

# RATES REMISSION – PENALTIES

Otago Regional Council

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This application is made under Council's Rates Remission Policy. **All rates** (excluding penalties that have been applied to be remitted) **must be paid in full before a remission request is submitted.**

## APPLICANTS DETAILS

RATEPAYER NAME

FIRST NAME

LAST NAME

POSTAL ADDRESS

STREET NUMBER/STREET NAME

SUBURB

CITY

POST CODE

CONTACT PHONE NUMBER

EMAIL ADDRESS

PLEASE PRINT CLEARLY AND IN UPPER CASE LETTERS ONLY

## RATING UNIT/PENALTY INFORMATION

ASSESSMENT NUMBER

AMOUNT OF PENALTY

PROPERTY LOCATION

SUBURB

CITY

POST CODE

## CIRCUMSTANCES UNDER WHICH PENALTY WAIVER REQUEST IS BEING MADE

Death/Serious illness/Accident

Property Sale/Change of Ownership

DATE OF SETTLEMENT

DD/MM/YYYY

Administration Error

Other

PLEASE NOTE

**Late arrival of the payment either caused by postal service timing or a mistake on behalf of the ratepayer is NOT a valid circumstance for remission.**

Please complete a brief description of the reason(s) selected above and any relevant supporting information for this remission.

I confirm that the information supplied in this application is true and correct and all rates (excluding penalties that have been applied to be remitted) have been paid in full.

OTAGO REGIONAL COUNCIL USE ONLY

APPROVED

DECLINED

DATE

SIGNED