
**Audit and Risk Subcommittee
MINUTES**

**Minutes of an ordinary meeting of the Audit and Risk Subcommittee held in the
Council Chamber, Level 2 Philip Laing House, 144 Rattray Street, Dunedin on
Wednesday 4 June 2025, at 9:00 AM.**

https://youtu.be/E_E7PRZqu54?si=yHlDwD7uhercTrPN

PRESENT

Cr Tim Mepham	<i>(Co-Chairperson)</i>
Mr Andrew Douglas	<i>(Co-Chairperson)</i>
Cr Alexa Forbes	
Cr Gary Kelliher	
Cr Kevin Malcolm	
Cr Gretchen Robertson	<i>(Ex officio member)</i>
Cr Kate Wilson	

1. WELCOME

Chair Douglas welcomed Councillors, members of the public and staff to the meeting at 9 am. Councillors in attendance were Cr Lloyd McCall, Cr Alan Somerville, Cr Elliot Weir (online). Staff present included Richard Saunders (Chief Executive), Anita Dawe (GM Regional Planning and Transport), Nick Donnelly (GM Finance), Tom Dyer (GM Manager Science and Resilience), Joanna Gilroy (GM Environmental Delivery), Tami Sargeant (GM People and Corporate), Amanda Vercoe (GM Strategy and Customer, Deputy CE), Kylie Darragh (Governance Support Officer), and Sarah Munro (Finance Manager - Reporting) Janet Ashcroft (Legal Counsel).

2. APOLOGIES

There were no apologies for this meeting.

3. PUBLIC FORUM

Adam Currie from 350 Aotearoa attended and spoke to the subcommittee. Chair Douglas gave an opportunity for questions and thanked Adam for attending.

4. CONFIRMATION OF AGENDA

The agenda was confirmed as published.

5. DECLARATIONS OF INTERESTS

Councillors were reminded to stand aside from decision making should a conflict of interest arise.

6. PRESENTATIONS

No presentations were held.

7. CONFIRMATION OF MINUTES

Resolution: Cr Wilson Moved, Cr Mephram Seconded

That the minutes of the Audit and Risk Subcommittee meeting held on 6 March 2025 be received and confirmed as a true and accurate record.

MOTION CARRIED

8. ACTIONS (STATUS OF SUBCOMMITTEE RESOLUTIONS)

Open actions from resolutions of the Committee were reviewed. The Asset Management Internal Audit item is now complete.

9. MATTERS FOR CONSIDERATION

9.1. CS2511 Treasury Report

[YouTube 16:00] To present the quarterly Treasury Reporting Dashboard from Council's Investment Advisor, Bancorp, as at 31 March 2025. Nick Donnelly (GM Finance) was available to respond to questions on the report.

Resolution AR25-109: Cr Wilson Moved, Cr Kelliher Seconded

That the Audit and Risk Subcommittee:

- 1. Notes** this report and the attached Bancorp Treasury Reporting Dashboard – 31 March 2025.

MOTION CARRIED

All in favour.

9.2. CS2512 Managed Fund Portfolio Performance Update

To present the Q1 2025 Portfolio Performance Report from Council's Investment Manager, JB Were, for the period ended 31 March 2025. Nick Donnelly was present to respond to questions on the report.

Resolution AR25-110: Cr Mephram Moved, Cr Wilson Seconded

That the Audit and Risk Subcommittee:

- 1. Notes** *this report and the attached Q1 2025 Portfolio Performance Report.*

MOTION CARRIED

All in favour.

9.3. CS2513 Revised Statement of Investment Policies and Objectives

[YouTube 39:00] This report reviewed the revised Statement of Investment Policies and Objectives (SIPO) incorporating changes resolved at the 6 March 2025 Audit and Risk Subcommittee meeting to decide on final amendments to the SIPO including the possible inclusion of a private equity asset allocation. Nick Donnelly was available to respond to questions on the report. The recommendations were taken individually with a division for the endorsement option.

Resolution AR25-111: Cr Malcolm Moved, Cr Robertson Seconded

That the Audit and Risk Subcommittee:

- 1. Notes** *this report.*

MOTION CARRIED

All in favour.

Resolution AR25-112: Cr Malcolm Moved, Cr Robertson Seconded

That the Audit and Risk Subcommittee:

- 2. Approves** *the changes in the revised Statement of Investment Policies and Objectives (attached).*

MOTION CARRIED

All in favour.

Resolution AR25-1133: Cr Malcolm Moved, Cr Robertson Seconded

That the Audit and Risk Subcommittee:

- 3. Endorses option:**
 - b.** *Removal of the 5% property asset allocation and reallocation of this allocation evenly across the other three equity asset allocations.*

MOTION CARRIED

5 in favour, two against.

Cr Kelliher and Cr Mephram voted against.

Resolution AR25-1144: Cr Malcolm Moved, Cr Robertson Seconded

That the Audit and Risk Subcommittee:

- 4. Notes** *that based on Audit and Risk Subcommittee direction the final revised SIPO will be presented to Council for approval on 25 June 2025.*

MOTION CARRIED

All in favour.

9.4. CS2516 Annual Report Timetable and Matters Under Consideration

[YouTube 1:12:30] This report outlined the adoption timetable and changes in the accounting standards for Council's Annual Report and Financial Statements for the year ending 30 June 2025. Nick Donnelly (GM Finance) and Sarah Munro (Finance Manager Reporting) were available to respond to questions on the report.

Resolution AR25-115: Cr Malcolm Moved, Cr Wilson Seconded

That the Audit and Risk Subcommittee:

- 1. Notes** this report.

MOTION CARRIED

9.5. CS2517 Safety and Wellbeing

[YouTube 1:21:45] This report summarised activities and information on health, safety and wellbeing (HSW), and people and culture at Otago Regional Council for the 2024/25 year to date. Mark Olsen, (Manager People and Safety) Gina Louie (Team Leader Health, Safety and Wellbeing) Kelly Stuart (People Services Lead) Tami Sargeant (General Manager People and Corporate) were available to respond to questions on the report.

Resolution AR25-116: Cr Mephram Moved, Cr Kelliher Seconded

That the Audit and Risk Subcommittee:

- 1. Notes** this report.

MOTION CARRIED

All in favour.

9.6. CS2518 ORC Corporate Policy Overview

[YouTube 1:39] This report provided an overview of the corporate policies currently in place at the Otago Regional Council. Tami Sargeant (GM People and Corporate) was available to respond to question on the report.

Resolution AR25-117: Cr Wilson Moved, Cr Kelliher Seconded

That the Subcommittee:

- 1. Notes** this report.

MOTION CARRIED

All in favour.

10. NOTICES OF MOTION

Nil.

11. RESOLUTION TO EXCLUDE THE PUBLIC

Resolution: Cr Wilson Moved, Cr Robertson Seconded:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- *Confirmation of the Minutes of the Confidential Audit and Risk Subcommittee Meeting of 6 March 2025*
- *3.1 Insurance Renewals*
- *3.2 Insurance Disclosures*
- *3.3 Deloitte ORC Audit Plan*
- *3.4 Managed Fund Report*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<i>PE Minutes of the Audit & Risk Subcommittee meeting of 6 March 2025</i>	To protect information where the making available of the information—would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information – Section 7(2)(b)(ii) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information—would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied – Section 7(2)(c)(i) To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h) To avoid prejudice to measures that prevent or mitigate material loss to members of the public - 7(2)(e)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Insurance Renewals	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – Section 7(2)(i)	
Insurance Disclosures	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information – Section 7(2)(b)(ii) To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h) To avoid prejudice to measures that prevent or mitigate material loss to members of the public - 7(2)(e)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Deloitte ORC Audit Plan	To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information— would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied – Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information— would	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

	be likely otherwise to damage the public interest – Section 7(2)(c)(ii)	
Managed Fund Report	To protect information where the making available of the information— would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information – Section 7(2)(b)(ii) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information— would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied – Section 7(2)(c)(i) To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

3.3 Deloitte ORC Audit Plan

***It was also moved** that Anthony Smith (Audit Engagement Partner) and Scot Hawkins (Audit Director) be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the ORC Audit Plan. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of their expertise.*

MOTION CARRIED

12. CLOSURE

There was no further business, the Chief Executive said a karakia to close the meeting at 10:41 am.



Chair

17/09/2025
Date