



Minutes of a meeting of the  
Finance and Corporate Committee held in the  
Council Chamber on Thursday, 1 August 2019,  
commencing at 1:09 p.m.

**Membership**

Cr Doug Brown	<i>(Chairperson)</i>
Cr Andrew Noone	<i>(Deputy Chairperson)</i>
Cr Graeme Bell	
Cr Michael Deaker	
Cr Carmen Hope	
Cr Trevor Kempton	
Cr Michael Laws	
Cr Ella Lawton	
Cr Sam Neill	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Stephen Woodhead	

**Welcome**

Cr Brown welcomed Councillors, members of the public and staff to the meeting at 01:09 pm..

*For our future*

## **1. APOLOGIES**

Cr Lawton was an apology.

## **2. LEAVE OF ABSENCE**

No leave of absence was requested.

## **3. ATTENDANCE**

Sarah Gardner      *(Chief Executive)*  
Nick Donnelly      *(General Manager Corporate Services and CFO)*  
Gavin Palmer      *(General Manager Operations)*  
Amanda Vercoe    *(Executive Advisor)*  
Liz Spector        *(Committee Secretary)*

## **4. CONFIRMATION OF AGENDA**

The agenda was confirmed as tabled.

## **5. CONFLICT OF INTEREST**

No conflicts of interest were advised.

## **6. PUBLIC FORUM**

No public forum was held.

## **7. PRESENTATIONS**

No presentations were held.

## **8. CONFIRMATION OF MINUTES**

### **8.1. Minutes of the 12 June 2019 Finance and Corp Meeting Resolution**

*That the minutes of the (public portion of the) meeting held on 12 June 2019 be received and confirmed as a true and accurate record.*

Moved:       Cr Noone  
Seconded:   Cr Woodhead  
CARRIED

### **8.2. Minutes of the 12 June 2019 Public-excluded Finance and Corp Meeting Resolution**

*That the minutes of the public-excluded meeting held on 12 June 2019 be received and confirmed as a true and accurate record.*

Moved: Cr Noone  
Seconded: Cr Woodhead  
CARRIED

## **9. ACTIONS**

### **Status report on the resolutions of the Finance & Corporate Committee**

There are no outstanding resolution actions for the Finance and Corporate Committee.

## **10. MATTERS FOR COUNCIL DECISION**

### **10.1. Port of Otago Statement of Corporate Intent**

The Draft Statement of Corporate Intent (SCI) for Port Otago Limited was provided to the Committee members for review prior to its finalisation. The SCI sets out the objectives of the Port Otago group, and the intended nature and scope of activities for the three-year period to 30 June 2022. The three-year scenario covered by the Draft Statement is reviewed annually on a rolling basis. The Board's Chair, David Faulkner, the Chief Executive of Port Otago Limited, Kevin Winders, and the CFO Stephen Connelly were present to speak to the report and answer questions.

#### **Resolution**

*That the Finance and Corporate Committee:*

- 1) **Receives** this report and the attached Draft Statement of Corporate Intent for Port Otago Limited.
- 2) **Endorses** the Statement of Corporate Intent.

Moved: Cr Woodhead  
Seconded: Cr Neill  
CARRIED

### **10.2. General Manager's Report**

The General Manager's Report informs the Finance and Corporate Committee of significant financial and corporate activity and presents account payments to the Committee for endorsement. The General Manager Finance and CFO (Nick Donnelly) was present to speak to the report and answer questions. There were no questions and Cr Brown asked for a motion.

#### **Resolution**

*That the Finance and Corporate Committee:*

- a) **Receives** this report.
- b) **Endorses** the May and June 2019 payments summarised and detailed in the payments schedule, totalling \$15,438,619.35.

Moved: Cr Noone  
Seconded: Cr Brown  
CARRIED

## **11. MATTERS FOR NOTING**

### **11.1. Public Transport Update**

The Public Transport Report was provided to update the Committee on the Dunedin and Queenstown bus service network performance along with Employment Relations Act (ERA) Regulation updates and the annual NZTA customer satisfaction survey results. The Team Leader Public Transport, Dunedin (Julian Phillips) was present to speak to the report and answer questions.

#### **Resolution**

*That the Council:*

- 1) *Receives this report.*

Moved: Cr Brown  
Seconded: Cr Hope  
CARRIED

## **12. NOTICES OF MOTION**

No Notices of Motion were advised.

## **13. RECOMMENDATIONS OF MEETINGS**

### **13.1. Recommendations of the 20 June 2019 Audit and Risk Subcommittee Meeting Resolution**

That the Committee:

- 1) *Notes the recommendations of the 20 June 2019 Audit and Risk Subcommittee.*

Moved: Cr Woodhead  
Seconded: Cr Noone  
CARRIED

### **13.2. Recommendations of the 20 June 2019 Public-excluded Audit & Risk Subcommittee Meeting**

#### **Resolution**

That the Committee:

- 1) *Notes the recommendations of the 20 June 2019 Public-excluded Audit and Risk Subcommittee Meeting.*

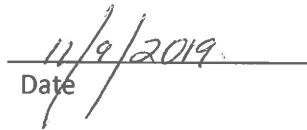
Moved: Cr Woodhead  
Seconded: Cr Noone  
CARRIED

### 13. CLOSURE

There was no further business and Chair Brown declared the meeting closed at 02:08 pm.



Chairperson



Date