (CEO)
Nick Donnelly
Gavin Palmer
Caroline Rowe
Scott MacLean
Lauren McDonald (Committee Secretary)
Sean Geary
Sharon Bodeker
Michael Templeton
Eleanor Ross

Cr Brown welcomed Port Otago Ltd Chairman, Mr David Faulkner, current CEO Mr Geoff Plunkett, CEO designate Mr Kevin Winders, and Chief Financial Officer, Mr Stephen Connelly.

CONFIRMATION OF AGENDA

Additional agenda item - Discussion of the By-Election for the Dunstan Ward to be in public exclusion.

CONFLICT OF INTEREST

No conflicts of interest advised.

MINUTES

The minutes of the meeting held on 8 February 2017, having been circulated, were adopted on the motion of Crs Woodhead and Noone.

PUBLIC FORUM

Presentation of a petition to retain the Centre City New World bus stop for the Mosgiel bus services.

Mrs Lynne Hill outlined the concerns for the extra distance for Mosgiel bus users to walk from the Bus Hub (compared to the existing bus stop at Centre City New World) and the additional stress this placed on those with physical limitations to cover this extra distance. Mrs Hill presented the 180 signature petition from Mosgiel residents to the Chairperson seeking retention of the City Centre New World bus stop.

Mrs Hill responded to questions from Councillors

Cr Brown thanked Mrs Hill for taking the time to address the concerns of the petition to the Council and advised consideration would be given to the petition request and a response would be sent to her.

Impact of Port Otago Ltd operation on the Port Chalmers community and environment

Mary McFarlane a Port Chalmers resident addressed Council on the impacts of the Port Otago Ltd operations on the Port Chalmers community and environment. She advised the impacts included operational noise pollution, erosion of Te Rauone and Back Beaches, heavy truck traffic, cruise ship visitor numbers. She advised she felt that the quality of life in the harbour area was being eroded by the Port Otago Ltd operations. She suggested that there were aesthetic improvements Port Otago Ltd could make to their operations which would benefit those residents overlooking the port.

Ms McFarlane responded to questions from Councillors

Cr Brown thanked Ms McFarlane for refreshing the issues with Council and confirmed a response would be sent to her.

Public Forum concluded at 1:26pm

PART A – PRESENTATIONS

Item 1 Port Otago Ltd Interim Six Month report

In attendance Mr David Faulkner, Chairperson; Mr Kevin Winder, CEO designate; Deputy Chairperson, Paul Rea, and Geoff Plunket, outgoing CEO.

Mr Faulkner presented the Port Otago Ltd Six Month Interim Report, as tabled to the meeting.

Main points from the presentation included:

Trade - Container volume up by 5%, log exports up 38%, significant change. Vessel arrivals up from 213 to 226.

Cruise vessels – 92 vessels booked for next year.

Port development – extension to A shed, this is working well.

New Generation work – looking to complete channel deepening to 14 metres by December 2017. Wharf extension at Port Chalmers due for completion by December 2018.

Chalmers Properties - Steel & Tube warehouse site fully occupied. Te Rapa site development proceeding well.

Mr Faulkner and Mr Plunket responded to questions from Councillors.

Port Otago Ltd members left the meeting at 1:54 pm.

PART B - RECOMMENDATIONS

Item 2

2017/0686 **2017-18 Draft Annual Plan and Consultation Document.** DCS, 06/03/17

The Draft Annual Plan (draft plan) was presented to the Finance and Corporate Committee for adoption. so that it may be made available on the ORC website as supporting documentation to the consultation document.

The consultation document was also presented for consideration and adoption, so that it may be distributed to the Otago community, inviting comment on the Council proposed activities for the 2017/18 year.

The full *Draft Annual Plan 2017/18* and the *Draft Annual Plan 2017/18 consultation document* were circulated separately with the agenda. The full Castalia Ltd report entitled “*Economic Assessment of the Lower Waitaki River Control Scheme*” was circulated separately with the agenda.

Moved Cr Laws

That Council place of \$100,000 towards the mitigation of lagarosiphon and management of lagarosiphon in the lakes in waterways in this draft annual plan.

No seconder, motion lapsed.

That the \$660,000 for the furthering of the Head Office design be removed from the 17/18 Annual Plan.

No seconder, motion lapsed.

That Port Otago Ltd dividend be increased from \$7.5million to \$10 million.

No seconder, motion lapsed.

Moved Cr Brown
Seconded Cr Woodhead

1. *That the Draft Annual Plan be adopted as the information relied upon to support the consultation document, and that it be made available on council's web site.*
2. *That the consultation document be adopted for consultation purposes, subject to any minor editorial amendments.*
3. *That changes to the Revenue Policy be adopted for consultation purposes.*
4. *That it is financially prudent to have an operating deficit in the 2017/18 year.*
5. *That submissions on the consultation document will close on 12 May 2017, and hearings will be held during the week commencing 22 May 2017.*
6. *That a Hearing sub-committee be appointed.*

Motion carried

Crs Brown, Woodhead, Noone, Deaker, Kempton, Hope and Bell confirmed as the Hearing Panel members for the Draft Annual Plan for 2017/18.

Item 3

2017/0682 **Leith Flood Protection Scheme, Union Street to Leith Footbridge Construction** DES, 15/03/17

The report provided an update on the Union Street to Leith Footbridge stage of the Leith Flood Protection Scheme. Council approval was sought to award the contract for the construction of this stage to Downer New Zealand Limited (Downer) for the sum of \$2,497,034.74 (excluding GST).

Moved Cr Noone
Seconded Cr Deaker

1. *This report is received;*
2. *The award of a construction contract to Downer New Zealand Limited for the sum of \$2,497,034.74 (excluding GST) for construction of the Union Street to Leith Footbridge stage of the Leith Flood Protection Scheme is noted.*

Motion carried

Item 4

2017/0700 **Director's report – March 2017**. DCS, 09/03/17

The report outlined the Irrigation Scheme Rates and account payments for endorsement.

Moved Cr Woodhead
Seconded Cr Noone

- a) *That this report be received.*
- b) *That the payments and investments summarised in the table above and detailed in the payment schedule, totalling \$11,074,041.44, be endorsed.*

Motion carried.

PART C – FOR NOTING

Item 5

2017/0687 **Financial Report to 31 January 2017.** DCS, 06/03/17

The report provided information in respect of the overall Council finances for the seven months ended 31 January 2017.

Moved Cr Noone
Seconded Cr Hope

That the report be received.

Motion carried

PART D- RESOLUTION TO EXCLUDE THE PUBLIC

Moved Cr Woodhead
Seconded Cr Noone

That the public be excluded from the following parts of the proceedings of the meeting, namely:

Item 6

2017/0707 **Replacement Ticketing System – Update,** DCS, 10/03/17

This report provided Council with an update on the progress of the procurement of the Regional Integrated Ticketing System (RITS) interim solution as part of the Transport Agency National Ticketing Programme (NTP). The report seeks Council's approval to participate in the implementation of the ticketing system with the preferred supplier identified through the collective procurement process, and to act as the lead agency for the implementation, and the operation of the new system.

Item 7

2017/0708 **Designation Notice of Requirement – Authority,** DCS 10/03/17

The report requested for Council to delegate to the Chief Executive authority to lodge a Notice of Requirement with the Dunedin City Council for the construction, implementation and ongoing operation of the Central City Bus Hub/Interchange in Great King Street between St Andrew Street and Moray Place.

Also moved that staff be permitted to remain in this meeting, after the public has been excluded, because of their knowledge of the: Regional Integrated Ticketing System (RITS); Transport Agency National Ticketing Programme (NTP), and the Notice of Requirement with the Dunedin City Council.

Motion carried

At the conclusion of discussion of items 6 and 7, Crs Brown and Woodhead moved that the meeting resume in public session.

The meeting was declared closed at 2:48pm

Chairperson

OTAGO REGIONAL COUNCIL

Minutes of a meeting of the Communications Committee held in the Council Chamber, 70 Stafford Street, Dunedin on Wednesday 22 March 2017, commencing 2:57 pm

Membership: Cr Michael Deaker (Chairperson)
Cr Carmen Hope (Deputy Chairperson)
Cr Graeme Bell
Cr Doug Brown
Cr Trevor Kempton
Cr Michael Laws
Cr Sam Neill
Cr Andrew Noone
Cr Gretchen Robertson
Cr Bryan Scott
Cr Stephen Woodhead

Apologies: No apologies recorded.

Leave of absence: No leave of absence recorded.

In attendance: Peter Bodeker
Nick Donnelly
Gavin Palmer
Caroline Rowe
Scott MacLean
Lauren McDonald (Committee Secretary)
Emma van der Merwe (Minute Taker)
Suzanne Watt
Penny Farrell

CONFIRMATION OF AGENDA

The agenda was confirmed.

CONFLICT OF INTEREST

No conflicts of interest were advised.

PUBLIC FORUM

No public forum held.

MINUTES

The minutes of the meeting held on 8 February 2017, having been circulated, were adopted on the motion of Crs Hope & Bell.

PART A – ITEMS FOR NOTING

Item 1

2017/0664 **Stakeholder Engagement Report.** DSE, 03/03/2017

The report provided an update on community, stakeholder and staff engagement activities carried out by Stakeholder Engagement directorate staff for the period 21 January to 3 March 2017, including a calendar of events for this period.

Moved Cr Laws
Seconded Cr Hope

That ORC construct a simple explanation of water issues and how they interact, for water quality and water quantity.

Motion Carried

Moved Cr Deaker
Seconded Cr Kempton

That the report be noted.

Motion Carried

The meeting was declared closed at 3:12 pm.

Chairperson

**DRAFT Minutes of a meeting of the
Otago and Southland Regional Transport Committees
held in the Clutha District Council Chambers, Balclutha
on Friday 17 February 2017 commencing at 10.30 am**

Present: **Otago Regional Transport Committee:**
Cr Trevor Kempton (ORC, Chair)
Cr Bruce Graham (CDC)
Cr Barrie Wills (CODC)
Cr Alexa Forbes (QLDC)
Mr Jim Harland (NZTA)

Southland Regional Transport Committee:
Cr Eric Roy (ES, Chair)
Cr Brian Dillon (SDC)
Mr Jim Harland (NZTA)

Meeting chair: Cr Trevor Kempton (ORC)

In attendance: Cr Bill Kingan (WDC)
 Cr Jim O'Malley (DCC)
 Chris Bopp (CDC)
 Michael Voss (WDC)
 Tony Sizemore (NZTA)
 Tony Pickard (QLDC)
 Jane Turnbull (ORC)
 Anja McAlevey (DCC)
 Janet Favel (Minutes)

1. Welcome

2. Apologies

 Cr Guy Percival (WDC)
 Cr Graeme Bell (ORC)
 Cr Kate Wilson (DCC)
 Cr Nicola Davis (GDC)
 Cr Jeremy McPhail (ES)
 Cr Lindsay Thomas (ICC)
 Insp Tania Baron (NZ Police)

Fraser McRae (ORC)
Russell Hawkes (ES)
Murray Hasler (CODC)
Russell Pearson (ICC)

The apologies were accepted on the motion of Crs Wills and Dillon.

Carried

3. Public Forum, Petitions and Deputations

There was no public forum, and no petitions or deputations were presented to the Committee.

4. Notification of Extraordinary and Urgent Business

There were no supplementary reports tabled, and no items of business to be included in the agenda.

5. Questions

There were no questions raised at this time.

6. The Minutes of the combined Otago and Southland RTC meeting held on 1 December 2016, having been circulated, with the following corrections to be noted:

- In attendance - Mr Michael Voss (WDC) to be included as an attendee.
- Apologies were received from Cr MacPherson and Cr Percival
- Item 9 – the mover of the resolution being Cr Kingan (not Cr Wills)
- Action item – QLDC to present a 30 minute snapshot of the Queenstown transport issues

Resolved:

Cr Graham moved, Cr Wills seconded that the minutes of the meeting of 1 December 2016 as amended, be confirmed as a true and correct record.

Carried

7. Matters Arising from the Minutes of 1 December 2016

- Southland cycle networks governance group – It was noted that work was underway in Southland on cycle trails, and in Central Otago on cycle networks governance, but no decisions on governance groups had been made yet.
- Letter dated 14 December 2016 from NZTA re Moeraki intersection – Mr Harland drew attention to measures carried out to date to improve safety at the intersection. These included updating tourist signs, speed limit reduction, and extension of right turn bay coming from the north. The high number of vehicles using the intersection was noted.

Mr Voss advised of a stakeholders' workshop to be held in Palmerston on 6 April. This group included elected members, affected parties, the owner of the Moeraki Boulders Café, AA, and Police.

8. Staff Report –

- *Item 1 – Update on the delivery of the 2015-18 Otago and Southland Regional Land Transport Programmes. Report Russell Hawkes, Ref. A310202.*
 - Pyramid Bridge replacement, Gore – Cr Dillon commented that Gore District Council had been leading the project to date, but there had been no recent input from Southland District Council concerning whether it should be one or two lane.
Action: Cr Dillon to check with Southland District Council.
 - Moto Rimu Safety Improvements – Mr Sizemore advised that further investigation indicated that this project did not meet funding criteria and might be covered under minor improvements funding.
 - Wanaka Business Case Implementation – Mr Pickard advised that the business case was being improved, and work had been held off because it did not meet NZTA requirements. Priority had been given to the Queenstown/Frankton area, and now that Wanaka was an important part of growth in the district, this project needed to be reprioritised.
 - STED site in Central Otago – Cr Wills considered that the commencement date shown in the physical work column needed to be updated. Dr Turnbull commented that the business case needed to be completed, and she also a site had tentatively been identified.
 - LED conversion – Mr Bopp noted the 2017/18 timeframe for LED conversion, and advised that an application would be made for variation to the RLTP. Liaison was to be arranged in the next 4-6 weeks with ORC and NZTA.

Resolved:

Cr Kingan moved, Cr Forbes seconded

That the Regional Transport Committees note the report and provide direction on any actions they require.

Carried

- *Item 2 – Update on stock truck effluent. Report by Jane Turnbull, Ref. A978519*

The discussion under Item 8.1 above was noted. Input on sites had been received from the Road Transport Association. The meeting also noted the letter dated 20 January 2017 from the ORC confirming planning and construction work currently being carried out.

Members were interested to see the range of charging formats for operations and maintenance used by other councils. It was noted that ORC had yet to make a decision on whether to work with Environment Southland on provision, operation and maintenance of STEDs.

Resolved:

Cr Wills moved, Cr Dillon seconded

That the Regional Transport Committees note the report and provide direction on any actions they require.

Carried

➤ *Item 3 – Queenstown transport issues. Report by Tony Pickard, QLDC.*

Tony Pickard, QLDC Principal Planner Infrastructure, gave a presentation on 'Queenstown's Growing Pains', covering the following points:

- Compact area with high level of growth. Requests for zone changes etc covered all of Queenstown and surrounds.
- Arrivals – whether travelling by road or by air, people entered the town through the BP roundabout.
- Parking – there were insufficient allocated parking spaces/areas, and people parked anywhere.
- Mode of travel – the first choice was the private car.
- Graphs showed the pattern of increased travel times between Frankton and Queenstown.
- Public transport – declining patronage. ORC, QLDC and NZTA were working collaboratively to encourage use of public transport.

Cr Dillon noted the number of tourists travelling from Queenstown to Milford, Doubtful Sound and Te Anau on a daily basis, and suggested Te Anau airport could be used to reduce the number of trips leaving Queenstown. Mr Harland commented that he could discuss this with MBIE. Mr Harland noted the proposed eastern access route which was due for completion at the end of the year. Other changes to roading were needed to reduce congestion, including an interchange at the airport to get people by public transport (buses, ferries) into town. Cr Forbes noted the current master planning, which needed to integrate alternative modes of transport. Mr Pickard explained that the master plan was initiated through the Queenstown town centre transport strategies, eg the inner links, public transport hub, and parking provision. Strategic business cases would be in place within the next few months.

Mr Harland commented that central government was aware of the importance of tourism, and MBIE, DoC and NZTA met regularly to discuss tourism-related issues. It was suggested that a MBIE tourism adviser be invited to address the combined RTCs.

Dr Turnbull advised that Shaun Sweet was the appropriate DoC contact in relation to strategy for tourism. The desire of NZ Tourism to move tourism into other parts of the country was noted.

Action: MBIE and DoC representatives to be invited to address a combined RTCs meeting about tourism-related issues.

Resolved:

Cr Forbes moved, Mr Harland seconded

That the Regional Transport Committees:

- 1. note the report, and**
- 2. state their support for the proactive investment of transport infrastructure, including active travel, in the high growth areas of Queenstown Lakes District, and**
- 3. support and prioritise those activities that are aimed at relieving some of the current pressures in Queenstown, when submitted for the RLTP.**

Carried

Resolved:

Cr Forbes moved, Cr Wills seconded

That the combined Regional Transport Committees convene a workshop of tourism interests including Tourism Industry Association, MBIE, DoC and relevant private sector interests (including NZTA) to identify short, medium and long term visitor pressures and their transport implications within the combined Regions.

Carried

- *Item 4 – Update on Southern Road Safety Influencing Group. Report by Russell Hawkes, Ref. A310531.*

Cr Kempton commented that both RSIG and NZTA were interested in bringing about the necessary cultural changes. Transport operators, eg Fonterra, Real Journeys, and Richardson Group were still involved in the Group and the awareness of safety was important.

Resolved:

Cr Dillon moved, Mr Harland seconded

That the Regional Transport Committees note the report and provide direction on any actions they require.

Carried

- *Item 5 – Progressing the review of the Otago and Southland Regional Land Transport Plans. Report by Dr Turnbull, Ref. A978550*

Investment Logic Map: Mr Harland referred to the proposed Goal ‘The transport system in Otago and Southland provides adequately for mobility, economic activity and productivity’. He noted that there was no reference to safety, and queried what ‘adequately’ meant.

State Highway Investment Proposal (SHIP): Mr Sizemore noted the SHIP Regional summary and welcomed comments. He explained that NZTA was now focusing on corridor management plans, and wanted a close alignment between RLTPs and SHIP. Mr Harland noted the need to determine key programs and projects, and allocate them into activity classes for funding.

Regional roadshows: Dr Turnbull noted that the CODC date was to be changed, and Mr Hawkes was working on the Southland dates. Feedback was requested from committee members as to who wanted to attend on behalf of the committee. It was intended that attendees would include the RTC chair and/or Deputy Chair and the RTC member for that area, Mr Harland/Aitken (NZTA), and the HNO representative. It was also suggested that some people would be interested in attending neighbouring workshops.

Resolved:

Cr Kingan moved, Cr Graham seconded

That the Regional Transport Committees:

- 1. review the investment logic map in Attachment A and logic diagram in Attachment B;**
- 2. agree that the problem and benefit statements in the final investment logic map should form the basis for discussions with TLAs at the Roadshows scheduled for February/March;**
- 3. note the background contextual information on each region summarised by NZTA as part of developing the State Highway Investment Proposal (SHIP).**

Carried

- *Item 6 - Next Meeting*
31 March in Balclutha

9. Extraordinary and Urgent Business

There was no extraordinary and urgent business.

10. Public Excluded Business

There was no public excluded business.

The meeting closed at 12.36 pm.

DRAFT Notes of RTC Workshop held on 17 February 2017
commencing at 1.08 pm

Present: Otago Regional Transport Committee:

Cr Trevor Kempton (ORC, Chair)
Cr Bruce Graham (CDC)
Cr Barrie Wills (CODC)
Cr Alexa Forbes (QLDC)
Mr Jim Harland (NZTA)

Southland Regional Transport Committee:

Cr Eric Roy (ES, Chair)
Cr Brian Dillon (SDC)
Mr Jim Harland (NZTA)

Meeting chair: Cr Trevor Kempton (ORC)

In attendance: Cr Bill Kingan (WDC)
Cr Jim O'Malley (DCC)
Chris Bopp (CDC)
Michael Voss (WDC)
Tony Sizemore (NZTA)
Tony Pickard (QLDC)
Jane Turnbull (ORC)
Anja McAlevey (DCC)
Janet Favel (Minutes)

Apologies

Cr Guy Percival (WDC)
Cr Graeme Bell (ORC)
Cr Kate Wilson (DCC)
Cr Nicola Davis (GDC)
Cr Jeremy McPhail (ES)
Cr Lindsay Thomas (ICC)
Insp Tania Baron (NZ Police)
Fraser McRae (ORC)
Russell Hawkes (ES)
Murray Hasler (CODC)
Russell Pearson (ICC)

The apologies were accepted on the motion of Crs Wills and Dillon.

Carried

1. Common messaging for South Island Regional Land Transport Plans

The paper was circulated separately with the agenda.

Dr Turnbull noted that the three key collaborative priorities for the South Island Transport Committees were advocacy, and improving integrated freight journeys across the South Island and integrated visitor journeys across the South Island. At their 20 March meeting, the South Island Regional Transport Committees Chairs would discuss how to deliver these three priorities, particularly the latter two. Fergus Gammie, NZTA's CEO, would speak on the long term strategic view, and staff would present a paper on how to co-fund projects.

The need for an integrated approach across transport modes was discussed. Queenstown Airport Corporation (QAC) was noted as a key partner in Queenstown, and Mr Harland commented on the importance of road/rail integration with the airport. Cr Kempton commented that the airport's development plans had to be adequate. Cr O'Malley noted that the Port should be included in the consideration of freight.

Group priority No. 2 (second page of paper) referring to advocacy – integration of the various methods of transport – the words 'interface' and 'appropriate funding approach' should be included.

2. Progressing the review of the RLTPs; content of the strategic front end of the document

Mr Harland considered that the Transport Goal should include the concept of safety, and 'adequately' needed to be defined. He noted that the LTMA referred to effectiveness, efficiency, and affordability.

It was **agreed** that the word 'adequately' be removed from the Goal – it was covered in the objectives.

Action: Dr Turnbull

Dr Turnbull queried whether the existing RLTP objectives should be reduced in number, or replaced by the objectives shown on the logic chart. There was general **agreement** on the latter.

Action: Dr Turnbull

Mr Harland noted that the existing document contained objectives, policies and measures, including primary and supporting policies. Dr Turnbull pointed out that the Act did not define measures. She suggested that the KPIs from the ILM be included as a framework for a monitoring schema to be included in the back of the RLTP. She also considered that the way the objectives were to be achieved was covered in the work program which was constituted measures. Mr Sizemore commented that the primary definition of a 'measure' would be the list of activities. The reporting of progress would measure the KPIs. Mr Harland considered that the term 'measure' should be defined in the RLTP..

Action: Mr Harland to check this approach with NZTA.

Dr Turnbull advised that staff would review, with the assistance of TAG and where appropriate, shorten the policies and remove the primary and secondary categories. The policies would be split into those with a physical content, those indicating where changes were required, and those that would be advocated on.

Action: Staff to review policies as discussed and present to next RTC meeting.

Section 2.3 The appropriate role of each transport mode

Cr Forbes pointed out the need for connections between recreational trails and commuter space, and Mr Harland considered this should be included in the Plan. Cr Forbes also noted that very high kerbs and high traffic rates created difficulties for pedestrians, cyclists, etc trying to cross roads. Dr Turnbull queried whether more specificity around the modal interface could be a focus across Otago/Southland for 2018 and beyond, and whether this work could be done as part of the minor works program. Potential future issues such as increasingly powerful electric bikes, parking for more bikes, and segways were noted. Mr Harland encouraged thought about a policy on road space and parking for electric bikes.

Putting the Plan together

Dr Turnbull suggested that now that key problems and benefits had been established, the committees could think about whether they needed to consider alternative strategic responses and provide direction on preferred responses. Cr Kempton suggested a notation/commentary be included in the RLTP that justified proposed activity in terms of the problems and benefits. Mr Bopp noted that the problem statements in each AMP should be aligned with the regional ones – if that didn't happen, the business case would not work out. Mr Harland pointed out that the districts and NZTA would present their story, and they could explain why some projects had failed.

Cr Kempton noted the Problem Statement 'Inability to assess, plan and fund rapidly changing transport user demands in a timely way results in some poor investment prioritisation and decisions'. He asked what might appear in a program that tackled that problem, and whether it would be resolved through advocacy. Mr Sizemore commented that most of the highway program in Queenstown arose from growth, travel time, congestion, and use of other modes, rather than safety or resilience. There did not appear to be a problem statement that gave the opportunity to to address that situation. Mr Harland and others disagreed. Cr Kempton asked whether the mandate was in terms of projects fitting in at an objective level. Overseas drivers also did not fit into the problem statements. It was noted that most communities in Otago/Southland had static or declining populations so the word 'rapidly' was not appropriate. Cr Kempton considered that this problem statement referred to administrative issues, and should be expanded to show that funding was not the priority and road controlling authorities should get organised. It was **agreed** that the word 'rapidly' be removed from the problem statement, and the word 'respond' included.

Action: Dr Turnbull.

The meeting did not agree with a suggestion that a fourth problem statement about growth resulting in congestion be added. It was **agreed** that the three problem statements were sufficient.

The meeting closed at 2.25 pm

Action List
Combined Otago and Southland Regional Transport Committees

Item	Item source	Minutes Item	Action	Person Responsible	Date Due	Status
1.	RTCs 17/2/17	8.1	Liaise with Southland District Council re Pyramid Bridge replacement, Gore.	Cr Dillon		
2.	RTCs 17/2/17	8.3	MBIE, DoC and tourism industry representatives to be invited to a workshop that aims to identify short, medium and long term visitor pressures and their transport implications.	Mr Harland Dr Turnbull		
3.	Workshop 17/2/17	2.	Remove word 'adequately' from Transport Goal and include the concept of safety.	Dr Turnbull		
4.	Workshop 17/2/17	2.	Replace existing RLTP objectives on the logic chart.	Dr Turnbull		
5.	Workshop 17/2/17	2.	Check with the definition of 'measures' in a RLTP.	Mr Harland		
6.	Workshop 17/2/17	2.	Review policies as discussed and present to next RTC meeting.	Dr Turnbull, with TAG		
7.	Workshop 17/2/17	2.	Remove word 'rapidly' from third problem statement and include the word 'respond'..	Dr Turnbull		