Audit and Risk Committee
MINUTES

Minutes of an ordinary meeting of the Audit and Risk Committee held in the Otago Regional Council Chamber, Aonui, 180 High Street, Dunedin on Thursday 25 June 2026, commencing at 1:00 pm.

PRESENT

Cr Kevin Malcolm	*(Co-Chairperson)*
Mr Andrew Douglas	*(Co-Chairperson)*
Cr Hilary Calvert	
Cr Gary Kelliher	
Cr Chanel Gardner	
Cr Neil Gillespie	
Cr Gretchen Robertson	

In Attendance

Cr Alan Somerville

1. WELCOME

Chair Mr Andrew Douglas welcomed Councillors, members of the public and staff to the meeting at 1:00 pm with a karakia. Staff present included Richard Saunders (Chief Executive), Nick Donnelly (GM Finance), Tami Sargeant (GM People and Corporate), Amanda Vercoe (GM Strategy and Customer, Deputy CE), Anita Dawe (GM Regional Planning and Transport), Ema Kurbos-Cooper (Advisor Strategy), Hilary Lennox (Manager Strategy), Sarah Munro (Group Financial Controller), Ginny Irving (Senior Risk and Assurance Business Partner), Joanne Greatbanks (Manager Organisational Performance and Planning), Janet Ashcroft (Legal Counsel), Mark Olsen (Manager People and Safety), Kelly Stuart (People Services Lead), Keri Devine (Team Leader Health, Safety and Wellbeing) and Cara Jordan (Governance Support).

On behalf of Otago Regional Council, Cr Malcolm congratulated Mr Andrew Douglas on his appointment as an independent member to the Audit and Risk Committee for the remainder of the triennium.

2. APOLOGIES
There were no apologies for the meeting.

3. PUBLIC FORUM
No requests to address the Audit and Risk Committee under public forum were received.

4. CONFIRMATION OF AGENDA
The agenda was confirmed as published.

5. DECLARATIONS OF INTERESTS
Councillors were reminded of then need to stand aside if a conflict of interest arises.

6. CONFIRMATION OF MINUTES
Resolution: Cr Malcolm Moved, Cr Calvert Seconded
That the minutes of the public portion of the Audit and Risk Committee meeting held on 19 March 2026 be received and confirmed as a true and accurate record.
MOTION CARRIED

7. ACTIONS (STATUS OF COMMITTEE RESOLUTIONS)
There were no open actions for the Audit and Risk Committee.

8. MATTERS FOR CONSIDERATION

8.1. Organisational Greenhouse Emissions Inventories and Emissions Reduction Plan
[You Tube 11:30] This report outlined Otago Regional Council's organisational greenhouse gas emissions inventories and the Emissions Reduction Plan that has been developed to manage them. Ema Kurbos-Cooper (Advisor Strategy), Hilary Lennox (Manager Strategy) and Tami Sargeant (GM People and Corporate) were available for questions.

Resolution AR26-109: Cr Malcolm Moved, Cr Gardner Seconded
That the Committee:
***1) Notes** this report.*
MOTION CARRIED

8.2. Annual Report Timetable and Matters Under Consideration

[YouTube 28.05] This report outlined the adoption timetable and any changes in the accounting standards for Council's Annual Report and Financial Statements for the year ending 30 June 2026. Sarah Munro (Group Financial Controller) and Nick Donnelly (GM Finance) were available for questions.

Resolution AR26-110: Cr Kelliher Moved, Cr Calvert Seconded

That the Committee:

*1) **Notes** this report.*

MOTION CARRIED

8.3. Audit Assurance Plan

[YouTube 29.55] This report recommended an Audit Assurance Pipeline for Otago Regional Council designed to provide structured, risk-based, and transparent assurance over the next three-year period. Procurement processes for auditors were discussed. Ginny Irving (Senior Risk and Assurance Business Partner), Joanne Greatbanks (Manager Organisational Performance and Planning) and Amanda Vercoe (GM Strategy and Customer, Deputy CE) were available for questions.

Resolution AR26-111: Cr Kelliher Moved, Cr Calvert Seconded

That the Committee:

*1) **Endorses** the proposed Audit and Assurance Plan.*

MOTION CARRIED

8.4. Managed Fund Portfolio Performance Update

[YouTube 38.58] The report presented the Q1 2026 Portfolio Performance Report from Council's Investment Manager, JB Were, for the period ended 31 March 2026. It was noted that the JB Were report attachment in the agenda was incorrect with the correct market summary report to be circulated to the Audit and Risk Committee. Nick Donnelly (General Manager Finance) was available for questions.

Resolution AR26-112: Cr Malcolm Moved, Cr Robertson Seconded

That the Committee:

*1) **Notes** this report and the attached Q1 2026 Portfolio Performance Report.*

MOTION CARRIED

8.5. Treasury Report

[YouTube 43.10] The report presented the quarterly Treasury Reporting Dashboard from Council's Investment Advisor, Bancorp, as at the 31 March 2026. Nick Donnelly (General Manager Finance) was available for questions.

Resolution AR26-113: Andrew Douglas Moved, Cr Gardner Seconded

That the Committee:

*1) **Notes** this report and the attached Bancorp Treasury Reporting Dashboard – 31 March 2026.*

MOTION CARRIED

8.6. Legislative Compliance

[YouTube 44.25] This report presented the Council's legislative compliance report, being the ComplyWith survey results which measure Council's compliance with legislative requirements. It also provided an overview of legislative compliance with the Local Government and Official Information and Meetings Act 1987 official information requests and The Privacy Act 2020. Janet Ashcroft (Legal Counsel) and Tami Sargeant (GM People and Corporate) were available for questions.

Resolution AR26-114: Cr Malcolm Moved, Cr Robertson Seconded

That the Committee:

***1) Notes** this report.*

MOTION CARRIED

8.7. People and Safety Report

[1.06.25] This report summarised activities and information on health, safety, and wellbeing, and people and culture at Otago Regional Council for the 2025/26 year to date. Mark Olsen (Manager People and Safety), Kelly Stuart (People Services Lead), Keri Devine (Team Leader Health, Safety and Wellbeing) and Tami Sargeant (GM People and Corporate) were available for questions.

Resolution AR26-115: Cr Malcolm Moved, Cr Robertson Seconded

That the Committee:

***1) Notes** this report.*

MOTION CARRIED

9. NOTICES OF MOTION

No notices of motion were submitted.

10. RESOLUTION TO EXCLUDE THE PUBLIC

Resolution: Cr Calvert Moved, Cr Gardner Seconded:

That the public be excluded from the following items under LGOIMA 48(1)(a):

2.1 Minutes of the Audit and Risk Committee 2026.03.19

4.1 Deloitte ORC Audit Plan

4.2 Managed Fund Report

4.3 Risk Appetite Framework

4.4 Information Management and Privacy Maturity Improvement

4.5 Fraud Risk - Deep Dive

4.6 Cyber Risk

4.7 Insurance Disclosures

4.8 Insurance Renewals

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
2.1 Minutes of the Audit and Risk Committee 2026.03.19	To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information—would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied – Section 7(2)(c)(i) To protect information where the making available of the information—would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information – Section 7(2)(b)(ii). To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – Section 7(2)(i) To avoid prejudice to measures that prevent or mitigate material loss to members of the public – Section 7(2)(e)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a)that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

4.1 Deloitte ORC Audit Plan	To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information—would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied – Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information—would be likely otherwise to damage the public interest – Section 7(2)(c)(ii)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a)that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
4.2 Managed Fund Report	To protect information where the making available of the information—would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information – Section 7(2)(b)(ii). To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information—would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied – Section 7(2)(c)(i) To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a)that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

4.3 Risk Appetite Framework	To prevent the disclosure or use of official information for improper gain or improper advantage – Section 7(2)(j)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a)that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
4.4 Information Management and Privacy Maturity Improvement	To protect the privacy of natural persons, including that of deceased natural persons – Section 7(2)(a) To prevent the disclosure or use of official information for improper gain or improper advantage – Section 7(2)(j)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a)that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
4.5 Fraud Risk – Deep Dive	To avoid prejudice to measures that prevent or mitigate material loss to members of the public – Section 7(2)(e) To prevent the disclosure or use of official information for improper gain or improper advantage – Section 7(2)(j)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a)that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

4.6 Cyber Risk	To prevent the disclosure or use of official information for improper gain or improper advantage – Section 7(2)(j)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a)that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
4.7 Insurance Disclosures	To protect information where the making available of the information—would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information – Section 7(2)(b)(ii). To avoid prejudice to measures that prevent or mitigate material loss to members of the public – Section 7(2)(e) To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a)that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
4.8 Insurance Renewals	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – Section 7(2)(i)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a)that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

It will also be moved that:
Paul Meehan and Josh Thompson from BMS Risk Solutions, and Deloitte audit staff Dan Ash and Anthony Smith, be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of insurance information and annual audit processes. This knowledge will be of assistance in relation to the matters to be discussed.

Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds:
(a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
MOTION CARRIED

11. CLOSURE

There was no further business and Chair Douglas declared the public portion of the meeting closed at 2:28 pm.

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Chairperson Date