

FINANCE AND CORPORATE COMMITTEE AGENDA

Thursday 31 January 2019

10:30 am Council Chamber
Level 2 Philip Laing House, 144 Rattray Street,
Dunedin

Membership

Cr Doug Brown	<i>(Chairperson)</i>
Cr Andrew Noone	<i>(Deputy Chairperson)</i>
Cr Graeme Bell	
Cr Michael Deaker	
Cr Carmen Hope	
Cr Trevor Kempton	
Cr Michael Laws	
Cr Ella Lawton	
Cr Sam Neill	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Stephen Woodhead	

Disclaimer

Please note that there is an embargo on agenda items until 48 hours prior to the meeting. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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RECOMMENDATIONS FOR COUNCIL DECISION

10. Matters for Council Decision

10.1. Director's Report

Recommendation:

1. *That this report is received.*
2. *That the November 2018 and December 2018 payments summarised and detailed in the payments schedule, totalling \$15,189,848.05, are endorsed.*

1. APOLOGIES

2. LEAVE OF ABSENCE

3. ATTENDANCE

4. CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

5. CONFLICT OF INTEREST

Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

6. PUBLIC FORUM

E-Scooters – Speaker, Dr Lynley Hood

7. PRESENTATIONS

8. CONFIRMATION OF MINUTES

Recommendation

That the minutes of the (public portion of the) meeting held on 29 November 2018 be received and confirmed as a true and accurate record.

Attachments

3. Finance and Corp 28 Nov 2018 [8.1.1]

9. ACTIONS

Status report on the resolutions of the Finance & Corporate Committee

No current items for action.

10. MATTERS FOR COUNCIL DECISION

10.1. Director's Report

Prepared for: Finance and Corporate Committee
Report No: CS1872
Activity: Governance Report
Endorsed by: Nick Donnelly, Director Corporate Services
Date: 16 January 2019

PURPOSE

- [1] This report informs the Finance and Corporate Committee of significant financial and corporate activity and presents account payments to the Committee for endorsement.

RECOMMENDATION

- a) *That this report is received.*
- b) *That the November 2018 and December 2018 payments summarised and detailed in the payments schedule, totalling \$15,189,848.05, are endorsed.*

RATES COLLECTION

- [2] For the 2018/19 rating period Council struck \$26,786,278 (17/18, \$24,061,200) of rates which were due on 31 October 2018. At their due date 84% (17/18 84%) of the rates struck had been collected. Of the \$4.2m outstanding, \$1,076,998 was scheduled to be paid by triannual direct debit.

Penalties

- [3] All balances that were outstanding at 1 November 2018 were charged a 10% penalty. There were 17,003 penalty notices sent in the current year compared to 17,105 in 2017.

Date	Total Penalty Amount	Percentage of Total Rates
November 2018	\$339,168	1.27%
November 2017	\$296,727	1.23%
November 2016	\$211,218	1.15%
November 2015	\$191,263	1.15%
November 2014	\$216,276	1.39%
November 2013	\$292,448	1.62%

- [4] Penalties charged have remained largely in line with the previous year as a percentage of rates charged. The increase in dollar terms of \$42,441 is mainly due to the increase in overall rates struck.
- [5] Council has continued with our debt collection procedure timeframe established in the previous year including:

- Sending a reminder letter when the debt is 3 months old (scheduled for February 2019) which reminds the ratepayer of overdue rates and offers them the ability to establish a payment plan if required.
- Debt collection procedures if the reminder letter is unsuccessful.
- Mortgage demand on arrears rates balances (at least 12 months old). No mortgage demanded have been made to date this financial year as these are scheduled to be carried out in February/March 2019 (265 in 2017).

[6] Trends in the debt collection procedures show that the majority of people who have rates overdue by more than 3 months will only make payment once debt collection procedures with a third-party collection agency or mortgage demand have been initiated.

Direct Debits

[7] In late 2015 we implemented a paperless direct debit website which allowed ratepayers to set up a direct debit without needing to complete and sign a manual form. This has been continually advertised in our rates brochures and in our penalty notices.

[8] We have continued to see an increase in direct debits with 18,121 direct debits now in place. This is 15.6% of ORC ratepayers compared to 16,521 (14.3%) in the prior year.

[9] Communication from ratepayers about direct debits continues to be positive, however due to rates only being due once a year some ratepayers do prefer not to have a direct debit in place as they struggle to remember when the direct debit will be actioned.

ACCOUNT PAYMENTS

[10] Schedules of payments made are referred to the Finance and Corporate Committee for endorsement. The financial commitments and payment authorisation are made in accordance with Council's financial delegations and internal control procedures.

Payment Category	November 2018	December 2018	Total
Trade payments	6,352,182.11	6,731,415.64	13,083,597.75
Payroll	788,400.79	1,317,849.51	2,106,250.30
Total	7,140,582.90	8,049,265.15	15,189,848.05

Attachments

Nil

11. MATTERS FOR NOTING

11.1. Public Transport - Update

Prepared for: Finance and Corporate Committee
Report No: CS1873
Activity: Transport – Public Passenger Transport
Prepared by: Gerard Collings, Manager Support Services
Julian Phillips, Team Leader Public Transport Dunedin
Stephen Patience, Senior Public Transport Officer Queenstown
Endorsed by: Nick Donnelly, Director Corporate Services
Date: 13 January 2019

PURPOSE

- [1] This report provides an update on the Dunedin Bus Hub development and the performance of the Dunedin and Wakatipu public transport networks.

RECOMMENDATION

- 1) *That this report be received.*

DUNEDIN CENTRAL CITY BUS HUB

- [2] Construction of Dunedin Central Bus Hub was paused for Christmas at the end of November to reduce disruption to Christmas trading for affected retailers. At this point in time, the footpath on the east side of the street, including the Victoria Hotel, Police and Countdown access ways, has been rebuilt and paved. The footpath on the west side of the street from St Andrew St to slightly north of the transformer in Wilsons car park has also been paved. Light poles were installed in the first week of December. Temporary site drainage and asphalt seal was applied to unsurfaced areas, and parking signs were erected with line marking used to define on-street parking spaces for the Christmas period. Daily inspections of the site were undertaken during the pause in construction. Bench seating and refuse bins were available for use by the public with the DCC undertaking refuse collection during this period.

Construction restarted on the 7th of January with excavations up to the transformer in Wilsons car park. The excavation, reinstatement and paving of this footpath, up to Moray Place, will continue over the coming weeks. Carriageway excavation and strengthening commenced on the 15th January. The street is now closed to through traffic, with access to Wilsons car park and Countdown retained.

Key Project Area	Status	Comment
Overall		Construction has been delayed by water main replacements and will be delayed further by poor ground conditions in the

		carriageway. Additional costs will continue to be incurred for carriageway construction due to unforeseen poor ground conditions.
Schedule (Timeline)		<p>Contract award: 5 July 2018 Site works commenced: 16 July 2018 Contract competition date: 20 Nov 2018 Forecast completion date: 01 Mar 2019</p> <p>Construction has been delayed by several unforeseen issues with Utilities, including water mains and electrical services. Construction restarted on the 7th January, with a completion date scheduled for the last week of February.</p>
Financial		<p>Total Current Contract: \$5.3m (incl Third-Party Costs \$0.44m) Third Party Costs (E.g. water main) \$0.44m Actual claimed to date: \$2.5m Variations to date: \$0.9m \$0.44m of variations are related to water main works which will be paid for by DCC. The revised Carriageway construction due to unforeseen ground conditions will add \$0.4m to the contract value. The December shutdown will result in additional costs of approx. \$0.2m.</p>
Scope		<p>The scope of the project is defined in the construction contract with Fulton Hogan Limited. Variations claimed to date predominantly relate to water main works, unforeseen ground conditions and underground structures. Additional costs have been incurred for reinforcing of the carriageway construction and the Christmas shut down. Procurement of on ground IT equipment sits outside the construction Contract. Real time data information will be introduced in conjunction with the ticketing project.</p>
Key Risks		<ul style="list-style-type: none"> • Below ground infrastructure – as with many parts of the City the definition of key underground infrastructure has been mapped. That said the specific detail can vary from that shown. The site engineer undertook an extensive review of all underground services prior to the letting of the contract however, until the excavation is complete ground conditions and unexpected services will continue to remain a risk. • Weather – remains a risk outside of Contractors control. • Business owners – the impact of the works on business owners is of critical concern to Council and the contractor. The contractor is using its best endeavours in keeping business owners informed of progress and issues as they arise. Maintaining customer access through the site is a contract requirement for the Contractor. • Health and Safety – an increased emphasis on site safety is a key focus of the Contractor and Council’s consultants and staff with particular regard given to maintaining safe public

		access both to and through the site. This requires the contractor to constantly review and monitor public access. Arrangements put in place over the Christmas shut down period were monitored daily. <ul style="list-style-type: none"> • Timescales – construction has been delayed by water main replacements and will be delayed further by poor ground conditions in the carriageway.
Issues		H&S incidents – two incidents have occurred where electrical cables have been compromised and there has been a risk of electrocution. Additional precautions have been undertaken and incident investigations are under way. Construction has been delayed by water main replacements and will be delayed further by poor ground conditions in the carriageway.

DUNEDIN NETWORK PERFORMANCE

- [3] Dunedin fare revenue and patronage continues to rise compared to the previous year (Appendix 1). December shows a decrease in revenue and patronage compared to November, which reflects the previous year's seasonal trends. Fare revenue from the 2018/19 financial year to date shows revenue is up by 10%. Patronage to date is showing an 11% increase.

While it is too early to ascertain what impact, if any, the introduction of Lime Scooters into the Dunedin travel environment will have on network performance. Staff consider it is unlikely that there will be any material effect.

QUEENSTOWN NETWORK PERFORMANCE

- [4] Queenstown fare revenue and patronage continues to rise compared to the previous year (Appendix 2). December shows a slight decrease in revenue and patronage compared to the previous month which is likely due to seasonal trends. Fare revenue from the 2018/19 financial year to date shows an increase of 16%. Patronage for the financial year to date is showing a 149% increase. December 2018 patronage is up by 39% from the previous year.

While the continued positive trend in the network is pleasing the general traffic congestion at peak times has a significant impact on bus timetable performance. This is likely to continue for some time as staff continue to work with NZTA and QLDC through the wider transport programme to identify what if any modifications to the road network can be achieved to support improved priority for the operation of public transport in the Wakatipu basin.

TEMPORARY SERVICE FOR QUAIL RISE

- [5] The NZTA advise that the right-turning restrictions at the intersection of SH6 and Tucker Beach Road will remain in place. This means that the temporary standalone service that was set up for Quail Rise customers affected by the construction for the new slipway connecting Tucker Beach Road to SH6 will continue into early 2019. Construction is expected to be completed in April 2019.

PUBLIC WATER FERRY SERVICE BUSINESS CASE

- [6] A consultant has been appointed to assist the ORC in the development of a detailed business case for the Lake Wakatipu public water ferry service. The business case will determine the economic viability to establish if a service should be in place along with the benefits and options. Several workshops have been scheduled with stakeholders who will input to its development. The business case will be completed in late April and forms part of the collaborative partnership the ORC has with the QLDC and the NZTA.

Attachments

1. Dunedin and Wakatipu Transport Network Performance Nov- Dec 2018 **[11.1.1]**

11.2. Resourcing

Prepared for: Finance and Corporate Committee
Report No. CEO1810
Activity: Governance Report
Prepared by: Ian McCabe, Executive Officer
Endorsed by: Sarah Gardner, Chief Executive
Date: 25 January 2019

PURPOSE

- [1] To brief Council on the current work distribution of staff around the region and future work and to discuss the location of staff across the region.

STAFF RECOMMENDATION

That the Council:

- 1) **Notes** this report.

BACKGROUND

- [2] The Otago Regional Council currently has 182 (full time equivalent) staff. Most staff – 144 – are located and/or based in Dunedin across two offices – Regional House at 70 Stafford Street, and at Philip Laing House, 144 Rattray Street.
- [3] The remaining 38 staff are spread across nine separate locations around the region, with the majority located in Alexandra, Cromwell, Balclutha and the Taieri Depot.
- [4] The distribution of staff and roles across the region has largely been in response to a combination of two factors – location of the work (and more particularly “field” orientated programmes and activities), and to a lesser extent, the residential preferences of the staff members employed in the roles.
- [5] The Dunedin offices do include field orientated roles focused on Coastal Otago. However, the majority of Dunedin based staff are largely carrying out office/corporate based roles including corporate and executive support, governance support, science and hazards research, engineering, policy and senior/executive management. These are roles that are essentially “whole-of-region” focused roles where the benefit of the works and associated expenditure does not accrue to any one district within the region.
- [6] The Dunedin offices are facing significant space constraints. Stafford Street is essentially full. The office space is full to capacity and there is limited meeting, break out and activity based working spaces to allow for more flexible and collaborative working. Philip Laing House has some workspace available but is nearing capacity.
- [7] In response, the Chief Executive has indicated that most new roles could be located anywhere in the region. While this may assist in providing an interim solution to the accommodation issues facing the Dunedin offices, roles offered so far with this option

have not resulted in applicant's suitable for appointment outside Dunedin. Many of the roles typically carried out benefit significantly by having close contact with their leaders/managers and work colleagues but of course this can be managed through the use of technology and some travelling as necessary.

- [8] Staff consider that we are well placed to deliver on our work programmes and activities – the balance between staff based in locations in the region and those based in Dunedin is largely correct (subject to some refinements) and that the key issue is around how they should be accommodated to ensure the council is a cost effective and efficient business.

ISSUE

- [9] Does council have staff roles based/situated in the right locations around the region to deliver on its work programmes and activities, engage with its communities and enable it to remain a cost effective and efficient business?

DISCUSSION

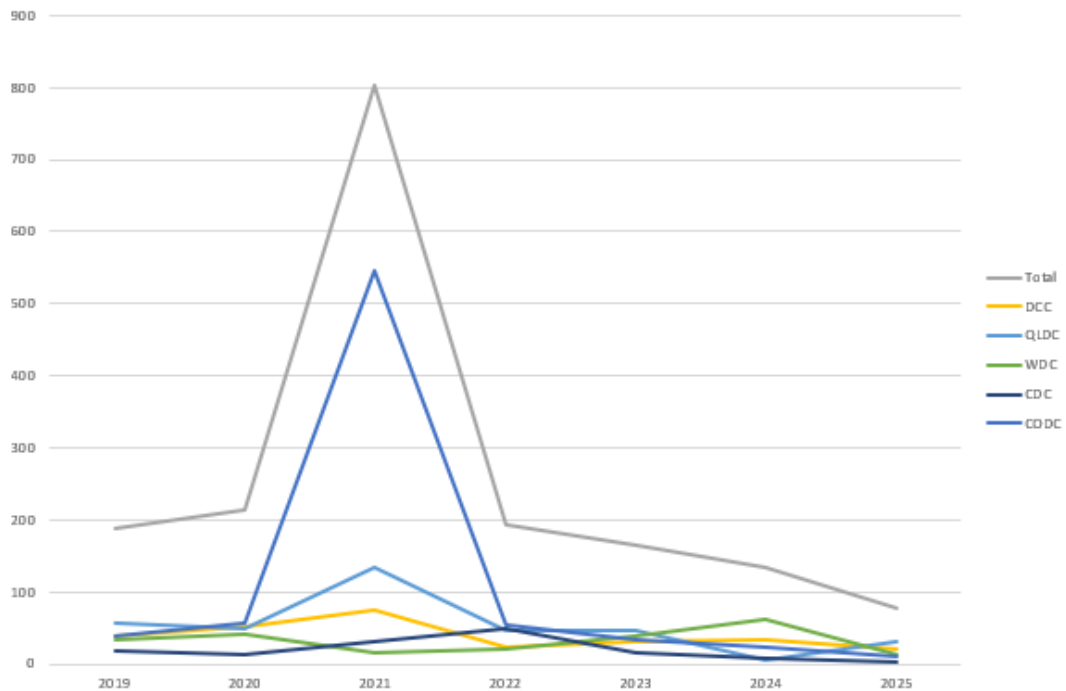
Resource Consents

- [10] Consents granted by territorial authority over the last three years:

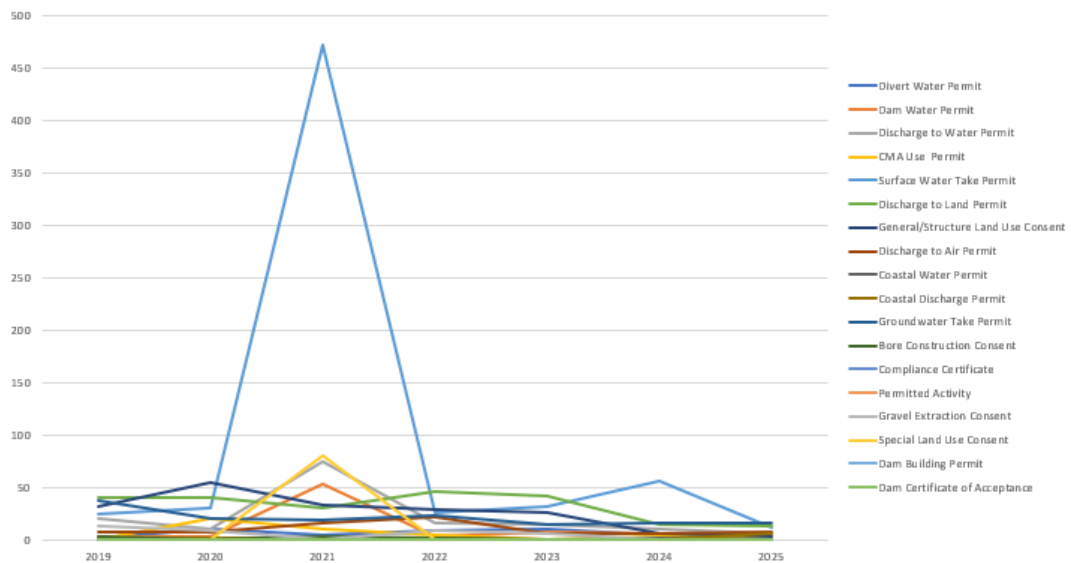
Territorial Authority	No. of Consents Granted
Central Otago District Council	334
Clutha District Council	104
Dunedin City Council	178
Queenstown Lakes District Council	345
Waitaki District Council	135
Whole of Otago Region	1
Southland District Council	1
Total	1098

- [11] Consents granted in Central Otago and Queenstown Lakes district reflect a combination of the growth in the area and renewals associated with deemed permits and have all been processed with statutory timeframes.
- [12] Consents due to expire by territorial authority over the next five years are set out in the following graphs:

Consent Expires by Territorial Authority



Consent Expires by Consent Type



[13] The spike for 2021 is associated with the expiry of deemed permits not all of which will be renewed. Leaving aside deemed permits, there numbers of consents expiring over the next five years is fairly evenly spread across all the territorial authority areas, and across consent types.

Deemed Permit Replacement

[14] There are currently 367 deemed permits left. We estimate that 347 of them are current or possibly live. This includes:

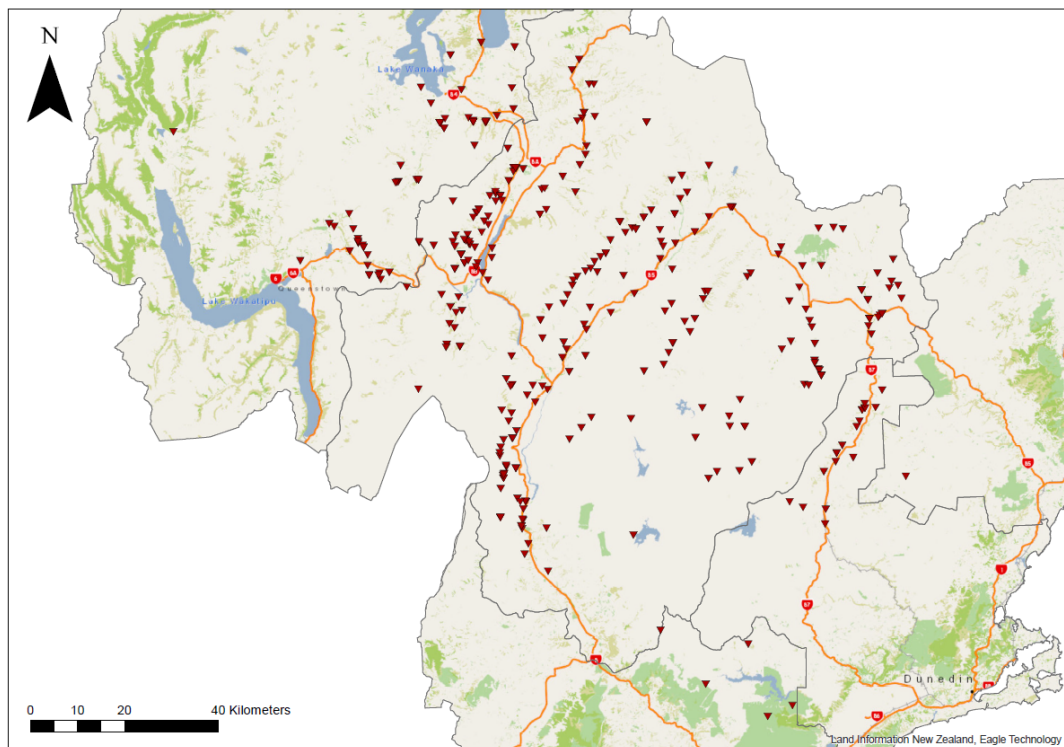
- deemed permits that are likely to be replaced;

- deemed permits that are not likely to be replaced; and,
- deemed permits where the holders have obtained replacement consents but have not yet surrendered the permits. If the deemed permit is not expired, it will remain current until 1 October 2021.

[15] Approximately 230 deemed permits (66%) are yet to be replaced with resource consents.

[16] Processing replacement consents for deemed permits will generate a short to medium term spike in workload for our consents team. However, we anticipate that the work can be carried out using fixed-terms specialist staff and consultants. Although the work is largely for Central Otago localities, staff can be based in either Central Otago or Dunedin.

Location of Deemed Permits



Flood Control and Drainage Schemes

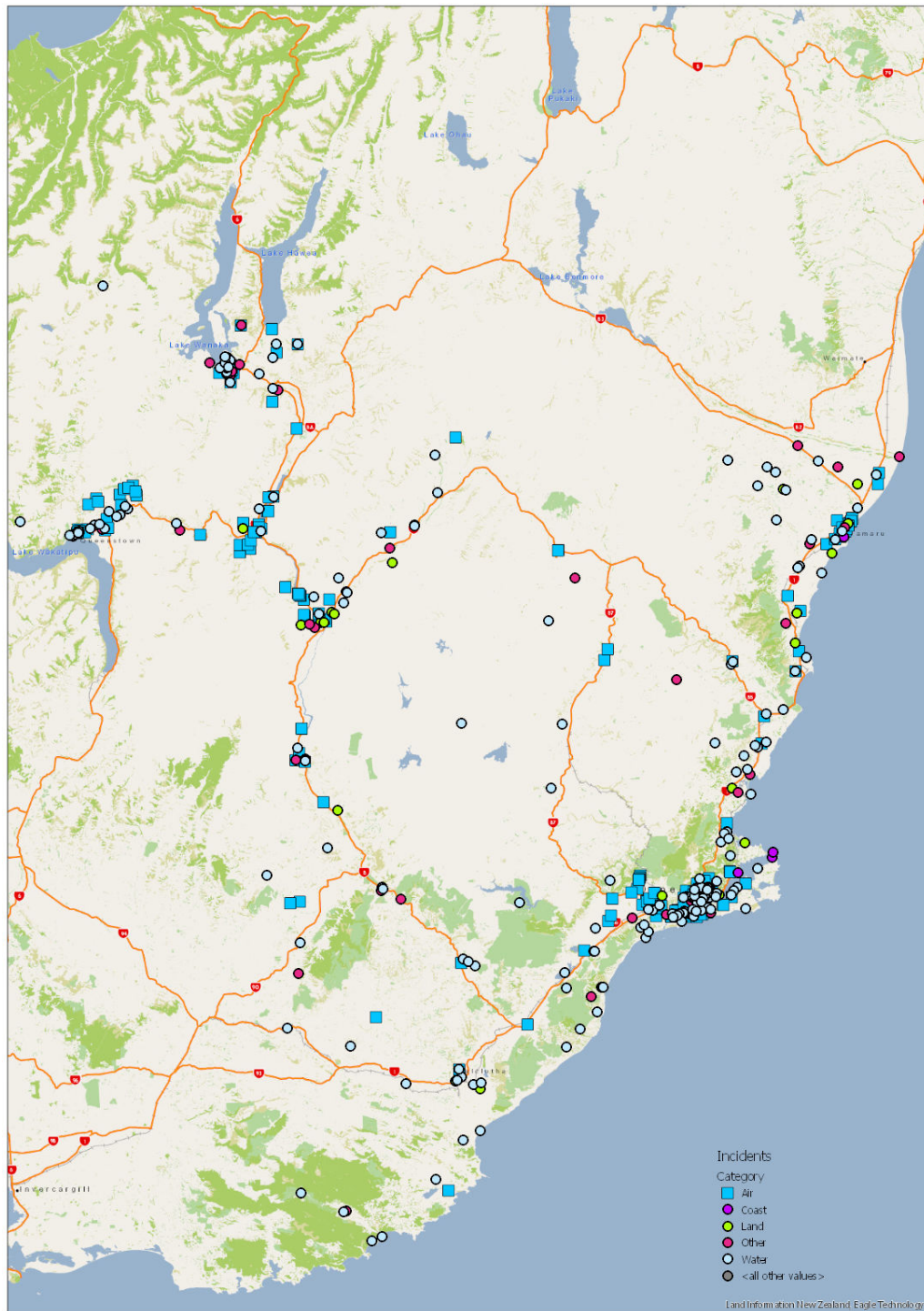
[17] Council owns and maintains 218km of floodbanks – predominantly located on the Lower Clutha River (110km) and Lower Taieri (107km).

[18] Council maintains approximately 250km of open drains and 14 pump stations – again predominately located in Coastal Otago locations.

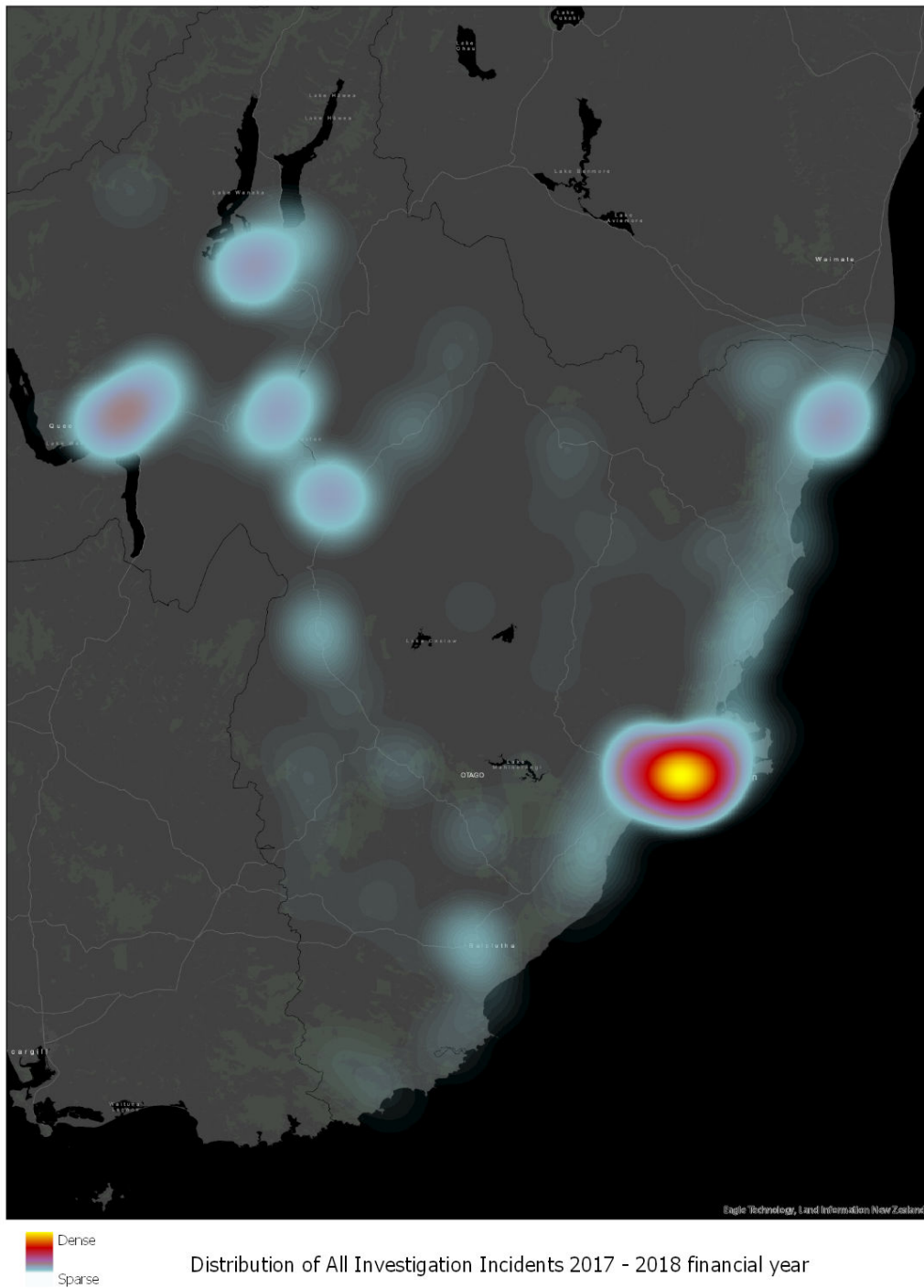
[19] There additional assets located on the Clutha River at Alexandra, Tokomariro River, Shotover River Delta and Lower Waitaki River. While these assets are important, they do not require the same attention as the major assets on the Lower Clutha and Lower Taieri.

Incident Response

[20] The distribution of Incidents investigated in 2017-18:



[21] The incidents investigated in 2017-18 can be translated into a heat map that shows that a significant majority of the council's incident response is concentrated in Coastal Otago centred around Dunedin City:



- [22] Incident response in Central Otago is sporadic and prone to cycles. Work routinely increases and decreases over time. In contrast, work in and around Dunedin remains relatively constant and is not prone to the same fluctuations. The number of staff available for incident response is generally suitable across the region. However, staff will occasionally be temporarily assigned to work in Central Otago from elsewhere in the region when there is a spike in activity.

Location of Roles

[23] The location and respective substantive roles are listed in the following table:

Location	Position	No. of Employee
Alexandra	Environmental Officer	3
	Senior Environment Officer	2
	Senior Consents Officer	2
	Liaison Specialist	1
	Senior Investigations Officer	1
	Senior Field Advisor	1
Alexandra Total		10
Balclutha	Foreman	1
	Team Leader Community Engagement	1
	Sr Investigation and Enforcement Officer	1
	Environmental Officer	1
	CDEM Officer	1
	Field Operator Engineering	1
Balclutha Total		6
Roxburgh	Field Advisor	1
Roxburgh Total		1
Cromwell	Environmental Officer	3
	Team Leader Biosecurity Compliance	1
	CDEM Officer	1
	Environmental Compliance Officer	1
Cromwell Total		6
Oamaru	Environmental Officer	1
	CDEM Officer	1
Oamaru Total		2
Palmerston	Senior Environment Officer	1
	Environmental Officer	1
Palmerston Total		2
Queenstown	CDEM Officer	1
	Senior Transport Operation Officer	1
	Communications and Eng. Advisor	1
Queenstown Total		3
Taieri	Senior Engineering Officer	2
	Field Operator Engineering	2
	Engineering Officer	2
	Environmental Officer	1
Taieri Total		7
Wanaka	Environmental Officer	1
Wanaka Total		1
Regional Offices/Depots Total		38
Dunedin/Head Office		144
Grand Total		182

- [24] The majority of staff across the region are largely carrying out “field” orientated roles within the Environmental Monitoring and Operations and the Engineering, Hazards and Resource Science directorates – environmental monitoring, compliance, incident response, biodiversity/biosecurity, liaison and civil defence emergency management.
- [25] Four staff members work in predominantly corporate or non-field orientated roles. Two work for the Planning Policy and Resource Management directorate as part of the consents team, one works for the Corporate Services directorate on passenger transport, and one works for the Stakeholder Engagement directorate as a customer services representative.
- [26] Staff numbers spread across the region outside of Dunedin represent approximately 21% of the council’s total workforce.
- [27] 19 staff are based in Central Otago or Queenstown Lakes district locations, 18 of whom are involved in “field” or partial field orientated roles (which could include consents). This equates to approximately 10% of the council’s workforce.

Catchment Groups

- [28] Liaison staff are currently working with three formal catchment groups around the region – the Pomahaka Water Care Group in South Otago, NOSLaM in North Otago, and the Upper Clutha Water Care Trust in Wanaka. The Clutha Community Trust is in the early stages of forming and has not yet approach council for any funding support.
- [29] There are up to 50 other catchment groups around Otago, however our level of involvement is less than the others but could increase depending on Council’s appetite for further catchment group support for Plan Change 6A implementation.

Budget

- [30] Council’s budget for 2018/19 is \$64.2M. Approximately 76% of the budget (\$49M) is allocated to cross regional and/or Dunedin centric work programmes and activities. Activities include policy, engineering, science, data support, flood management and control, corporate support and executive support, and the full range of field activities including environmental monitoring, biodiversity/biosecurity, pest management, compliance and enforcement. Dunedin centric activities also include passenger transport, which accounts for \$16.1M.
- [31] Approximately 19% of the council’s budget (\$11.9M) is allocated specifically for Central Otago and Queenstown Lakes centric programmes and activities, although just over half of that budget (\$6.7) is allocated to passenger transport. That leaves approximately 10% of the council’s overall budget (\$6.3M) allocated specifically to Central Otago and Queenstown Lakes district. This is supported by approximately 10% of the council’s current staff compliment.

Hosing and Liveability

- [32] Affordability and liveability are key drivers in where new staff can be recruited. To buy a home and live in Dunedin is generally more attractive than localities in Central Otago and Queenstown Lakes. The average residential sale price for homes in Dunedin is

currently \$392,000. For Central Otago, it is \$521,000 and Queenstown Lakes District, it is \$895,750.

- [33] Rental property is a little more even in Dunedin and Central Otago. Mean weekly rent in Dunedin and Central Otago is \$375 and \$376 per week respectively. However, it rises dramatically in Queenstown Lakes to \$584.
- [34] We understand that in order to house staff in Queenstown particularly, companies are now investing in provided accommodation. We also have staff that work in Queenstown but do not live there.
- [35] Overall, we consider it is a more attractive recruitment and retention proposition for staff to live and work in coastal Otago when it comes to affordability. However, Dunedin has its challenges also, with opportunities for employment for the partners and families of staff being a key consideration. We have lost two staff in six months in such circumstances where long term employment has not been available for their partners.

Accessibility

- [36] Dunedin has other locational benefits for our organisation. It remains the public sector and regional service hub for Otago, enabling good connections with a wider range of partners and stakeholders than for any other location in Otago. These include the Southern District Health Board, FENZ, MPI, NZ Police, and Central Government and nationwide interest groups. However, we fully recognise that we are a regional organisation and need to have good engagement with all of our communities and interest groups and this is an area that we need to develop in further.
- [37] The location of our region does have some constraints, real or perceived that also makes attracting staff difficult irrespective of where in the region a role is located. For example, potential candidates or stakeholders often talk to us of not being prepared to consider any position below Christchurch.

CONSIDERATIONS

- [38] The statistics provided indicate that while some aspects of our work have responded to the growth in Queenstown Lakes and Central Otago, others are either more centred around Coastal Otago or are particularly concentrated around Dunedin and its surrounds. The spatial nature of our work confirms that we are truly an organisation that operates across our region.
- [39] Consents work particularly is an area of growth in Queenstown Lakes and Central Otago and we have three consents staff located in the Alexandra office. This provides for local knowledge and site visits, as appropriate, to be undertaken with relative ease, although consents can also be adequately processed in Dunedin for all locations across the region.
- [40] While there does not appear to be a strong case for relocating our Head Office to a location in Central Otago, there is an opportunity to consider options around our business and how we deliver our services. A range of options includes:
 - Recruiting with flexibility about where some roles might be located – this is happening now.

- Consideration of creating a second hub for our operations in Central Otago potentially providing for greater interaction of staff and some designated area management. For example, currently our staff work from Roxburgh, Alexandra, Cromwell, Wanaka and Queenstown. It is possible we do not need such a locational spread and we could develop more centralised operations in a location such as Cromwell that would serve both Central Otago and Queenstown Lakes.
- Clarity of our service offerings – for example, whether we will continue with some more intermittent activities such as carrot cutting; where we offer public facing services and interaction and where we are simply premises for staff to operate from; what kinds of work need local staff versus the types of work we do that does not need localised staff.
- Consideration of when we might benefit from pop up type office arrangements e.g. in a location to service a particular project or issue. An example is where we have a large community facing project that would benefit from some street frontage office space populated with staff for a defined period of time.

ATTACHMENTS

12. NOTICES OF MOTION

13. RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 2.1 - Report GOV1819 - Provincial Growth Fund

Item 2.2 - Report GOV 1820 - Property Acquisition and Disposal

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
2.1 Provincial Growth Fund	That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies – Section 48(1)(d)	Section 48(1)(a); 48(1)(d)
2.2 Property Acquisition and Disposal	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – Section 7(2)(i)	Section 48(1)(a); 7(2)(h); 7(2)(i)

This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

2.1 - Provincial Growth Fund

That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies – Section 48(1)(d)

2.2 - Property Acquisition and Disposal

To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h)

To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – Section 7(2)(i)

Move that Ian McCabe be permitted to remain at this meeting after the public has been excluded, because of his knowledge of report detail. This knowledge, will be of assistance in relation to the matter to be discussed.

14. CLOSURE