



Minutes of a meeting of the Communications Committee  
held in the Council Chamber at Philip Laing House, Dunedin on  
12 September 2018, commencing at 2:56pm

**Membership**

Cr Michael Deaker	<i>(Chairperson)</i>
Cr Carmen Hope	<i>(Deputy Chairperson)</i>
Cr Graeme Bell	
Cr Doug Brown	
Cr Trevor Kempton	
Cr Michael Laws	
Cr Ella Lawton	
Cr Sam Neill	
Cr Andrew Noone	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Stephen Woodhead	

**Welcome**

Cr Deaker welcomed Councillors, media and staff to the meeting.

**1. APOLOGIES**

**Resolution**

*That the apologies for Cr Brown, Cr Kempton, Cr Neill be accepted.*

Moved: Cr Deaker

Seconded: Cr Noone

CARRIED

## 2. LEAVE OF ABSENCE

No Leave of Absence advised.

## 3. ATTENDANCE

Sarah Gardner (Chief Executive)  
Nick Donnelly (Director Corporate Services)  
Sian Sutton (Director Stakeholder Engagement)  
Gavin Palmer (Director Engineering, Hazards and Science)  
Scott MacLean (Director Environmental Monitoring and Operations)  
Ian McCabe (Executive Officer)  
Lauren McDonald (Committee Secretary)

## 4. CONFIRMATION OF AGENDA

The agenda was confirmed as tabled.

## 5. CONFLICT OF INTEREST

No conflicts of interest were advised.

## 6. PUBLIC FORUM

No public forum was held.

## 7. PRESENTATIONS

No presentations were held.

## 8. CONFIRMATION OF MINUTES

### Resolution

*That the minutes of the meeting held on 1 August 2018 be received and confirmed as a true and accurate record.*

Moved: Cr Hope  
Seconded: Cr Noone  
CARRIED

## 9. ACTIONS (Status report on the resolutions of the Communications Committee)

No current items for action.

## **10. MATTERS FOR COUNCIL DECISION**

### **10.1. ECO Fund Decision Panel**

The report set out the suggested format of the decision panel and sought approval of the recommended membership for applications to the ECO Fund.

It was agreed to amend the recommendation to remove specified councillor names for the panel and to have the membership open to all councillors, with the option for a councillor to step aside for discussion on particular applications due to conflict of interest.,

It was confirmed that the applications, which had been reviewed by the panel, would be brought to full council for final decision.

### **Resolution**

*For the proposal to be ratified by Council, that:*

- (a) Councillors appoint a Chair for the ECO Fund decision panel. Cr Deaker (to remain as Chair)*
- (b) Councillors appoint three Councillors to be part of the first decision panel for the funding round 1-20 September 2018 (the three Councillors will revolve for each funding round)*

Moved: Cr Scott  
Seconded: Cr Hope  
CARRIED

### **10.2. ORC Values & Pillars**

The report outlined the feedback from workshops and staff consultation on the Council's 'Organisational Narrative' (vision, purpose statements (pillars) and values) and sought Council's formal endorsement of the vision, purpose statements and values detailed in the report for operational implementation.

It was noted for Harbour Management to be included.

### **Resolution**

- a) That the vision, purpose statements, values and 'strategy on a page' are formally adopted and endorsed for operational implementation.*

Moved: Cr Lawton  
Seconded: Cr Robertson  
CARRIED

## 11. MATTERS FOR NOTING

### 11.1. Director's Report on Progress

The report outlined the Stakeholder Engagement activity between 23 July 2018 and 29 August 2018.

Discussion was held on the report content, it was noted that:

- Attendance at the Friends of Lake Hayes AGM on 21 September 2018 -  
Cr Laws confirmed he would attend.
- Navigational Safety Bylaw -  
Mrs Sutton advised a summary report would be provided back to Council on the submissions received.
- Public hearing of the Peninsular Bus Service -  
Hearing to be held on Tuesday 18 September at the ORC Council Chambers.

*Cr Scott left the meeting at 03:36 pm and returned at 03:37 pm.*

### Resolution

a) *That this report is noted.*

Moved: Cr Deaker

Seconded: Cr Noone

CARRIED

## 12. NOTICES OF MOTION

No Notices of Motion were advised.

## 13. CLOSURE

The meeting was declared closed at 3:45 pm.



Chairperson

*17.10.18*