



Minutes of an ordinary meeting of Council held in the  
Queenstown Lakes District Council, Council Chambers  
on Wednesday 31 October 2018, commencing at 1:00 pm

**Membership**

Cr Stephen Woodhead	<i>(Chairperson)</i>
Cr Gretchen Robertson	<i>(Deputy Chairperson)</i>
Cr Graeme Bell	
Cr Doug Brown	
Cr Michael Deaker	
Cr Carmen Hope	
Cr Trevor Kempton	
Cr Michael Laws	
Cr Ella Lawton	
Cr Sam Neill	
Cr Andrew Noone	
Cr Bryan Scott	

**Welcome**

Cr Woodhead welcomed Councillors, members of the public and staff to the meeting and thanked Queenstown Lakes District Council for hosting the meeting.

## **1. APOLOGIES**

No apologies were made.

## **2. LEAVE OF ABSENCE**

No Leave of Absence advised.

## **3. ATTENDANCE**

Sarah Gardner	<i>(Chief Executive)</i>
Nick Donnelly	<i>(Director Corporate Services)</i>
Tanya Winter	<i>(Director Policy, Planning and Resource Management)</i>
Sian Sutton	<i>(Director Stakeholder Engagement)</i>
Gavin Palmer	<i>(Director Engineering, Hazards and Science)</i>
Scott MacLean	<i>(Director Environmental Monitoring and Operations)</i>
Sally Giddens	<i>(Director People and Safety)</i>
Ian McCabe	<i>(Executive Officer)</i>
Dianne Railton	<i>(Minute taker)</i>
Mike Roesler	<i>(Manager Corporate Planning)</i>
Anita Dawe	<i>(Manager Water Quantity Planning)</i>

## **4. CONFIRMATION OF AGENDA**

The agenda was confirmed as tabled.

*Cr Laws arrived at the meeting at 1:05 pm*

## **5. CONFLICT OF INTEREST**

No conflicts of interest were advised.

## **6. PUBLIC FORUM**

Friends of Lake Hayes: Waterfall Park Consent (Hotel Development)

Speakers: Mr Mike Hanff and Mr Andrew Davis

Mr Davis spoke on behalf of Friends of Lake Hayes regarding the recent consent granted by ORC for the Waterfall Park development (directly on Mill Stream). He commented that as this was the only real tributary leading into Lake Hayes environmental harm caused, even though minor, should be of concern to ORC as he saw the role of Council as guardians.

He provided feedback that:

Water quality is a priority for the community and ORC are committed to the restoration of Lake Hayes.

The water quality at Mill Stream and Lake Hayes is poor quality. (This will the cause the creek to be significantly disturbed)

The consent was non-notifiable.

He asked if ORC still considered it appropriate to grant a non-notifiable consent and whether or not ORC felt empowered to say no to allowing people to further degrade the environment.

Councillors commented:

This was a particular activity consent for in-stream works and that then leads on to the next part of the consenting process with QLDC. ORC will work with the QLDC team to come up with a plan to ensure that if that consent is granted for the development, that every possible measure we have will be put in place to make sure that there isn't an ongoing impact to Mill Creek and Lake Hayes.

Lower Waitaki Irrigation Company: Draft Progressive Implementation Plan

Speakers: Ms Bridget Irving, Mr Richard Plunket and Mr Peter Borrie

The speakers from Lower Waitaki Irrigation Company spoke to Item 11.1 of the agenda Progressive Implementation Program (PIP) for the NPSFM, and commented on:

- Their concern of the timeframe for preparing plans and the implications for their catchment to plan change 6A.
- They felt that the existing regulatory framework was a poor fit for their catchment and for achieving the environmental outcomes.
- They expressed their desire for the Lower Waitaki catchment to move ahead of the full plan review, highlighted to start in 2025.
- They entered into a MOU with ORC in 2014.
- They are open and would like lines of communication to be opened back up and work collaboratively.

The group responded to questions by Councillors.

Glenorchy Community Association

Cr Woodhead read out the email received from Mr John Glover, Chairman, Glenorchy Community Association, dated 30 October 2018.

The letter acknowledged the continuing engagement of staff with the Glenorchy Community Association.

Public Forum concluded at 1:35 pm

## **7. PRESENTATIONS**

No presentations were held.

## **8. CONFIRMATION OF MINUTES**

### **Resolution**

*That the minutes of the (public portion of the) Council meeting held on 26 September 2018 be received and confirmed as a true and accurate record.*

Moved: Cr Bell  
Seconded: Cr Hope  
CARRIED

## 9. ACTIONS (STATUS OF COUNCIL RESOLUTIONS)

Report	Action	Status
Delegations – Resource Management Act  (Council 27/6/18)	<i>An independent review of the Council's consenting functions be undertaken</i>  <i>That the Chief Executive prepares a brief on the requirements of the review for Council consideration.</i>	In progress
Peninsula Bus Service RPTP Implications  (Council 27/6/18)	<i>That staff consult with the roading authority, the bus company and targeted consultation is undertaken to the community in a timely manner.</i>	CLOSED. Item 11.3 Council 26/9/18
Zero Carbon Emission Bill – discussion document  (Council 27/6/18)	<i>That the submission is brought back to the next Policy Committee meeting</i>	OPEN
Representation Review 2018  (Council 15/8/18)	<i>That Council hear submissions on the recommended representation proposal. (on a date yet to be determined, but likely to coincide with the October 2018 committee round)</i>	In progress

## 10. CHAIRPERSON'S AND CHIEF EXECUTIVE'S REPORTS

### 10.1. Chairperson's Report

The report summarised the attendance by Cr Woodhead and Ms Winter (Director Policy, Planning and Resource Management) to the Local Government NZ Murray-Darling Basin Tour, 8-10 October 2018 and other meetings attended since 26 September 2018.

Cr Woodhead and Ms Winter spoke briefly on the Murray-Darling Basin Tour which they found to be very interesting, and invited Councillors to talk further with Ms Winter.

#### Resolution

*That the Chairperson's and Chief Executive's reports be received.*

Moved: Cr Woodhead  
Seconded: Cr Hope  
CARRIED

## 10.2. Chief Executive's Report

The report summarised the key meetings attended by Mrs Gardner during the month of October 2018. Further detail was provided on: The ORC Executive's engagement focus with local authorities and other agencies across Otago; Public Transport Briefing for Dunedin City Council and the Otago Region Council Chief Executives Meeting held on 19 October 2018.

Mrs Gardner advised that there are now three staff based at the Queenstown office and that she would be prepared to consider staff any requests from current or new staff who have a preference for working out of the Queenstown office.

### Resolution

*That the Chairperson's and Chief Executive's reports be received.*

Moved: Cr Woodhead

Seconded: Cr Hope

CARRIED

## 11. MATTERS FOR COUNCIL DECISION

### 11.1. Progressive Implementation Program (PIP) for the NPSFM

The report outlined the National Policy Statement for Freshwater Management 2014 (amended 2017) (NPSFM), which identified that the quality, health, ability and economic value of fresh water - both surface and groundwater - in New Zealand was under threat.

Ms Winter and Ms Dawe spoke to the paper for adoption of the Progressive Implementation Program (P.I.P.) for public notification and advised the documentation of the P.I.P. was largely administrative, with each step within the PIP containing further detail on how each stage can be undertaken. The steps required significant focus in terms of planning and resourcing from ORC, key stakeholders and communities. The implementation steps were outlined, including Council workshop to be held on 27 November 2018.

### Resolution

*That Council:*

- a) *Adopts the Progressive Implementation Programme attached as appendix 1.*
- b) *Agree that the Progressive Implementation Programme be publicly notified, as soon as possible, and no later than 31 December 2018.*
- c) *That Council agree that our tangata whenua partners, assist with development of FMU's.*
- d) *That Council formally approve a review of the Regional Plan: Water pursuant to S 79 of the RMA, as part of this process.*

Moved: Cr Deaker

Seconded: Cr Robertson

CARRIED

## 11.2. Queenstown Transport Collaboration

The Queenstown Transport Collaboration paper set out the need, benefits and proposed approach for a formal collaborative approach between the New Zealand Transport Agency (NZTA), Queenstown Lakes District Council (QLDC) and Otago Regional Council to collectively address the transport challenges facing Queenstown.

The paper outlined progress to date in creating a collaborative partnership structure seeking Councils endorsement to enter into a Memorandum of Understanding (MOU) to formalise advancement of that structure and endorse the intent of the parties to establish a formal collaborative alliance agreement once the MOU and structure is in place.

Mr Donnelly advised the MOU will not be binding, but will formalise the process that we have now with a view to moving to a more formal collaborative alliance in six months. The focus is on seven key projects underway at the moment, one being driven by ORC is the water ferry work.

### Recommendation

- a) *That this report is received.*
- b) *That Council endorse the development of a collaborative partnership approach to transport initiatives in Queenstown and authorise.*
- c) *That subject to the approval of Crs Lawton, Kempton and Woodhead as members of the Governance Group, Council authorise the Chief Executive to enter into an MOU to advance that collaboration and progress further development of a Collaborative Alliance agreement together with NZTA and QLDC.*

Moved: Cr Kempton  
Seconded: Cr Scott  
CARRIED

## 11.3. Representation Review - Recommendation on Final Arrangements

Councillors discussed the recommendations made by the Council's Representation Review Hearings Panel on Council's final representation arrangements proposal for the 2019 and 2022 triennial elections.

Crs Laws moved that the CE prepare a paper on options available to ORC for more active involvement in the 2019 elections.

Moved: Cr Laws  
Seconded: Cr Lawton

*That the CE prepare a paper on options available to ORC for more active involvement in the 2019 elections.*

The vote was called with 6 for the motion and 6 against. Cr Woodhead used the Chairperson's casting vote for the negative for the status quo to remain.

The motion was lost.

## Resolution

- 1) **Receives** this report.
- 2) **Receives** submissions (both written and oral) to the initial representation arrangements proposal.
- 3) **Adopts** the following amended representation proposal pursuant to section 19N of the Local Electoral Act 2001 having considered the submissions received (both written and oral):
  - (a) That Otago Regional Council shall comprise twelve (12) members elected from four (4) regional constituencies.
  - (b) That the proposed names, number of members to be elected by electors from each constituency and boundaries of each constituency shall be as follows:
    - (i) One (1) member representing the **Moeraki constituency** comprising the Otago portion of Waitaki District territorial area, being part of the Corriedale ward, and the entirety of the Oamaru ward and Waihemo ward.
    - (ii) Three (3) members representing the **Dunstan constituency** comprising the Central Otago District and Queenstown Lakes District territorial areas.
    - (iii) Two (2) members representing the **Molyneux constituency** comprising the Clutha District territorial area and the Mosgiel-Taieri and Strath Taieri community board areas located within the Dunedin City territorial area.
    - (iv) Six (6) members representing the **Dunedin constituency** comprising the Waikouaiti Coast, West Harbour, Otago Peninsula and Saddle Hill community board areas and the Area Outside Community located within the Dunedin City territorial area.
  - (c) The population that each member will represent is as follows:

<b>Constituency</b>	<b>Population</b>	<b>Councillors</b>	<b>Ratio</b>	<b>%</b>
Moeraki	20,400	1	20,400	+9.19%
Dunstan	57,400	3	19,133	+2.41%
Molyneux	35,600	2	17,800	-4.73%
Dunedin	110,800	6	18,467	-1.16%
<b>Total</b>	<b>224,200</b>	<b>12</b>	<b>18,683</b>	

- 4) **Notes** that final proposal will be publicly notified on Saturday 3 November 2018 providing the opportunity for appeal to be lodged in the period 3 November 2018 to 3 December 2018.
- 5) **Notes** that any appeals received must be forwarded to the Local Government Commission for determination.

Moved: Cr Kempton  
Seconded: Cr Noone  
CARRIED

#### 11.4. Council and Committee Meeting Timetable for 2019

A draft schedule of the Council and Committee meetings for 2019, up to the local body elections in October 2019, was submitted to Council for consideration and adoption.

Mr Donnelly outlined the two options for the 2019 meeting schedule, one based on the existing meeting structure and the second schedule splitting each Committee round in two, to be run on a two weekly meeting cycle throughout the year (fortnightly meetings - Committee/Committee/Council). It was noted that it is important that Council commit to hold meetings in each TLA in 2019.

Cr Kempton moved to remain with status quo - Option 1 for our Council and Committee meetings for 2019.

#### Resolution

- a) *That this report is received.*
- b) *That Option 1 included in the attached Draft Schedule of Ordinary Council and Committee Meetings for 2019 be adopted.*

Moved: Cr Kempton  
Seconded: Cr Scott  
CARRIED

Cr Lawton voted against the motion.

#### 11.5. Appointment of Electoral Officer

Mr McCabe advised that under the Local Electoral Act 2001, every local authority must at all times have an electoral officer appointed and with the passing of Pam Jordan, Council was required to appoint a new electoral officer.

Councillors acknowledged the passing of Ms Pam Jordan and her contribution as a long standing electoral officer. Mr Ian McCabe advised that Mrs Sharon Bodeker (DCC Governance Support Manager) as the deputy electoral officer was the acting electoral officer and would remain until an appointment is made.

*Cr Hope left the meeting at 3:19 pm and returned at 3:21 pm.*

#### Resolution

*That the Council:*

- 1) **Receives** this report.
- 2) **Approves** the appointment of Anthony Morton as electoral officer for the Otago Regional Council.
- 3) **Acknowledges** the huge contribution that Pam Jordan made as electoral officer for the Otago Regional Council, Dunedin City Council, and the District Health Board.

Moved: Cr Deaker  
Seconded: Cr Brown  
CARRIED



*The meeting adjourned at 3:25 pm.*

*The meeting reconvened at 3:34 pm.*

#### **11.6. Pest Management Plan and Biosecurity Strategy**

The report summarised the process for developing the documents and outlined the key changes between the operative pest management plan and the proposed pest management plan.

Mr MacLean gave an overview of the Pest Management Plan and Biosecurity Strategy and advised that the report was the formal end of the hard work of staff and the Pest Reference Group, and sought approval for publicly notifying the Regional Pest Reference Plan and the approval to combine with the Biosecurity Strategy, for community feedback.

*Cr Laws returned to the meeting at 3:38 pm*

Cr Noone acknowledged Mitchell Daysh (consultants), key stakeholders, and staff contributions.

The Communications Plan for the Pest Management Plan and Biosecurity Strategy was provided to Councillors by Ms Sutton at the meeting.

#### **Resolution**

*It is recommended that Council:*

- a. Notes the 'Proposed Regional Pest Management Plan' (Appendix 1), the 'Proposed Biosecurity Strategy' (Appendix 2) and other supporting documents (Appendices 3, 4, and 5) to this report.*
- b. Resolves it is satisfied the processes informing the proposed pest management plan are in accordance with the requirements set out under Section 70 of the Biosecurity Act 1993;*
- c. Resolves that it is satisfied the matters in section 71 of the Biosecurity Act 1993 have been met in respect to the proposed pest management plan;*
- d. Resolves that further consultation on the Proposed Regional Pest Management Plan, in the form of public notification and the receipt of submissions is required in accordance with section 72(4), 72(5)(c) and section 72(5)(c) of the Biosecurity Act 1993;*
- e. Directs that further consultation on the proposed pest management plan is undertaken by formally notifying the proposed pest management plan, to be publicly notified on 1 November 2018 for a period of six weeks, followed by a hearing of submissions received; and*
- f. Directs that community feedback on the Proposed Biosecurity Strategy is sought at the same time as consultation on the Proposed Pest Management Plan is underway;*
- g. Authorises the Commissioner Appointment Sub-Committee to appoint Commissioners for the purpose of hearing submissions to the Proposed Pest*

*Management Plan and making recommendations to Council on any amendments to the Proposed Regional Pest Management Plan in accordance with section 75 and 100D(6)(b) of the Biosecurity Act 1991; and making recommendations to Council on any amendments to the Proposed Biosecurity Strategy;*

- h. Directs the Commissioner Appointment Sub-Committee to appoint a minimum of three Commissioners.*
- i. Authorises the Chief Executive and Director Policy, Planning and Resource Management to make minor alterations and corrections to the 'Proposed Otago Regional Pest Management Plan', the 'Proposed Biosecurity Strategy' and supporting documents prior to public notification.*

Moved: Cr Noone  
Seconded: Cr Bell  
CARRIED

## **12. MATTERS FOR NOTING**

### **12.1. Community Response Planning Report**

In response to a request for additional information at the 17 October 2018 Technical Committee meeting, the Community Response Planning Report presented further details and provided an update on the purpose and development process of the community-based emergency response plans and guides. The report also outlined the programme timeline for completion.

Mr Chris Hawker spoke to the report and answered Councillors questions on timelines and milestones.

#### **Resolution**

- a) That this report be received and noted.*

Moved: Cr Bell  
Seconded: Cr Scott  
CARRIED

## **13. REPORT BACK FROM COUNCILLORS**

Cr Lawton advised she attended a meeting on the Agriculture and Emissions scheme 'How do we enable farmers to respond day' in September 2018 and gave an update. There is a report back from all industry leaders that Cr Lawton would provide to councillors.

*Cr Scott left the meeting at 3:59 pm and returned at 4:01 pm.*

Cr Lawton also attended the Southland has just launched their 'Carbon Neutral advantage creating a lower emission Southland'. It was a very interesting evening - project objectives to support businesses and communities to transition to lower a emission environment, establish baselines and identifying opportunities around collaborating between TA's, regions and businesses to achieve that. Another event was the Southland Environment Awards. It was a really uplifting evening and greatly

appreciated by the community. Attended the Zone Meeting and will update further next time.

Cr Deaker advised his attendance at the Kaikorai hui, and also attended the Field Days at Palmerston. Crs Deaker and Kempton confirmed their attendance at a dinner at Otakau Marae.

Crs Bell and Kempton attended the Land Transport meeting in October. Cr Bell reported:

- The Beaumont Bridge: funding has been confirmed and a Contract to Opus for design of a two lane bridge would occur in the next 12 months, followed by land purchase arrangements.
- Government Policy Statement (GPS): Ministry of Transport has started work on the next GPS 20231 with the intent of having this ready for release 12 months prior to taking effect in July 2021.
- It was also commented that RLT need to work together with the Mayor Forum on 'Destination Management' as Canterbury Mayor Forum is intending to do - Tourism Movement and Freight.
- Concerns were raised from a Jane Turnbull report that Oamaru SH1 north end of the shopping centre improvements on a high crash safety improvements had slipped through the Safe Roads Alliance Project for SH1 Oamaru to Dunedin, but will be addressed in the 2018-21 National Land Transport Programme.
- 2018-2021 NLTP: The Committee also looked at ES Transport and ORC Transport Programmes of Work for funding from the National Land Transport Fund, administered by NZTA.

Cr Kempton had a very interesting afternoon with disabled people of Dunedin, noting that ORC transport staff could look at journey planners for disabled people. He also met with Clare Curran regarding South Dunedin - wanting to revitalise the ORC/DCC relationship.

Cr Hope attended the Clutha Catchments Group meetings in Milton, Balclutha, Laurence, Owaka and Clinton. Meetings were focused as 'farmers talking to farmers' discussing Plan Change 6A. She commented that discussions indicated that Lawrence is way behind with water testing and that the Owaka group were very vocal and are seeking direction from Council. She indicated that one of the issues with this large catchment was forestry and with phosphorus coming down into the water. She confirmed a meeting was scheduled for 21 November 2018 in Balclutha.

## **14. NOTICES OF MOTION**

No Notices of Motion were advised.

## **15. RECOMMENDATIONS ADOPTED AT COMMITTEE MEETINGS HELD ON 17 AND 18 OCTOBER 2018**

### **15.1. Recommendations of the Policy Committee**

#### **Resolution**

*Recommendations of the Policy Committee held on 18 October 2018, for adoption.*

Moved: Cr Hope

Seconded: Cr Noone

**CARRIED**

## **15.2. Recommendations of the Regulatory Committee**

### **Resolution**

*Recommendations of the Regulatory Committee held on 17 October 2018, for adoption.*

Moved: Cr Hope  
Seconded: Cr Noone  
CARRIED

## **15.3. Recommendations of the Communications Committee**

### **Resolution**

*Recommendations of the Communications Committee held on 17 October 2018, for adoption.*

Moved: Cr Hope  
Seconded: Cr Noone  
CARRIED

## **15.4. Recommendations of the Technical Committee**

### **Resolution**

*Recommendations of the Technical Committee held on 18 October 2018, for adoption.*

Moved: Cr Hope  
Seconded: Cr Noone  
CARRIED

## **15.5. Recommendations of the Public Portion of the Finance and Corporate Committee**

### **Resolution**

*Recommendations of the public portion of the Finance and Corporate Committee held on 17 October 2018, for adoption.*

Moved: Cr Hope  
Seconded: Cr Noone  
CARRIED

## **16. RESOLUTION TO EXCLUDE THE PUBLIC**

### **Resolution**

*That the public be excluded from the following parts of the proceedings of this meeting, namely:*

***Item 2.1 Report EHS1827 - Leith Flood Protection Scheme, Leith Dundas Construction Project***

***Item 2.2 Report CS1862 - Investment Manager Tender Award***

***Item 2.3 Report GOV1814 - Provincial Growth Fund***

***Item 2.4 Report EMO1833 - Harbourmaster Vessel Funding***

Moved: Cr Woodhead

Seconded: Cr Noone

CARRIED

### **Resolution**

*That the meeting resume in public session at 4:39 pm.*

Moved: Cr Woodhead

Seconded: Cr Scott

CARRIED

## **17. CLOSURE**

The meeting was declared closed at 4:40 pm.

Chairperson

