

COMPLETENESS CHECKLIST

Details of the application:

- Full completion of the *Resource Consent Application* (application form 1) **and** *Resource Consent Application Form for the Take and Use of Surface Water* (application form 4) including in particular:
 - Applicant's name and contact details.
 - The full name and address for the owner or occupier of each abstraction site (if different from the applicant).
 - The term of consent sought by the applicant.
 - The lapse period sought by the applicant.
 - Description of the activity including water source and rate, volume, timing and frequency sought:
 - Rate of take (l/s)
 - Monthly volume (m³/month)
 - Annual volume (m³/year)
 - Description of proposed use (including identifying whether the use will be outside of the local catchment).
 - Description of the proposed take, delivery, storage (if any) and application of water taken. Note this must include takes, discharges and retakes (including bi-wash).
 - Description of collaborative group such as water management group or committee (if relevant).
 - Copy of S417 Certificate (if held).
 - Description of efficiency of use (assessment against Aqualinc Report – Irrigation¹ and other uses against relevant guidelines).
 - If the catchment does not have a minimum flow or primary allocation in a Schedule in the RPW, description of what minimum flow should apply and what allocation method should be used.
 - Consideration of whether a residual flow is required at the point of take.
 - Recording devices in place/proposed.
 - Description of existing works/infrastructure in place, including value.
 - Description of proposed works/infrastructure to give effect to consent sought, including value of investment.
 - Description of the site or sites at which the activity is to occur (both the extraction site and use site).
 - Previous 5 years take and use records (rate, volume, timing and frequency) or if not available, a robust estimate demonstrating methodology use.
 - Description of any other activities that are part of the proposed water take.
 - Description of any other resource consents required.
 - A certificate of title for the site/s that is/are less than 3 months old.

¹ Irrigation Report: Guidelines for Reasonable Irrigation Water Requirements in the Otago Region, Aqualinc, 24.07.17.

- Date and signature of the applicant or person authorised to sign on behalf of the applicant.
- Applicant has outlined how they will access the water applied for, including whether legal agreement has or is being attained² where water supply infrastructure is required to cross property not owned by the applicant.

Statutory and non-statutory document assessment:

An assessment of the activity against any relevant provisions of the following (as applicable):

- National Policy Statement for Freshwater Management.
- National Policy Statement for Renewable Electricity Generation.
- Resource Management (Measurement and Reporting of Water Takes) Regulations 2010.
- National Environmental Standard for Sources of Human Drinking Water.
- New Zealand Coastal Policy Statement.
- Operative Regional Policy Statement 1998, Proposed Regional Policy Statement and Partially Operative Regional Policy Statement 2019.
- Regional Plan: Water for Otago (including description of permitted activities and compliance with permitted activity standards).
- Kai Tahu ki Otago Natural Resource Management Plan 2005.
- Ngāi Tahu ki Murihiku Natural Resource and Environmental Iwi Management Plan 2008 (for takes from the south side of the Clutha River/Mata-Au)
- Any other relevant plan, proposed plan and any other relevant regulations.

Information required in the Assessment of Environmental Effects in accordance with Schedule 4, which should include, where applicable (either, tick or N/A):

- Assessment of the actual or potential effect on the environment, including on fish and natural habitats, Regionally Significant Wetlands and regionally significant wetland values, instream flows, natural ecosystems, groundwater bodies, cultural, recreational or other special values, economic or social effects.
- Assessment of any impact on any other lawful existing takes of water, any consultation undertaken, an arrangement for cooperation with other takers or users, and any response to the views of any person consulted. Description of what priority (if any) applies.
- If the catchment is fully allocated, demonstration of how the proposed take will reduce or phase out over-allocation in the catchment.
- Any mitigation measures proposed.
- Description of how and by whom the effects will be monitored if the activity is approved.
- If it is likely that the activity will result in any significant adverse effect on the environment, a description of any possible alternative locations or methods for undertaking the activity.
- Description of possible alternatives where adverse effects are more than minor on the exercise of a protected customary right (unless written approval given).

² For example, through a s417 certificate.

- Description of consultation undertaken including feedback received and response to that feedback.
- Identification of persons affected by the activity and copies of any affected party approvals obtained.
- Assessment of the activity against Part 2 of the Resource Management Act.
- Assessment of any other relevant matters.

- Prescribed fee**